



TRINIDAD AND TOBAGO GAZETTE

(EXTRAORDINARY)

VOL. 64

Caroni, Trinidad, Monday 15th December, 2025—Price \$1.00

No. 182

THE FOLLOWING HAS BEEN ISSUED

ACT No. 10 of 2025—"An Act to amend the Administration of Justice (Indictable Proceedings) Act, 2011 (Act No. 20 of 2011) and to make consequential amendments to the Bail Act, Chap. 4:60 and for other related matters"—(\$1.80).

BILL entitled "An Act to make provisions of a financial nature and other related matters"—(\$29.70).

BILL entitled "An Act to amend the Summary Act, Chap. 11:02 and for other related matters"—(\$9.00).

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SUPPLEMENTS TO THIS ISSUE

THE DOCUMENTS detailed hereunder have been issued and are published as Supplements to this issue of the *Trinidad and Tobago Gazette*:

Legal Supplement Part A—

ACT No. 10 of 2025—"An Act to amend the Administration of Justice (Indictable Proceedings) Act, 2011 (Act No. 20 of 2011) and to make consequential amendments to the Bail Act, Chap. 4:60 and for other related matters".

Legal Supplement Part B—

Legal Profession (Eligibility for Admission) (No. 9) Order, 2025—(Legal Notice No. 458 of 2025).

Legal Supplement Part C—

Bill entitled "An Act to make provisions of a financial nature and other related matters."

Bill entitled "An Act to amend the Summary Act, Chap. 11:02 and for other related matters."

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ASSENT TO ACT

THE UNDERMENTIONED ACT enacted by Her Excellency the President with the advice and consent of the Senate and House of Representatives has been assented to by Her Excellency and is published as a Supplement to this *Trinidad and Tobago Gazette*:

<i>Number of Act</i>	<i>Short Title of Act</i>	<i>Date of Assent</i>
10 of 2025 	The Administration of Justice (Indictable Proceedings) (Amendment) Act, 2025	12th December, 2025

15th December, 2025.

B. CAESAR
Clerk of the House

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PUBLICATION OF BILLS

NOTICE is hereby given that the following Bills are published as Supplements to this *Trinidad and Tobago Gazette* for public information:

The Finance Act, 2025.

The Summary Offences (Amendment) Act, 2025.

Copies of the Bills may be purchased from the Government Printery Sales Section, 55–57, Eteck Park, Frederick Settlement, Caroni.

15th December, 2025.

B. CAESAR
Clerk of the House

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TRINIDAD AND TOBAGO POLICE SERVICE

NOTIFICATION OF REVOCATION OF FIREARM USER'S LICENCE

NOTICE is hereby given in accordance with section 21 of the Firearm Act, Chap. 16:01, that the Firearm User's Licence No. 923/2021 is hereby revoked.

Dated this 5th day of December, 2025.

A. GUEVARRO
Commissioner of Police

1723

REPUBLIC OF TRINIDAD AND TOBAGO

IN THE HIGH COURT OF JUSTICE

Family and Children Division
(Family Court Sub-Division)

No. FH 01453/2019

Between

TARADATH DEONARINE—*Petitioner*

And

JOYCE SOHAN DEONARINE—*Respondent*

NOTICE OF SALE BY PUBLIC AUCTION PURSUANT TO THE ORDER OF
THE HONOURABLE MADAME JUSTICE A. RAMKERRYSINGH MADE ON 5TH OCTOBER, 2021.

TAKE NOTICE that the sale by way of Public Auction of the undermentioned property pursuant to the Order of the Honourable Madame Justice A. Ramkerrysingh dated 5th October, 2021, will be held on the Tuesday 13th January, 2025, between the hours of 9.30 a.m. and 10.30 a.m. on the steps of the High Court of Justice, Hall of Justice, Knox Street, Port-of-Spain.

All and Singular that certain piece or parcel of land situate at Chase Village in the Ward of Chaguanas, in the Island of Trinidad known as No. 6 Parbatia Trace, Chase Village, comprising of four hundred and fifty-six point three (456.3) square metres and bounded on the north by lands of Ramkissoon on the south by lands of Samaria on the east by other lands of the Vendors and on the west by D. and B. Rampersad or howsoever otherwise the same may be butted bounded known or described, being portion of a larger parcel comprising one-half acre and shown coloured pink on the Plan annexed and marked "X" to the Deed registered as No. 12611 of 1991 ("the said property").

Further take notice that pursuant to the Order the said property will be sold 'as it stands' at the open market value established by the valuation conducted by C. B. Lawrence and Associates Ltd. at the sum of One Million Six Hundred and Ten Thousand Dollars (\$1,610,000.00). The terms of payment are ten percent (10%) deposit on acceptance of the bid with the balance being payable within seven (7) days of the date of the auction.

And further take notice that the said property is being sold subject to all rates, taxes and charges and all other outgoings and encumbrances which may be owing or incurred at the date of sale.

For further information and enquiries with respect to the said property, please contact Shivanni Maharaj, Attorney-at-law, No. 143 Caroni Savannah Road, Charlieville, Chaguanas, Telephone: (868) 767–1026, Email: Shivanni_Maharaj@hotmail.com.

Dated this 24th day of November, 2025.

R. GRANT
*Assistant Registrar and Deputy Marshal
The Supreme Court of Trinidad and Tobago*

Made under Section 35 of the Environmental Management Act, Chap, 35:05



NOTICE OF EXTENSION FOR PUBLIC COMMENT PERIOD ON AN APPLICATION FOR A CERTIFICATE OF ENVIRONMENTAL CLEARANCE WHICH REQUIRES AN ENVIRONMENTAL IMPACT ASSESSMENT SUBMITTED BY SUPERIOR HOTELS OF TRINIDAD AND TOBAGO LIMITED C/O INTERNATIONAL PROJECTS INITIATIVES LIMITED

NOTICE is hereby given that the public viewing period for the Administrative Record prepared by the Environmental Management Authority ("the Authority") has been extended to Friday 02nd January, 2026.

