



# TRINIDAD AND TOBAGO GAZETTE

VOL. 62

Caroni, Trinidad, Thursday 30th November, 2023—Price \$1.00

No. 175

| No.  | GAZETTE NOTICE   | PAGE     | No.     | GAZETTE NOTICE  | PAGE |
|------|--|----------|---------|---|------|
| 1843 | Notice <i>re</i> Supplement ... ..                                       | 2373     | 1851    | Vacancy for the office of Government Printer (Range 61) Office of the Prime Minister—Communications | 2375 |
|      | Appointments—  |          | 1852    | Probate and Letters of Administration—Applications  | 2376 |
| 1844 | To perform the functions conferred upon the Prime Minister               | 2373     | 1853    | Central Bank, Weekly Statement of Accounts as at 22nd November, 2023                                | 2380 |
| 1845 | To act as Minister of Energy and Energy Industries                       | 2373     | 1854    | Updated 2022 Public Statement of the National Insurance Board of Trinidad and Tobago (NIBTT)        | 2381 |
| 1846 | To act as Minister of National Security                                  | ... 2374 | 1855    | Licensing Session ... ..  | 2384 |
| 1847 | To act as Auditor General ... ..   | 2374     | 1856–59 | Loss of Scotialife Trinidad and Tobago Limited Policies   | 2384 |
| 1848 | Members of the Board of Naparima Bowl                                    | ... 2374 |         |   |      |
| 1849 | Revocation of Appointment to Perform the Functions of the Prime Minister | 2374     |         |   |      |
| 1850 | Notice of Suspension as a Practicing Dentist                             | ... 2374 |         |   |      |

1843

## SUPPLEMENT TO THIS ISSUE

THE DOCUMENT detailed hereunder has been issued and is published as a Supplement to this issue of the *Trinidad and Tobago Gazette: Legal Supplement Part B*—

Notice of Proposed Minimum Wages Order, 2023—(Legal Notice No. 373 of 2023).

1844

## APPOINTMENT TO PERFORM THE FUNCTIONS CONFERRED UPON THE PRIME MINISTER

IT IS HEREBY NOTIFIED for general information that Her Excellency the President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in her by section 78(1) of the Constitution of the Republic of Trinidad and Tobago, has authorised the HONOURABLE COLM IMBERT, a member of the House of Representatives who is a Minister, to perform the functions conferred upon the Prime Minister, other than the functions conferred by section 78(2) of the Constitution with effect from the afternoon of 14th November, 2023 and continuing during the absence from Trinidad and Tobago of the said Dr. the Honourable KEITH CHRISTOPHER ROWLEY, M.P., in addition to the discharge of his normal duties.

C. JACKMAN-WALDRON  
*Secretary to Her Excellency  
the President*

15th November, 2023.

1845

## APPOINTMENT TO ACT AS MINISTER OF ENERGY AND ENERGY INDUSTRIES

IT IS HEREBY NOTIFIED for general information that Her Excellency the President, acting in accordance with the advice of the Prime Minister, and in exercise of the power vested in her by section 79(2) of the Constitution of the Republic of Trinidad and Tobago, has appointed the HONOURABLE COLM IMBERT, a member of the House of Representatives who is a Minister, to act in the office of the Honourable STUART YOUNG, Minister of Energy and Energy Industries, with effect from 14th November, 2023 and continuing during the absence from Trinidad and Tobago of the said the Honourable Stuart Young, M.P., in addition to the discharge of his normal duties and those of the Prime Minister.

C. JACKMAN-WALDRON  
*Secretary to Her Excellency  
the President*

15th November, 2023.

1846

## APPOINTMENT TO ACT AS MINISTER OF NATIONAL SECURITY

IT IS HEREBY NOTIFIED for general information that Her Excellency the President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in her by section 79(2) of the Constitution of the Republic of Trinidad and Tobago, has appointed FARIS AL-RAWI, a member of the House of Representatives who is a Minister, to act in the office of the Honourable FITZGERALD HINDS Minister of National Security with effect from 14th November, 2023 and continuing during the absence from Trinidad and Tobago of the said the Honourable Fitzgerald Hinds M.P., in addition to the discharge of his normal duties.

C. JACKMAN-WALDRON  
*Secretary to Her Excellency  
the President*

15th November, 2023.