And take notice that Superior Hotels of Trinidad and Tobago Limited c/o International Projects Initiatives Limited is desirous of the Establishment of a 200-Room Hotel, Bungalows, Villas, Private Residences and Other Associated Facilities on 11.99 Hectares of Land at Rocky Point, Shirvan Road, Mt. Irvine, Tobago. This project is deemed a designated activity pursuant to the Certificate of Environmental Clearance (Designated Activities) Order thus requiring a Certificate of Environmental Clearance pursuant to **Section 35 of the Environmental Management Act, Chapter 35:05 ("the Act")**. Superior Hotels of Trinidad and Tobago Limited c/o International Projects Initiatives Limited has applied for a Certificate of Environmental Clearance ("the Certificate") from the Environmental Management Authority ("the Authority") for this project.

And take notice that the comments of the public are hereby invited on the application for the Establishment of a 200 Room Hotel, Bungalows, Villas, Private Residences and Other Associated Facilities on 11.99 Hectares of Land at Rocky Point, Shirvan Road, Mt. Irvine, Tobago, which requires an Environmental Impact Assessment.

And take notice that the Authority has, for the purposes of the Certificate and pursuant to **Section 28(1)(b)** of the Act, established an Administrative Record that includes a written description of the proposed action, the major environmental issues involved in the matter under consideration, copies of relevant documents or other supporting materials which the Authority believes would assist the public in developing a reasonable understanding of those issues and a statement of the Authority's reasons for the proposed action.

And take notice that the Administrative Record is available to the public for viewing from **Saturday 13 December, 2025 to Friday 02 January, 2026 on Mondays to Fridays:**

- i. **At the Authority's offices (see below)** between the hours **8:00 a.m. to 4:00 p.m.;**
- ii. **At the Municipal Corporation offices** between the hours **8:00 a.m. to 4:00 p.m.;**
- iii. **At the Scarborough Library** between the hours **8:30 a.m. to 6:00 p.m.;**
- iv. **At the Roxborough Library** between the hours **8:30 a.m. to 6:00 p.m.**

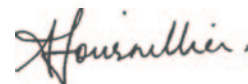
Specifically,

- a) The Environmental Management Authority, #8 Elizabeth Street, St. Clair, Port-of-Spain;
- b) The Environmental Management Authority, 3rd Floor, Agate Building, #2 Adesh Drive, S.S. Erin Road, Duncan Village, San Fernando;
- c) The Environmental Management Authority, Unit 1, Tobago Water and General Supplies Building, Carnbee Main Road, Carnbee, Tobago;
- d) The Sangre Grande Regional Corporation Ramdass Street, Sangre Grande;
- e) The Mayaro/Rio Claro Regional Corporation, Rann's Plaza, High Street, Rio Claro;
- f) The Chaguanas Borough Corporation, Cumberbatch Street, Chaguanas;
- g) The Point Fortin Borough Corporation, Town Hall, George Road, Point Fortin;
- h) The Division of Food Security, Natural Resources, the Environment and Sustainable Development, Milshirv Administrative Complex Car. Milford & Shirvan Road, Tobago;
- i) The Scarborough Library, 11-13 Garden Side Street, Scarborough, Tobago;
- j) The Roxborough Library, 24A Bloody Bay Road, Roxborough, Tobago; and
- k) EMA's website: www.ema.co.tt. (documents continue to be available until Friday, January 02, 2026 at anytime during the prescribed period).

And take notice that the comments of the public are hereby invited on the application and that any person wishing to submit comments must do so, **formally**, in writing addressed to the Corporate Secretary, Environmental Management Authority, # 8 Elizabeth Street, St. Clair, Port-of-Spain or electronically, through submission of a **formal** letter to CorpSec@ema.co.tt.

The Authority will continue receiving public comments on the application until **Friday 02 January, 2026**.

Dated this 11th day of December 2025.



Aleisha Fournillier
Corporate Secretary
Environmental Management Authority



THE 2025 UPDATED PUBLIC STATEMENT OF NATIONAL ENERGY CORPORATION OF TRINIDAD AND TOBAGO LIMITED IN COMPLIANCE WITH SECTIONS 7, 8 and 9 OF THE FREEDOM OF INFORMATION ACT 1999

Under the Freedom of Information Act 1999 ("FOIA"), National Energy Corporation of Trinidad and Tobago Limited ('National Energy') is required by Section 7, 8 and 9 of the FOIA to publish the following statements which list the documents and information generally available to the public. This includes the structure and functions of National Energy and a list of categories of documents held by National Energy. The FOIA also identifies those documents which are eligible for public access under it and sets out how to obtain same. The following information satisfies the legislative requirements of the FOIA. This is an Updated Public Statement.

The FOIA gives members of the public:

1. A legal right for each person to access information held by a Public Authority;
2. A legal right for each person to have official information relating to him/herself amended where it is incomplete, incorrect or misleading;
3. A legal right to obtain reasons for adverse decisions made regarding an applicant's request for information under the FOIA.
4. A legal right to complain to the Ombudsman and to apply to the High Court for Judicial Review to challenge adverse decisions made under the FOIA in accordance with sections 7 (1) (b) and 9 (2) (b) of the FOIA.

National Energy publishes the following information as approved by the Minister of Energy and Energy Industries in accordance with sections 7 (1) (b) and 9 (2) (b):

STATEMENTS UNDER SECTION 7 OF THE ACT

Section 7 (1) (a) (i)

National Energy is a wholly owned subsidiary of The National Gas Company of Trinidad and Tobago Limited (NGC). National Energy was incorporated as a company under the Companies Ordinance Chapter 31 on the 7th September, 1979 and continued under the Companies Act 1995 on 7th July, 1998. National Energy is 100% owner of National Energy (Guyana) Inc. that was registered under the Companies Act of Guyana on June 11th 2019. National Energy holds no shareholding or equity interests in any other entity.

THE SCOPE OF BUSINESS OF NATIONAL ENERGY AND ITS AFFILIATED COMPANIES INCLUDE (*inter alia*):

- To undertake and facilitate the development and growth of new sustainable energy-based industries locally and internationally.
- To promote Trinidad and Tobago's export-ready Energy Services, under the direction of the Ministry of Energy and Energy Industries
- To identify and develop new energy-based industrial estates.
- To identify and develop new industrial ports to facilitate these industries and estates.
- To own, operate and support marine and other infrastructural assets to facilitate all energy and logistics related activity.
- To develop and manage of assets at industrial estates.
- To provide towage and harbour operations.
- To ensure the sustainable management of the environment.

CORPORATE INFORMATION

National Energy's registered office is located at Corner of Rivulet and Factory Roads, Brechin Castle, Couva.