1847

## APPOINTMENT TO ACT AS AUDITOR GENERAL

IT IS HEREBY NOTIFIED for general information that Her Excellency the President, in accordance with the provisions of section 117(1) of the Constitution of the Republic of Trinidad and Tobago, and after consultation with the Prime Minister and the Leader of the Opposition, has appointed Ms. JAIWANTIE RAMDASS, Deputy Auditor General, as Auditor General with effect from 15th November, 2023.

C. JACKMAN-WALDRON  
*Secretary to Her Excellency  
the President*

15th November, 2023.

1848

## APPOINTMENT OF MEMBERS OF THE BOARD OF NAPARIMA BOWL

IN ACCORDANCE with section 3(7) of the Naparimam Bowl Act, Chap. 40:51, the public is hereby notified for general information that the Minister of Tourism, Culture and the Arts, in exercise of the power vested in him by section 3(2), has appointed the following persons to the Board of Naparima Bowl for a period of three (3) years with effect from the 16th October, 2023.

|                    |     |     |     |                 |
|--------------------|-----|-----|-----|-----------------|
| Ms. AVION CROOKS   | ... | ... | ... | Chairman        |
| Ms. LOIS LEWIS     | ... | ... | ... | Deputy Chairman |
| Ms. LALITA RAMDHAN | ... | ... | ... | Member          |
| Ms. MALIKA BLAIR   | ... | ... | ... | do.             |
| Mr. SIDDIQ HOSEIN  | ... | ... | ... | do.             |
| Mr. HOLLIS CLIFTON | ... | ... | ... | do.             |
| Mr. JAVED KHAN     | ... | ... | ... | do.             |

V. MAHARAJ  
*Acting Permanent Secretary  
Ministry of Tourism Culture and the Arts*

18th, October, 2023

1849

## REVOCATION OF APPOINTMENT TO PERFORM THE FUNCTIONS OF THE PRIME MINISTER

IT IS HEREBY NOTIFIED for general information that Her Excellency the President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in her by section 78(1) of the Constitution of the Republic of Trinidad and Tobago and all other powers thereto her enabling, has revoked, with effect from the morning of 18th November, 2023, the authority conferred on the Honourable Minister of Finance, Mr. COLM IMBERT, M.P., by Instrument dated 15th November, 2023, to perform the functions of the Prime Minister.

C. JACKMAN-WALDRON  
*Secretary to Her Excellency  
the President*

21st November, 2023.

1850

## NOTICE OF SUSPENSION AS A PRATICING DENTIST

IT IS HEREBY NOTIFIED for general information that, having been found guilty of unprofessional conduct, Dr. SHERLINE CHASE has been suspended from the practice of dentistry for three years (3) with effect from 17th November, 2023.

Dated this 21st day of November, 2023.

DR. I. SEEBERAN  
*Secretary Dental Council of  
Trinidad and Tobago*

1851

VACANCY FOR THE OFFICE OF GOVERNMENT PRINTER (RANGE 61) OFFICE OF THE  
PRIME MINISTER—COMMUNICATIONS

APPLICATIONS are invited from suitably qualified officers in your Ministry/Department for the office of Government Printer (Range 61), Office of the Prime Minister—Communications.

Particulars relating to the office are outlined below:

*Minimum Experience and Training Requirements:*

Extensive experience in printery operations, including experience in an administrative capacity such as may have been gained in the next lower class; and training as evidenced by a General Certificate of Education, Ordinary Level or its equivalent with passes in five subjects one of which must be English, supplemented by a Diploma in Printing or any equivalent combination of experience and training.

*Distinguishing Features of Work:*

An employee in this class is responsible for planning, organising and directing all activities of the Government Printery. Employee exercises overall administration but delegates responsibility for giving the detailed direction of the various printery operations to skilled supervisory staff. Assignments are received in the manner of job orders for printing work to be done, and the employee is expected to process the work independently. Work is subject to the general supervision of an administrative superior who reviews for adherence to standards and policies, and the quality of services provided.

*Salary:*

Range 61: \$14,685.00 per month (2013).

Applications from officers holding permanent appointments in the Public Service should be made on the Application for Promotion Form. Temporary officers should use the Application for Employment Form.

Interested officers who hold permanent appointments must send their applications through their Permanent Secretaries or Heads of Department for endorsement/recommendation and submission to the Permanent Secretary, Office of the Prime Minister—Communications. Interested officers, who hold temporary appointments, must send their applications through their Permanent Secretary/Head of Department for submission to the Permanent Secretary, Office of the Prime Minister—Communications.

Copies of relevant documents must accompany **ALL** applications as stipulated on the Application Checklist attached to this Notice.

Applications **MUST** be submitted through the Permanent Secretary or Head of Department within sufficient time in order to be received by The Permanent Secretary, Office of the Prime Minister—Communications on or before but not later than 8th December, 2023 to: The Permanent Secretary, Office of the Prime Minister—Communications, TIC Building, Lady Young Road, Morvant.

Applications received after the closing date will not be considered.

For further details, officers wishing to apply can access the Notice of Vacancy, Application Forms, Job Specification and the Application Checklist at: Office of the Prime Minister—Communications; and on the websites of the Service Commissions Department at [www.scd.org.tt](http://www.scd.org.tt) and the Office of the Prime Minister—Communications at [www.moc.gov.tt](http://www.moc.gov.tt).

Closing date for receipt of applications in the Office of the Prime Minister—Communications: 8th December, 2023.

Officers who have applied previously and who still wish to be considered for appointment to the office are advised to re-apply in response to this Notice. Your application should be dated and submitted within the period of this Notice of Vacancy.

Should officers neglect to attach/provide copies of their relevant documents, experience and training as outlined in the application checklist, the Permanent Secretary will be unable to determine their eligibility for the office and they will be deemed unsuitable.

J. CHARLES  
Permanent Secretary  
Office of the Prime Minister—Communications

## PROBATE AND LETTERS OF ADMINISTRATION

PUBLIC NOTICE is hereby given that applications have been made for the following grants of Probate or Letters of Administration:

- LETTERS OF ADMINISTRATION of the estate of **INDRAMANIE SHARMA-MOHAMMED** of Unit 2, Building 16, Cassia Boulevard, Edinburgh South Housing Development, Chaguana, Trinidad, who died on the 13th day of July, 2020, by **Resha Tahera Mohammed** of 82, South Sixteenth Street, St. Andrews Park East, Edinburgh Gardens, Chaguana, Trinidad, her daughter and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **LALCHAN SON SON** otherwise **LALCHAND SONSON** otherwise **LALCHAN SEU SEU** otherwise **DINDIAL** of 40, Makhana Street, Felicity, Chaguana, Trinidad, who died on the 11th day of February, 2011, by **Chander Lalchand** of the same place, his son and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **DARSHANARD ROOPCHAN** of 78D, Ramsamooj Trace, Debe, Naparima, Trinidad, who died on the 31st day of December, 2018, by **Shakila Rampersad-Roopchan** of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 19th day of March, 1998, of **ELIZABETH ROMANY** of 45, Saut D'Eau Road, Paramin Village, Maraval, Diego Martin, Trinidad, who died on the 2nd day of July, 2002, by **Spencer Tardieu** of 52, Saut D'Eau Road, Paramin Village, Maraval, Diego Martin, Trinidad, the sole executor named in the Will;
- PROBATE of the Will dated the 12th day of June, 2021, of **WESLEY JOE TROTMAN** otherwise **WESLEY TROTMAN** of Light Pole No. 6, Top Hill, Speyside, Tobago, who died on the 7th day of February, 2023, by **Mary Trotman Gray** of the same place, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **FRANCIS LARES** of 32, Grant Street, Rio Claro, Charuma, Trinidad, who died on the 25th day of March, 2022, by **Francisco David Lares** of 120, Sydney Street, Rio Claro, Charuma, Trinidad, his son and one of the persons entitled to share in the estate;
- PROBATE of the Will dated the 5th day of December 2012, of **ALBON GOMEZ** otherwise **ALBAN GOMEZ** of 867, La Brea Village, Guayaguayare, Trinidad, who died on the 25th day of November, 2021, by **Sookdaye Gomez** of the same place, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **DIONNE JULES-CARRINGTON** otherwise **DIONNE WENDY MARCIA JULES** otherwise **DIONNE JULES** otherwise **DIONNE WENDY MARCIA JULES-CARRINGTON** of 48, Chrissie Terrace, Lendore Village, Enterprise, Chaguana, Trinidad, who died on the 7th day of July, 2021, by **Keiron Sherwin Jules** otherwise **Keiron Jules** of the same place, her son and the only person entitled to the estate;
- PROBATE of the Will dated the 21st day of February, 2022, of **INDRAWATE DEONARINE** of 22, Lalbeharry Trace, Debe, Naparima, Trinidad, who died on the 2nd day of September, 2022, by **Doorgawatee Gopaul** of 54A, Lowkie Trace, Penal, Siparia, Trinidad, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **LUTCHMIN HARRICHARAN** of 433, Bacaday Road, Garden Village, Arouca, Tacarigua, Trinidad, who died on the 8th day of January, 2022, by **Sunanda Meera Harricharan** of 299, Eastern Main Road, Tunapuna, Tacarigua, Trinidad, her daughter and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **POORAN HARRICHARAN** of 433, Bacaday Road, Garden Village, Arouca, Tacarigua, Trinidad, who died on the 13th day of February, 2020, by **Sunanda Meera Harricharan** of 299, Eastern