National Energy is governed by a Board of Directors appointed by the Board of Directors of its parent company, The National Gas Company of Trinidad and Tobago Limited.



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The Members of the Board are:

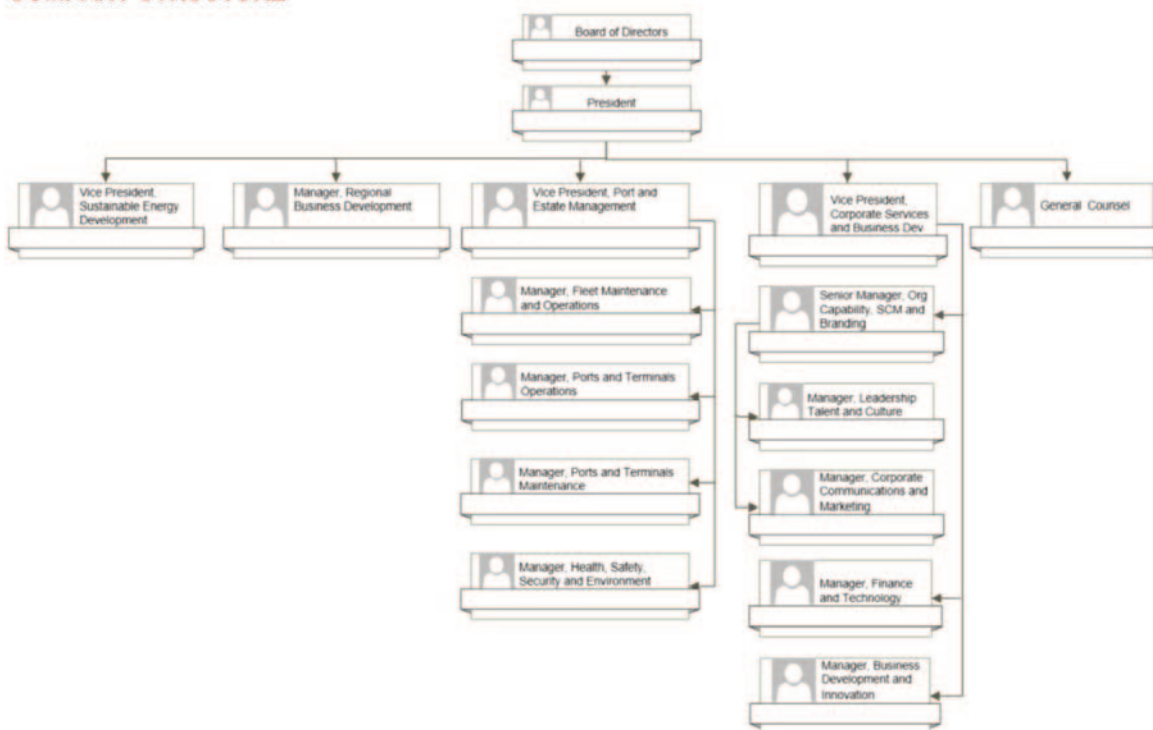
G. Ramdeen (Chairman)
 R. Bedassie
 Dr. R. Motilal
 R. Ramai-Peters
 Ms. I. Rampaul-Cheddie
 S. Seetahal
 J. Toney

Five (5) Board sub-committees assist in formulating and guiding the business and policies of the Company, namely: -

- The Finance and Investment Committee
- The Operations Committee
- The People, Leadership and Culture Committee
- The Audit Committee
- Sustainable Development and Strategic Branding Committee

The Company's executive management team comprises of the President, (3) Vice Presidents and (11) Managers.

COMPANY STRUCTURE



There are five (5) operating units within National Energy. They are: -

1. **Ports and Estate Management Division** which is made up of the following departments/ sections:



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- (i) **Fleet Maintenance and Operations:** This department manages the company's fleet of 11 vessels, ensuring both commercial and technical excellence. Operations are STOW and ISM certified. The fleet offers diverse services that include harbour and offshore rig moves, as well as fast crew supply vessel services. Additionally, the unit maintains the navigational aids in the Point Lisas Harbour.
- (ii) **Ports and Terminals Maintenance:** This department leads the implementation of the Company's Asset Integrity and Reliability Policy and Program. The scope of responsibility includes ensuring the availability and maintenance of National Energy's ports and marine terminals in compliance with industry standards. The department also manages six petrochemical terminals at Point Lisas and the energy port at the Port of Galeota for safe and efficient cargo operations.
- (iii) **Engineering Services:** This department focuses on strategic engineering and technical support for the Company's capital maintenance and upgrade projects. The team leads civil engineering projects, offering specifications, budgeting, and oversight. Additionally, the members support mechanical and electrical non-construction projects.
- (iv) **Project Services:** This department oversees projects for the Company to ensure compliance with the approved project management methodology. The department also supports the successful execution of projects by providing technical and functional leadership. This includes project governance, scoping, design, cost estimation, and project management for infrastructure works across the company's ports, terminals, and estates.
- (v) **Ports and Terminal Operations:** This department manages and coordinates the commercial activities for the Company's marine terminals and port. It schedules vessel arrivals and departures, oversees cargo handling, maintains customer relations, manages port services, negotiates contracts, ensures compliance with regulations, optimizes revenue, enhances operational efficiency, and prioritizes safety and emergency response. Its responsibilities are crucial for the efficient and profitable functioning of the port and marine terminals.
- (vi) **Health, Safety, Security and Environment:** This department manages and implements the Company's HSSE initiatives, policies, and programs. This includes overseeing business continuity, crisis management, and emergency preparedness for National Energy. Additionally, it plays a key role in operational risk assessments, hazard mitigation, and handling environmental clearances and impact assessments.
- (vii) **Business Development-Ports and Estates:** This department is responsible for driving the growth and expansion of port and marine business for the Company. The role includes developing and executing strategies to increase commercial activities for all assets locally and regionally. Responsibilities also include attracting new customers, sustaining and growing the customer base.

2. **Sustainable Energy Development Division** which is made up of the following departments/ sections:

- (i) **Clean Energy Investments:** This department's main role is to identify and advance viable investments in the sustainable energy sector, to optimise National Energy's participation in these projects.
- (ii) **Low Carbon Solutions:** This department leads in the development of potentially viable projects in the sustainable energy sector.