Main Road, Tunapuna, Tacarigua, Trinidad, his daughter and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **DIANE ANDRIA TARQUINI** of 25, Emerald Drive, Diamond Vale, Diego Martin, Trinidad, who died on the 21st day of January, 2023, by **Tracey Victoria Tarquini** of the same place, her sister and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **ANTHONY EDWARDS** of Light Pole No. 55, Wallace Road, Chinapoo Village, Morvant, St. Ann's, Trinidad, who died on the 12th day of June, 2021, by **Leslie-Ann Edwards** of the same place, his sister and the only person entitled to the estate;
- PROBATE of the Will dated the 25th day of October, 2018, of **OSWALD FREDERICK GOODRIDGE** otherwise **OSWALD GOODRIDGE** otherwise **FREDERICK OSWALD GOODRIDGE** of 632, Zinnia Crescent, La Horquette, Arima, Trinidad, who died on the 7th day of April, 2019, by **Mark Wesley Goodridge** and **Randolph Vivian Jr. Goodridge** both of 141, Jasper Avenue, Diamond Vale, Diego Martin, Trinidad, the executors named in the Will;
- PROBATE of the Will dated the 12th day of September, 2021, of **RALPH LALSINGH** otherwise **RALPH R. LALSINGH** otherwise **RALPH ROOPNARINE LALSINGH** of Light Pole No. 55, Second Street, off Matroo Trace, St. Helena, Piarco, Tacarigua, Trinidad, who died on the 25th day of September, 2021, by **Tara Howe** of the same place, the sole executrix named in the Will;
- PROBATE of the Will dated the 9th day of March, 2015, of **KENNETH KEWLEY** of Light Pole No. 55, Gulf Ridge, Grove Park, Dow Village, South Oropouche, Siparia, Trinidad, who died on the 25th day of October, 2020, by **Judy Mc Lean** of 324, Boodoo Drive, Battoo Avenue, Marabella, Naparima, Trinidad, the sole executrix named in the Will;
- PROBATE of the Will dated the 12th day of May, 2011, of **SYLVIA ROBERTS** of 65, Torrib Tabaquite Road, New Grant, Princes Town, Savana Grade, Trinidad, who died on the 4th day of May, 2016, by **Eileen Roberta Forde** of the same place, the sole executrix named in the Will;
- PROBATE of the Will dated the 22nd day of June, 2020, of **DALIP SINGH** of Light Pole No. 21, Martiste Road, Hindustan, New Grant, Princes Town, Savana Grande, Trinidad, who died on the 7th day of April, 2021, by **Dharmendra Singh** of 7, Ferdinand Street, Charles Street, Gasparillo, Pointe-a-Pierre, Trinidad, the sole executor named in the Will;
- PROBATE of the Will dated the 5th day of March, 2021, of **ROLLAND MOHAMMED** of 27, Ramsbhag Trace, Rochard Road, Penal, Siparia, Trinidad, who died on the 15th day of March, 2021, by **Suckdayah Mohammed** of the same place, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **DOLLY ALLEYNE** otherwise **VICTORIA ALLEYNE** otherwise **VICTORIA PALMER** otherwise **DOLLY PALMER** of 667, Naparima, Mayaro Road, New Grant, Ortoire, Trinidad, who died on the 25th day of December, 2003, by **Jenny Juanita Green** otherwise **Juanita** otherwise **Jenny Green** otherwise **Jenny Juanita Palmer** of 73, First Branch, Monkey Town, New Grant, Ortoire, Trinidad, her daughter and one of the persons entitled to share in the estate;
- PROBATE of the Will dated the 14th day of August, 2001 and Codicil dated 2nd day of August, 2005, respectively of



1852—Continued

## PROBATE AND LETTERS OF ADMINISTRATION—CONTINUED

- WINIFRED SIMON** otherwise **WINNIFRED SIMON** of 10A, Stanislaus Place, Rose Hill, East Dry River, Port-of-Spain, Trinidad, who died on the 12th day of January, 2016, by **Natasha Simon** of the same place, the sole executrix named in the Will and Codicil respectively.
- LETTERS OF ADMINISTRATION with Will dated the 13th day of August, 2020, annexed of the estate of **WINSTON MICHAEL EDMUND** otherwise **WINSTON EDMUND** of 134, Delhi Road, Fyzabad, Siparia, Trinidad, who died on the 31st day of January, 2021, by **Royal Edmund** of 102, New City Avenue, John Jules Trace, Fyzabad, Siparia, Trinidad, the sole executrix named in the Will;
- PROBATE of the Will dated the 12th day of May, 2007, of **LLOYD HERBERT PARK** of 5 1/2 Mile Mark, Fishing Pond Road, Sangre Grande, Manzanilla, Trinidad, who died on the 27th day of August, 2009, by **Julie Modestine Baptiste** of 7 1/4 Mile Mark, Fishing Pond Road, Sangre Grande, Manzanilla, Trinidad, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION with Will dated the 21st day of November, 2005, annexed of the estate of **DEONATH RAMDASS** of 10, Francis Lalla Road, Charlieville, Chaguanas, Trinidad, who died on the 27th day of November, 2017, by **Priscilla Poyer** of 19, La Pastora Road, Santa Cruz, St. Anns, Trinidad, the lawfully appointed attorney for **Muni Samaroo**;
- LETTERS OF ADMINISTRATION of the estate of **EVELYN WHARF** of Light Pole No. 62, Edma Avenue, Samaroo Village, Arima, Trinidad, who died on the 17th day of October, 2014, by **Christina Martiza Wharf** of the same place, her granddaughter and the only person entitled to the estate;
- PROBATE of the Will dated the 29th day of June, 2009, of **NEIL ALI** of 21, Pranz Gardens, Claxton Bay, Pointe-a-Pierre, Trinidad, who died on the 7th day of June, 2019, by **Ann Ali** of the same place, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **ROMA KUMARIE MOTILAL** otherwise **KUMARIE ROMA MOTILAL** otherwise **ROMA MOTILAL** otherwise **KUMARIE MOTILAL** of 13, Cumuto Road, Wallerfield, Arima, Trinidad, who died on the 26th day of September, 2005, by **Deoraj Motilal** of the same place, her lawful husband;
- LETTERS OF ADMINISTRATION of the estate of **RICHARD ANTHONY CHOON** otherwise **RICHARD CHOON** of Light Pole No. 54, Esmeralda Road, Cunupia, Trinidad, who died on the 4th day of July, 2021, by **Julie Dhanmatie Choon** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **ROGER JULIEN** otherwise **ROGER FRANCIS JULIEN** otherwise **ROGER AUGUSTINE FRANCIS JULIEN** of 605-850, Cambridge Street, Winnipeg, Manitoba, R3M 3W8, Canada, who died on the 1st day of October, 2020, by **Constance Anita Loreen Julien** of 107, Cascade Road, Cascade, St. Ann's, Trinidad, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **DANE STANLEY SAVARY** of 25, Gopaul Avenue, Diego Martin, Trinidad, who died on the 5th day of May, 2021, by **Lisa Reid** of the same place, the statutory guardian of **Dejon Dane Savary** and **Deja Delisa Savary**;
- LETTERS OF ADMINISTRATION of the estate of **NAZAM MOHAMED** of 421, Cumuto Road, Barrackpore, Naparima, Trinidad, who died on the 15th day of March, 2019, by **Nazim Mohamed** of the same place, his son and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **JAMES JOHN** of 57, Aquamarine Drive, Diamond Vale, Diego Martin, Trinidad, who died on the 11th day of October, 2019, by **Merle Hyacinth John** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **RONALD FIELD** otherwise **RONALD ERNEST FIELD** otherwise **RONALD E. FIELD** of 3, Eggleton Road, via Long Circular Road, Maraval, Diego Martin, Trinidad, who died on the 20th day of November, 2020, by **Anne-Marie Field** otherwise **Anne Marie Field** otherwise **Ann Marie Field** otherwise **Anne Marie Horne** of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 13th day of April, 2013, of **RAJKUMAR PARAHOO** otherwise **RAJKUMAR DEONANAN** of 114, Delhi Road, Fyzabad, Siparia, Trinidad, who died on the 15th day of April, 2013, by **Rajindra Parahoo** of Lot No. 3, Eastside Drive, Otaheite, South Oropouche, Siparia, Trinidad, the sole executor named in the Will;
- LETTERS OF ADMINISTRATION *de bonis non* of the estate of **JOSIAH CUDJOE** of Light Pole No. 68, Quarry Road, San Juan, St. Ann's, Trinidad, who died on the 5th day of December, 1988, by **Veronica Bridgewater** of 2nd Caledonia, Cipriani Avenue, Morvant, St. Anns, Trinidad, his daughter and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **RYAN JAGROO** of 26, Cypress Drive, Phase 2, Couva North, Couva, Trinidad, who died on the 6th day of May, 2021, by **Leanna Jagroo** of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 29th day of March, 2003, of **CHAITRAM GUNNESS** of 747, Papourie Road, Lower Barrackpore, Naparima, Trinidad, who died on the 3rd day of October, 2008, by **Thanmatie Guinness** of the same place, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **DEO MAHATOO** of Light Pole No. 2, Railway Road, Dow Village, California, Couva, Trinidad, who died on the 29th day of August, 2013, by **Summit Mahatoo** of the same place, his son and the only persons entitled to the estate;
- PROBATE of the Will dated the 18th day of April, 2009, of **JOCELYN LEACOCK** otherwise **JOCELYN AGATHA HEATH** of 16, Anne Avenue, Diego Martin, Trinidad, who died on the 24th day of May, 2017, by **Tonia Leacock Gooding** of 6, Providence Gardens, Santa Cruz, St. Anns, Trinidad, the sole executor named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **CHANDROUTIE GANOO** of 2, Fernando Lane, Esmeralda Road, Cunupia, Trinidad, who died on the 17th day of July, 2018, by **Sarah Chaitmanee Ganoo** of the same place, her daughter and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **DAVID SURAJ GANOO** of 2, Fernando Lane, Esmeralda Road, Cunupia, Trinidad, who died on the 4th day of August, 2018, by **Sarah Chaitmanee Ganoo** of the same place, his daughter and one of the persons entitled to share in the estate;
- PROBATE of the Will dated the 5th day of April, 2018, of **JOHN EDWARD NEEHALL** otherwise **JOHN NEEHALL** of 6, Montserrat Avenue, Federation Park, Port-of-Spain, Trinidad, who died on the 17th day of August, 2021, by **Felix Winston Borde** of 8, Niles Street, Tunapuna, Tacarigua, Trinidad, the sole executor named in the Will;