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- (iii) **Technical Services:** This department is responsible for the assurance of safety, timeliness, and cost-effective delivery of technical services and projects for the Sustainable Energy Development Division.

3. Corporate Services and Business Development Division which is made up of the following departments/sections:

- (i) **Finance and Technology:** This department provides Financial Operations (Payables, Receivables and Treasury Services) and Financial Management and Reporting services ensuring compliance with financial standards and tax laws. This department is also responsible for development and implementation of the ICT strategy and availability of well-maintained ICT infrastructure to ensure continuity of reliable services to all employees at various Company locations.

- (ii) **Organisational Capability, SCM and Branding:** This department is responsible for the development and execution of strategies for people and organisation development and supply chain management to ensure the Company's strategic objectives are met, while ensuring the brand of the organisation remains in good standing.

a. The Leadership, Talent and Culture arm of the department develops policies and procedures for overall people management and is responsible for organisational restructuring, talent management and acquisition, organisational development and performance management, employee relations and industrial relations, HR Administration, reward and recognition, employee wellness and organisational change. This department is responsible for the promotion of a positive corporate culture and managing Human Resource Risks. This department also provides oversight for facilities management and maintenance for buildings at various company locations and hospitality services.

b. The Corporate Communications and Marketing arm of the department is responsible for the Company's brand and reputation management through the execution of internal and external communication, media relations, crisis communication, corporate events, corporate social responsibility and stakeholder management. The department also manages all digital platforms to market and promote the company's products, services and operations.

c. Supply Chain Management: This department develops and implements effective supply chain management strategies to continuously meet the organisation's needs and provides tactical and operational oversight for the acquisition and supply of materials, equipment, supplies and services. All activities are executed in accordance with Company requirements, applicable regulatory standards, and the Public Procurement and Disposal of Public Property Act, 2015 (as amended) - ensuring transparency, integrity, and value for money. The department also provides contract administration services consistent with recognised industry best practices.

- (iii) **Strategy and Risk Management:** Strategy and Risk Management provides support in the organisational alignment of the business activities to the vision and strategy of the organisation, monitors organizational performance against strategic goals, and ensures implementation of the organisational enterprise-wide risk management strategy and policy.

- (iv) **Business Development and Innovation:** This department collaborates with local and international investors, consultants and stakeholders and manages internal cross functional teams for the advancement and execution of approved natural gas and downstream energy projects in accordance with corporate objectives and deliverables. The innovation portfolio establishes and communicates the innovation process across the organization to drive efficiency, reduce costs, and enable the achievement of desired business results. It includes collaboration at all levels across the organization in the identification of suitable and relevant ideas, which feeds into an innovation funnel for assessment, selection and implementation.



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4. **Regional Business Development Division:** This Division drives National Energy's commercial positioning across regional and international markets. The Unit promotes the export of energy services under the direction of the Ministry of Energy and Energy Industries (MEEI); pursues business opportunities along the Hydrocarbon and Sustainable Energy Value Chains in key territories such as Guyana, Suriname, Barbados and others; and leverages National Energy's technical expertise to support strategic partnerships in emerging energy markets. The Unit also directs potential investment and project opportunities to the relevant internal stakeholders for further assessment, ensuring alignment with corporate priorities and value creation.
5. **Legal and Corporate Secretariat Services Division:** This division provides strategic legal advisory support to protect the Company from risk across commercial, operational and investment activities. It leads governance and compliance, ensures adherence to statutory, regulatory and contractual requirements, and supports corporate decision-making. The department also performs the corporate secretariat role for National Energy, LABIDCO and National Energy (Guyana) Inc., including the preparation and custody of Board records and the facilitation of effective Board governance processes. It also manages the administration and record-management of tenants, leases and occupation of commercial and residential lands owned by National Energy. In addition, the department negotiates, drafts and reviews commercial agreements and engages external Counsel where required for arbitration, litigation and specialised representation.

EFFECT OF SCOPE OF BUSINESS ON MEMBERS OF THE PUBLIC

The framework for the scope of business of National Energy is encompassed in the NGC Groups' Vision and Mission:

Vision: To be a recognised global leader in the development of energy-related businesses.

Mission: To create exceptional value from natural gas and related energy businesses through our people and strategic partnerships.

In its course of business, National Energy does not normally deal directly with members of the public.

STATEMENTS UNDER SECTION 7 OF THE ACT

Section 7 (1) (a) (ii)

CATEGORIES OF DOCUMENTS IN THE POSSESSION OF NATIONAL ENERGY

National Energy maintains records that relate to its administrative functions, support services and its technical operations (related to its core business activities). These records are generally categorized as follows:

- 1) General Administration and Support Services
 - a) Records related to property management and office services.
- 2) Intra-Governmental Correspondence
 - a) Correspondence with Ministries, Cabinet and other public authorities.
 - b) Reports to the Central Statistical Office and other governmental financial management institutions.
- 3) Committees Deliberations
 - a) Minutes and reports of Committees and of other internal bodies.
- 4) Legal Activities



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- a) Records of decisions, legislation, policies and procedures, contracts and agreements, litigation and other legal proceedings, tendering procedure and process.
- 5) Business Activities
 - a) Business plans, proposals, reviews, reports.
 - b) Records related to development, planning and general management of projects.
 - c) Records of programmes and relations with communities adjacent to proposed industrial sites.
 - d) Information resource management facilities, services and technology.
 - e) Marketing and business promotions.
 - f) Performance and audit assessments and analyses.
 - g) Consultancy, technical, valuation, assessment and various reports which support business decisions.
 - h) Policies, procedures and manuals e.g. safety manual, evacuation procedures.
 - i) Speeches and presentations to public forums, conferences.
 - j) Records related to the management of corporate events.
- 6) Financial And Accounting Operations
 - a) Records related to budgeting, capital investments, financial planning and reporting, taxation, cash management etc.
 - b) Reports to government, audited financial accounts laid in Parliament and other public financial entities.
 - c) Accounting records.
 - d) Annual financial reports.
- 7) Technical Operations
 - Records related to the management and maintenance of marine resources, building and physical infrastructure, including port and marine operations and towage and harbour operations of the National Energy.