1852—Continued

## PROBATE AND LETTERS OF ADMINISTRATION—CONTINUED

- LETTERS OF ADMINISTRATION of the estate of **RAMPIARIE GOSINE** otherwise **RAMPIARI GOSINE** otherwise **RAMPIARIE BALRAMSINGH** otherwise **RAMPIARI BALRAM SINGH** otherwise **RAMPARIE GOSEIN** of Light Pole No. 54, Amethyst Drive, El Dorado, Tunapuna, Tacarigua, Trinidad, who died on the 24th day of September, 2017, by **Sandhya Espigares** otherwise **Sandhya Subhashini Espigares** otherwise **Sandhya Subhashini Gosine** of the same place, her daughter and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **THELMA THERESA CYRUS-BLACKMAN** otherwise **THELMA CYRUS-BLACKMAN** of 117, Norman Spann Crescent, Barataria, St. Ann's, Trinidad, who died on the 2nd day of December, 2018, by **Cecil Anthony Cyrus** otherwise **Cecil Cyrus** of 1, Savannah Road, Five Rivers, Arouca, Tacarigua, Trinidad, her son and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **IAN CALVIN POPPLEWELL** otherwise **IAN POPPLEWELL** of 7, Ronald Avenue, Cascade, St. Ann's, Trinidad, who died on the 4th day of March, 2020, by **Nadine Bernadette Cadeau Popplewell** and **Aiesha Marian Chloe Popplewell** both of the same place, his daughters and the only persons entitled to the estate;
- PROBATE of the Will dated the 28th day of October, 2015, of **HARDEO SUPERVILLE** of 7805, Eric Roach Circular, Phase 7, La Horquetta, Arima, Trinidad, who died on the 29th day of June, 2019, by **Lorne Hareo Superville** of the same place, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **JUNIOR BRATHWAITE** of 164, Naparima, Mayaro Road, Palmyra Village, Naparima, Trinidad, who died on the 21st day of August, 2022, by **Judy Valentine Brathwaite** otherwise **Judy Brathwaite** otherwise **Judy Valentine Nelson** otherwise **Judy Nelson** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **DAYARAM RAMLOCHAN** of 4, Balchan Street, Endeavour Road, Chaguanas, Trinidad, who died on the 20th day of January, 2022, by **Michael Ramlochan** of the same place, his son and one of the persons entitled to share in the estate;
- PROBATE of the Will dated the 12th day of May 2022, of **HARRIPERSAD SUPERSAD** otherwise **HARRIPERSAD SEEPERSAD** of 107, Alta Garcia Trace, San Francique Road, Penal, Siparia, Trinidad, who died on the 8th day of September, 2022, by **Tulsielpersad Seepersad** of the same place, the sole executor named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **RONALD BARTHOLOMEW** of 34, Diamond Drive, El Dorado Gardens, Tunapuna, Tacarigua, Trinidad, who died on the 22nd day of October, 2019, by **Ann Marie Bartholomew** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **JASON LEE CAMPBELL** otherwise **JASON CAMPBELL** of 1, Admiral Court, Starboard Drive, Westmoorings, Diego Martin, Trinidad, who died on the 27th day of November, 2021, by **Bassdaye Campbell** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **JOHN BRUCE** of 39, Alexander Street, Ste. Madeleine, Naparima, Trinidad, who died on the 9th day of March, 2023, by **Pearl Bruce** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **RADHIKA RAGOOBAR** of 65, Acacia Avenue, Clifton Hill, Point Fortin, La Brea, Trinidad, who died on the 9th day of November, 2009, by **Narash Ragoobar** of 27, Antoine Trace, Quarry Village, Siparia, Trinidad, her lawful husband;
- LETTERS OF ADMINISTRATION of the estate of **IVOR DARNLEY JORDAN** of 65, Tragarete Road, Woodbrook, Port-of-Spain, Trinidad, who died on the 15th day of July, 2016, by **Alice Jordan** of the same place, his sister and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **ANGELA SEALY-SEATON** of 2, Southern Gardens, Warden Road, Point Fortin, La Brea, Trinidad, who died on the 6th day of August, 2021, by **Elias Seaton** of the same place, her lawful husband;
- PROBATE of the Will dated the 20th day of April, 2016, of **CRUCITA REBECCA HARRIS-TEESDALE** otherwise **CRUCITA TEESDALE** otherwise **CRUCITA HARRIS-TEESDALE** of 54, Cunjal Road, Bhattan Trace, Princes Town, Savana Grande, Trinidad, who died on the 13th day of September, 2020, by **John Balbosa** and **Theresa Mosely** both of the same place, the executors named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **VISHMA NOLAN JAGANATH** of Lot No. 33, Urban Circular Coral Park, Cunupia, Chaguanas, Trinidad, who died on the 21st day of April, 2021, by **Priyanka Arti Jaganath** of the same place, his daughter and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **MARCUS YASIN UMAR HENRY** of Light Pole No. 53, Coronation Road, Sangre Grande, Manzanilla, Trinidad, who did on the 29th day of December, 2021, by **Whitney Sadasha Henry** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **MERVYN JAMES** of 65, Industrial Estate, Diamond Vale, Diego Martin, Trinidad, who died on the 28th day of February, 2020, by **Sandra James** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **IVY VICTOR-JOHN** of Light Pole No. 51B, Upper Laventille Road, East Dry River, Port-of-Spain, Trinidad, who died on the 21st day of May, 2022, by **Raymond Vincent** otherwise **Vincent Raymond Victor** otherwise **Vincent Victor** of the same place, her son and the only person entitled to the estate;
- PROBATE of the Will dated the 13th day of December, 2010, of **AMERAN ALI** of 17, Christian Street, San Fernando, Trinidad, who died on the 7th day of May, 2022, by **Sadika Mohammed** of 189, Monica Drive, Block 4, Palmiste, La Romain, Naparima, Trinidad, the sole executrix named in the Will;
- PROBATE of the Will dated the 23rd day of July, 2008, of **MANSHARD ALI** of 17, Christian Street, San Fernando, Trinidad, who died on the 11th day of June, 2022, by **Sadika Mohammed** of 189, Monica Drive, Block 4, Palmiste, La Romain, Naparima, Trinidad, the sole executrix named in the Will;
- PROBATE of the Will dated the 28th day of October, 2021, of **HEMRAJI MAHARAJ** of Light Pole No. 11, Madras Road, St. Helena Village, Piarco, Tacarigua, Trinidad, who died on the 7th day of August, 2022, by **Sarah Leah Maharaj-Ragoo** of 1, Chin Chin Road, Cunupia, Chaguanas, Trinidad, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **HAMERAJ SOOKNANAN** of 5, Jagroop Lane, El Socorro, San Juan, St. Ann's, Trinidad, who died on the 27th day of October, 2020, by **Sarojanie Sooknanan** of the same place, his lawful widow and relict;