Section 7 (1) (a) (iii)

DOCUMENTS PREPARED FOR PUBLICATION AND INSPECTION

If in stock and available, the public may inspect and/or obtain copies of the following material between the hours of 9:30 a.m. and 3:00 p.m. on normal working days at: -

National Energy Corporation of Trinidad and Tobago Limited
Corner Rivulet and Factory Roads
Brechin Castle
Couva

Phone: (868) 636-8471
Fax: (868) 636-0164

- Various pamphlets on natural gas and the natural gas industry.
- Annual Financial Report.
- Speeches and presentations to public forums, conferences.
- Tendering procedure.

If distribution copies of these publications are out of stock, requestors would be required to pay for photocopying or duplication.

- All general information is also available on the Company's website, www.nationalenergy.tt

Section 7 (1) (a) (iv)



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DOCUMENTS AVAILABLE BY WAY OF SUBSCRIPTION

National Energy does not currently publish any documents that are available by way of subscription.

Section 7 (1) (a) (v)

PROCEDURE FOR ACCESSING OFFICIAL DOCUMENTS UNDER FOIA

How to Request Information

- 1) Requests and public services under the FOIA will be entertained between the hours of 9:00am and 12:00pm daily.
- 2) All requests for access to documents that are not readily available in the public domain are to be made on the Request for Access to Official Document(s) Form that is available from the Designated Officer or from the FOIA Unit.
- 3) Queries for amendments to documents containing personal information about the applicant are to be directed to the Designated Officer in the form of a letter.
- 4) To ensure prompt handling of requests, please address it to the Designated Officer of the National Energy Corporation of Trinidad and Tobago Limited.
- 5) Requests will be acknowledged as official when made on the prescribed form.
- 6) Applicants must provide sufficient information to enable the Designated Officer to identify the document(s) being requested. If insufficient information is provided clarification would be sought from the applicant.
- 7) The general policy is to answer all requests, both oral and written, for information. However, in order to have the rights given to the applicant by the FOIA (for example the right to challenge a decision if the request for information is refused), the applicant must make the request in writing.
- 8) If the applicant is not sure how to write his/her request or what details to include, communicate with our designated officer.
- 9) A request under the FOIA will not be processed to the extent that it asks for information which is readily available to the public, either from this public authority or from another public authority, for example, brochures, pamphlets, reports etc.

Time Allowed

1. Applicants will be notified within thirty (30) calendar days or before whether or not the request is approved.
2. Applicants whose requests are incomplete or unclear will be informed of same by the Designated Officer who will make arrangements to meet with the applicant for consultation with a view to clarifying the request.
3. The time limit of thirty (30) days will be suspended while consultation with the applicant is being undertaken, and resumes on the day the applicant confirms or alters the request.
4. If the thirty (30) day deadline is not met, the FOIA gives the applicant the right to proceed as though his/her request has been denied.
5. If it appears that processing the applicant's requests may take longer than the statutory limit we will acknowledge the request and advise the applicant of the status.
6. Since there is a possibility that requests may be incorrectly addressed or misdirected, the applicant may wish to call or write to confirm that we have received the request and to ascertain its status.
7. Applicants, whose requests for documents are refused, will be notified by the Designated Officer in writing of the reasons for refusal. The Officer will consult with the applicant about alternative recourses that are open to him/her.

Fees and Charges

1. Details of charges for photocopies or purchase of documents will be determined based upon individual requests by applicants.



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2. Applicants will be required to complete an official company invoice before funds are paid to the Cashier.

Section 7 (1) (a) (vi)

Officers in the National Energy responsible for:

- 1) The initial receipt of and action upon notices under section 10;
- 2) Requests for access to documents under section 13; and
- 3) Application for correction of personal information under section 36 of the FOIA.

The Designated Officer is:

LIESL ROBERTS
National Energy Corporation of Trinidad and Tobago Limited
Corners Rivulet and Factory Roads
Brehin Castle
COUVA

Phone: (868) 636-8471 ext 1129
Fax: (868) 636-0164
Email: l.roberts@nationalenergy.tt

The Alternate Officer is:

(To be determined)

Section 7 (1) (a) (vii)

ADVISORY BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES (WHERE MEETINGS/MINUTES ARE OPEN TO THE PUBLIC)

At this time, there are no bodies that fall within the meaning of this section of the FOIA.

Section 7 (1) (a) (viii)

LIBRARY/READING ROOM FACILITIES

National Energy does not maintain such facilities falling within the meaning of this section of the FOIA, however there is a designated area committed for such purposes.

Alternatively, information in the public domain can be accessed through our parent company's website at www.ngc.co.tt or at the Company's website www.nationalenergy.tt. General Information enquiries can be made to the Legal and Corporate Secretariat Services Department, at (868) 636-8471, ext. 1128.

A person is not entitled to obtain, in accordance with the procedure provided for in this Part, access to:

1. A document which contains information that is open to public access, as part of a public register or otherwise, in accordance with another written law, where that access is subject to a fee or other charge.
2. A document which contains information that is available for purchase by the public in accordance with arrangements made by a public authority.
3. A document that is available for public inspection in a registry maintained by the Registrar General or other public authority.



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4. A document which is stored for preservation or safe custody, being a document which is a duplicate of a document of a public authority.

For the purposes of FOIA reference, documents may be viewed between 9:30 a.m. and 3:00 p.m. in the designated reading area located at the:

National Energy Corporation of Trinidad and Tobago Limited
Corner Rivulet and Factory Roads
Breachin Castle
Couva

The public is required to adhere to the rules and regulations outlined for use of the designated area.

STATEMENTS UNDER SECTION 8 OF THE ACT

Section 8(1) (a) (i)

Documents containing interpretations or particulars of written laws or schemes administered by the public authority, not being particulars contained in another written law.

At this time, we have no such documents.

Section 8 (1) (a) (ii)

Manuals, rules of procedure, statements of policy, records of decisions, letters of advice to persons outside the public authority, or similar documents containing rules, policies, guidelines, practices or procedures.

The following in-house documents can be made available for inspection only upon request.

- Safety policy and procedures
- Tendering procedure
- Visitors security policy

Section 8 (1) (b)

In enforcing written laws or schemes administered by the public authority where a member of the public might be directly affected by that enforcement, being documents containing information on the procedures to be employed or the objectives to be pursued in the enforcement of, the written laws or schemes.

At this time, we have no such documents.

STATEMENTS UNDER SECTION 9 OF THE ACT

Section 9 (1) (a)

A report, or statement containing the advice or recommendations, of a body or entity established within National Energy.

At this time, we have no such reports or statements.

Section 9 (1) (b)



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A report, or statement containing the advice or recommendations, (1) of a body or entity established outside National Energy by or under written law, (2) or by a Minister of Government or other public authority for the purpose of submitting a report or reports, providing advice or making recommendations to National Energy or to the responsible Minister.

At this time, we have no such reports or statements.

Section 9 (1) (c)

A report, or statement containing the advice or recommendations, of an inter-departmental Committee whose membership includes an officer of National Energy.

At this time, we have no such reports or statements.

Section 9 (1) (d)

A report, or statement containing the advice or recommendations, of a committee established within National Energy to submit a report, provide advice or make recommendations to the responsible Minister or to another officer of National Energy who is not a member of the committee.

At this time, we have no such reports or statements.

Section 9 (1) (e)

A report (including a report concerning the results of studies, surveys or tests) prepared for National Energy by a scientific or technical expert, whether employed within National Energy Corporation or not, including a report expressing the opinion of such an expert on scientific or technical matters.

At this time, we have no such reports.

Section 9 (1) (f)

A report prepared for National Energy by a consultant who was paid for preparing the report.

At this time, we have no such reports.

Section 9 (1) (g)

A report prepared within National Energy and containing the results of studies, surveys or tests carried out for the purpose of assessing, or making recommendations on, the feasibility of establishing a new or proposed Government policy, programme or project.

At this time, we have no such reports.

Section 9 (1) (h)

A report on the performance or efficiency of National Energy, or of an office, division or branch of National Energy, whether the report is of a general nature or concerns a particular policy, programme or project administered by National Energy.

At this time, we have no such reports.



NATIONAL ENERGY CORPORATION OF TRINIDAD AND TOBAGO LIMITED
FREEDOM OF INFORMATION ACT, 1999

Section 9 (1) (i)

A report containing (1) final plans or proposals for the re-organization of the functions of National Energy, (2) the establishment of a new policy, programme or project to be administered by the public authority, (3) the alteration of an existing policy programme or project administered by National Energy, whether or not the plans or proposals are subject to approval by an officer of National Energy, another public authority, the responsible Minister or Cabinet.

At this time, we have no such reports.

Section 9 (1) (j)

A statement prepared within National Energy and containing policy directions for the drafting of legislation.

At this time, we have no such statements.

Section 9 (1) (k)

A report of a test carried out within National Energy on a product for the purpose of purchasing equipment.

At this time, we have no such reports.

Section 9 (1) (l)

An environmental impact statement prepared within National Energy.

At this time, we have no such statements.

Section 9 (1) (m)

A valuation report prepared for National Energy by a valuator, whether or not the valuator is an officer of National Energy.

At this time, we have no such reports.



LA BREA INDUSTRIAL DEVELOPMENT
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THE 2025 UPDATED PUBLIC STATEMENT OF THE LA BREA INDUSTRIAL DEVELOPMENT COMPANY LIMITED IN COMPLIANCE WITH SECTIONS 7, 8 AND 9 OF THE FREEDOM OF INFORMATION ACT CHAP 22:02

The La Brea Industrial Development Company Limited ("LABIDCO") is required by Sections 7, 8 and 9 of the Freedom of Information Act Chap 22:02 ("FOIA") to publish the following statements, which list the documents and information generally available to the public. This includes the structure and functions of LABIDCO and a list of categories of documents held by LABIDCO. The FOIA also identifies those documents which are eligible for public access under it and sets out how to obtain same. The following information satisfies the legislative requirements of the FOIA. This is an Updated Public Statement.

The FOIA gives members of the public:

1. a legal right for each person to access information held by the Public Authority.
2. a legal right for each person to have official information relating to him/herself amended where it is incomplete, incorrect or misleading.
3. a legal right to obtain reasons for adverse decisions made regarding an applicant's request for information under the FOIA; and
4. a legal right to complain to the Ombudsman and to apply to the High Court for Judicial Review to challenge adverse decisions in accordance with Sections 7 (1) (b) and 9 (2) (b) of the FOIA.

LABIDCO publishes the following information as approved by the Minister of Energy and Energy Industries in accordance with Sections 7 (1) (b) and 9 (2) (b) of the FOIA:

STATEMENTS UNDER SECTION 7 OF THE FOIA

Section 7 (1) (a) (i)

LABIDCO is a subsidiary of The National Gas Company of Trinidad and Tobago Limited (NGC), which owns 91.55% of its equity shareholding. The remaining 8.45% is held by the Petroleum Company of Trinidad and Tobago (Petrotrin). LABIDCO was incorporated as a company under the Companies Ordinance Chapter 31 on 15th February 1995 and continued under the Companies Act Chap 81:01 on 10th June 1998. LABIDCO holds no shareholding or equity interests in any entity.

SCOPE OF BUSINESS:

- The promotion, development, and management of the La Brea Industrial Estate and associated maritime infrastructure.
- A transshipment port and logistics hub



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- The provision of dock and harbour facilities.
- The import/export of petrochemicals, bulk and break bulk cargo.
- The leasing of industrial sites.
- The bioremediation services for oily waste.

CORPORATE INFORMATION

LABIDCO's registered office is located at **Estate Corridor Road Extension, Brighton Port, Material Storage & Handling Facility La Brea Industrial Estate, Brighton, La Brea.**

LABIDCO is governed by a Board of Directors appointed by NGC.

G. Ramdeen (Chairman)
Dr. R. Motilal
J. Toney

COMPANY STRUCTURE

LABIDCO is divided into two main business areas. They are:

Port and Marine

- a. manages, develops and maintains the La Brea Port facilities, the Port of Brighton Harbour and Navigational Aids.
- b. co-ordinates the utilization of the facilities by the various users, ensuring the safe and efficient discharge/loading of cargo as well as the berthing and un-berthing of vessels; and
- c. ensures all international safety, operating and environmental policies and standards are observed and enforced to facilitate safe, secure and efficient operations at the facilities.

Estate

- a. manages the La Brea Industrial Estate with its attendant tenants;
- b. maintains the quality of infrastructure on the estate by the implementation of timely maintenance activities and projects that result in continuous improvement;



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- c. ensures operations (including that of its tenants) on the estate conform to the highest safety and environmental standards;
- d. ensures contracted works are implemented through procedures that are fair and ethical; and
- e. establishes development plans for maximizing acreage on the estate for potential clients.

Both divisions are overseen by the **General Manager**, who –

- a. ensures the implementation of the strategic directives set by the Board, develops and maintains industrial estate operations and the Port of Brighton at La Brea;
- b. reviews and analyses the business environment locally and abroad with a view to protecting LABIDCO's interests;
- c. participates and negotiates potential projects for business investments and new ventures.
- d. ensures compliance with International Ship and Port Facility Security (ISPS) code as well as Environmental, Health and Safety standards on the Estate; and
- e. fosters and maintains healthy corporate community relations with stakeholders in La Brea and environs and the national community.

Please see attached approved Organizational Structure for LABIDCO

EFFECT OF SCOPE OF BUSINESS ON MEMBERS OF THE PUBLIC

The framework for the scope of business of LABIDCO and its affiliates is two-fold:

1. to maximize value from LABIDCO's business transactions for the benefit of the people of Trinidad and Tobago by leveraging its competencies and unleashing its entrepreneurial spirit; and
2. to become a transshipment port and logistics hub of choice and a major player in the provision of industrial land, port, fabrication yard, logistics and bioremediation services, by providing quality service and infrastructure at competitive prices that provide long-term value to the local and international business community.

In the course of its business, LABIDCO does not normally deal directly with members of the general public.

STATEMENTS UNDER SECTION 7 OF THE ACT



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Section 7 (1) (a) (ii)

CATEGORIES OF DOCUMENTS IN THE POSSESSION OF LABIDCO

LABIDCO maintains records that relate to its administrative functions, support services and its technical operations (related to its core business activities). These records are generally categorized as follows:

1. General Administration and Support Services-
 - a. Records related to property management, risk management and office services.
2. Intra-Governmental Correspondence-
 - a. Correspondence with Ministries, Cabinet and other public authorities; and
 - b. Reports to the Central Statistical Office and other governmental financial management institutions.
3. Committees' Deliberations-
 - a. Minutes and reports of Committees and of other internal bodies.
4. Legal Activities-
 - a. Records of decisions, legislation, policies, procedures, contracts, agreements, litigation and other legal proceedings and the tendering procedure and process.
5. Business Activities-
 - a. Business plans, proposals, reviews, reports;
 - b. Records related to development, planning and general management of projects;
 - c. Human resource management operations;
 - d. Public relations, including bursaries, sponsorships, brochures, newsletters, photographs, maps, audio and visual material related to public relations activities;
 - e. Records of programmes and relations with pipeline communities;
 - f. Information resource management facilities, services, and technology;
 - g. Marketing and business promotions;
 - h. Performance and audit assessments and analyses;
 - i. Consultancy, technical, valuation, assessment and other various reports which support business decisions;
 - j. Policies, procedures, and manuals e.g., safety manual, evacuation procedures;



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- k. Speeches and presentations in public fora and conferences; and
 - l. Records related to the management of corporate events.
6. Financial And Accounting Operations-
- a. Records related to budgeting, capital investments, financial planning and reporting, taxation, cash management etc.;
 - b. Reports to government, audited financial accounts laid in Parliament and other public financial entities;
 - c. Accounting records; and
 - d. Annual financial reports.
7. Technical Operations-
- a. Records related to the management and maintenance of building and physical infrastructure, including port and marine operations and estate management at LABIDCO.

Section 7 (1) (a) (iii)

DOCUMENTS PREPARED FOR PUBLICATION AND INSPECTION

If in stock and available, the public may inspect and/or obtain copies of the following material between the hours of 9:30 a.m. and 3:00 p.m. on normal working days at: -

Estate Corridor Road Extension
Brighton Port, Material Storage & Handling Facility
La Brea Industrial Estate
Brighton
La Brea

Phone: (868) 648 8884/8488

Fax: (868) 648 9319

- Annual Financial Report
- Tenders' procedure

If distribution copies of these publications are out of stock, requesting persons will be required to pay for photocopying or duplication. All general information is also available on the company's website, <https://labidco.co.tt/>



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Section 7 (1) (a) (iv)

DOCUMENTS AVAILABLE BY WAY OF SUBSCRIPTION

LABIDCO does not currently publish any documents that are available by way of subscription.

Section 7 (1) (a) (v)

PROCEDURE FOR ACCESSING OFFICIAL DOCUMENTS UNDER FOIA

How to Request Information

1. Requests under the FOIA may be made between the hours of 10:00 am and 2:30 pm from Monday to Friday.
2. All requests for access to documents that are not readily available in the public domain are to be made on the *Request for Access to Official Document(s) Form* that is available from the Designated FOIA Officer or from the FOIA Unit.
3. Queries for amendments to documents containing personal information about the applicant are to be directed to the Designated FOIA Officer in the form of a letter.
4. To ensure prompt handling of requests, please address it to the Designated FOIA Officer of LABIDCO.
5. Requests will be acknowledged as official when made on the prescribed form.
6. Applicants must provide sufficient information to enable the Designated FOIA Officer to identify the document(s) being requested. If insufficient information is provided, clarification of missing details would be sought from the applicant.
7. The general policy is to answer all requests, both oral and written, for information. However, in order to have the rights given to the applicant by the FOIA (for example the right to challenge a decision if the request for information is refused), the applicant must make the request in writing.
8. If the applicant is not sure how to write his/her request or what details to include, communication should be made with our Designated FOIA Officer.
9. A request under the FOIA will not be processed to the extent that it asks for information, which is already in the public domain, either from this public authority or from another public authority, for example, brochures, pamphlets, reports etc.



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Time Allowed

1. Applicants will be notified within **thirty (30) calendar days** of the request whether or not the request has been approved.
2. Applicants whose requests are incomplete or unclear will be informed of same by the Designated FOIA Officer, who will decide to meet with the applicant for consultation with a view to clarifying the request.
3. The time limit of **thirty (30) days** will be suspended while consultation with the applicant is being undertaken and resumes on the day the applicant confirms or alters the request.
4. If the **thirty (30) day** deadline is not met, the FOIA gives the applicant the right to proceed as though his/her request has been denied.
5. If it appears that processing the applicant's requests may take longer than the statutory limit, we will acknowledge the request and advise the applicant of the status.
6. Since there is a possibility that requests may be incorrectly addressed or misdirected, the applicant may call or write to confirm that we have received the request and to ascertain its status.
7. Applicants whose request for documents is refused will be notified by the Designated FOIA Officer in writing of the reasons for refusal. The Officer will consult with the applicant about alternative recourse that are open to him/her.

Fees and Charges

1. Fees for photocopying services or purchase of documents will be determined based upon individual requests by applicants.
2. Applicants will be required to complete an official company invoice before funds are paid to the cashier.
3. Regulations for fees under the FOIA are not yet in force and, except for duplication charges, documents will be provided for free.

Section 7 (1) (a) (vi)

The Designated FOIA Officers are responsible for -

- 1) the initial receipt of and action upon notices under section 10 of the FOIA;
- 2) requests for access to documents under section 13 of the FOIA; and
- 3) applications for correction of personal information under section 36 of the FOIA.



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The Designated FOIA Officer is:

LIESL ROBERTS
C/o National Energy Corporation of Trinidad and Tobago Limited
Corner Rivulet and Factory Roads
Brechin Castle
Couva

Phone: (868) 636 -8471 ext 224

Fax: (868) 636 -2905

Email: l.roberts@nationalenergy.tt

The Alternate FOIA Officer is:

(To be Determined)

Section 7 (1) (a) (vii)

ADVISORY BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES (WHERE MEETINGS/MINUTES ARE OPEN TO THE PUBLIC)

At this time, there are no bodies that fall within the meaning of this section of the FOIA.

Section 7 (1) (a) (viii)

LIBRARY/READING ROOM FACILITIES

LABIDCO does not maintain such facilities falling within the meaning of this section of the FOIA. However, there is a designated area committed for such purposes at its offices.

A person is not entitled to obtain, in accordance with the procedure provided for in this Part, access to:

1. a document which contains information that is open to public access, as part of a public register or otherwise, in accordance with another written law, where that access is subject to a fee or other charge;
2. a document which contains information that is available for purchase by the public in accordance with arrangements made by a public authority;



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3. a document that is available for public inspection in a registry maintained by the Registrar General or other public authority; and
4. a document which is stored for preservation or safe custody, being a document which is a duplicate of a document of a public authority.

For the purposes of FOIA reference, documents may be viewed between 9:30 a.m. and 3:00 p.m. in the designated reading area located at -

Estate Corridor Road Extension
Brighton Port, Material Storage & Handling Facility La Brea Industrial Estate
Brighton, La Brea
Tel: (868) 648-8488/8884
Fax: (868) 648-9319

The public is required to adhere to the rules and regulations outlined for use of the facility.

STATEMENTS UNDER SECTION 8 OF THE ACT

Section 8 (1) (a) (i)

Documents containing interpretations or particulars of written laws or schemes administered by LABIDCO, not being particulars contained in another written law.

At this time, we have no such documents.

Section 8 (1) (a) (ii)

Manuals, rules of procedure, statements of policy, records of decisions, letters of advice to persons outside LABIDCO, or similar documents containing rules, policies, guidelines, practices, or procedures.

The following in-house documents can be made available for inspection only upon request-

- safety policy and procedures;
- tender procedure; and
- visitors' security policy.

Section 8 (1) (b)

In enforcing written laws or schemes administered by LABIDCO, where a member of the



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public might be directly affected by that enforcement, being documents containing information on the procedures to be employed or the objectives to be pursued in the enforcement of the written laws or schemes.

At this time, we have no such documents.

STATEMENTS UNDER SECTION 9 OF THE ACT

Section 9 (1) (a)

A report or statement containing the advice or recommendations of a body or entity established within LABIDCO.

At this time, we have no such reports or statements.

Section 9 (1) (b)

A report or statement containing the advice or recommendations, (1) of a body or entity established outside LABIDCO by or under written law, (2) or by a Minister of Government or other public authority for the purpose of submitting a report or reports, providing advice or making recommendations to LABIDCO or to the responsible Minister.

At this time, we have no such reports or statements.

Section 9 (1) (c)

A report or statement containing the advice or recommendations of an inter-departmental committee whose membership includes an officer of LABIDCO.

At this time, we have no such reports or statements.

Section 9 (1) (d)

A report or a statement containing the advice or recommendations of a committee established within LABIDCO to submit a report, provide advice or make recommendations to the responsible Minister or to another officer of LABIDCO who is not a member of the committee.

At this time, we have no such reports or statements.

Section 9 (1) (e)

A report (including a report concerning the results of studies, surveys or tests) prepared



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for LABIDCO by a scientific or technical expert, whether employed within LABIDCO or not, including a report expressing the opinion of such an expert on scientific or technical matters.

At this time, we have no such reports.

Section 9 (1) (f)

A report prepared for LABIDCO by a consultant who was paid for preparing the report.
At this time, we have no such reports.

Section 9 (1) (g)

A report prepared within LABIDCO and containing the results of studies, surveys or tests carried out for the purpose of assessing, or making recommendations on, the feasibility of establishing a new or proposed Government policy, programme or project.

At this time, we have no such reports.

Section 9 (1) (h)

A report on the performance or efficiency of LABIDCO, or of an office, division or branch of LABIDCO, whether the report is of a general nature or concerns a particular policy, programme or project administered by LABIDCO.

At this time, we have no such reports.

Section 9 (1) (i)

A report containing (1) final plans or proposals for the re-organization of the functions of LABIDCO, (2) the establishment of a new policy, programme or project to be administered by LABIDCO (3) the alteration of an existing policy programme or project administered by LABIDCO, whether or not the plans or proposals are subject to approval by an officer of LABIDCO, another public authority, the responsible Minister or Cabinet.

At this time, we have no such reports.

Section 9 (1) (j)

A statement prepared within LABIDCO and containing policy directions for the drafting of legislation.

At this time, we have no such statements.



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Section 9 (1) (k)

A report of a test carried out within LABIDCO on a product for the purpose of purchasing equipment.

At this time, we have no such reports.

Section 9 (1) (l)

An environmental impact statement prepared within LABIDCO.

At this time, we have no such statements.

Section 9 (1) (m)

A valuation report prepared for LABIDCO by a valuator, whether or not the valuator is an officer of LABIDCO.

At this time, we have no such reports.

Approved Organizational Structure for LABIDCO