1852—Continued

## PROBATE AND LETTERS OF ADMINISTRATION—CONTINUED

- LETTERS OF ADMINISTRATION of the estate of **NARDA RAMDATH** of 33, Serenity Circular, Couva North Gardens, Phase 3, Couva, Trinidad, who died on the 27th day of January, 2022, by **Jitendra Ramdath** of the same place, her lawful husband;
- LETTERS OF ADMINISTRATION *de bonis non* with Will dated the 13th day of July, 1964, annexed of the estate of **ELLIOTT CRICHLAW** otherwise **ELLIOTT AUGUSTUS CRICHLAW** of 60, Eight Street, Barataria, St. Ann's, Trinidad, who died on the 30th day of July, 1972, by **Myrtle Ramkeesoon-Khan** otherwise **Myrtle Irene Crichlow** otherwise **Myrtle Crichlow** of the same place, one of the residuary devisees and/or legatees named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **RYAN RAJEV MAHABIR** otherwise **RAJEV RYAN** otherwise **RYAN MAHABIR** of 113, Uriah Butler Highway, Charlieville, Chaguanas, Trinidad, who died on the 15th day of July, 2019, by **Carol Mahabir** of the same place, his mother and the only person entitled to the estate;
- LETTERS OF ADMINISTRATION of the estate of **YVONNE LATCHU** otherwise **YVONNE SAVITRI LATCHU** of Old Tim Street, Curepe, Tacarigua, Trinidad, who died on the 16th day of November, 2021, by **Roma Sagan Maraj** of 4, Basanta Trace, St. John Road, St. Augustine, Tacarigua, Trinidad, and **Michelle Ramkissoon** of 23, Saddle Grove, Santa Cruz, San Juan, St. Ann's, Trinidad, her daughters and the only persons entitled to the estate;
- LETTERS OF ADMINISTRATION of the estate of **ADOLPHUS ULPAN HERBERT** otherwise **ULPIAN ADOLPHUS HERBERT** of 24, Duke Street, Port-of-Spain, Trinidad, who died on the 8th day of October, 2018, by **Sydney Adolphus Herbert** otherwise **Adolphus Sydney Herbert** otherwise **Adolphus Herbert** of 64, Quarry Street, Port-of-Spain, Trinidad, his son and the only person entitled to the estate;
- LETTERS OF ADMINISTRATION of the estate of **BHISHAM DIAL** of 18, Abdool Young Street, Aranguez, San Juan, St. Ann's, Trinidad, who died on the 27th day of March, 2020, by **Sookranie Dial** otherwise **Sookrani Dial** of the same place, his mother and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **STELLA ELAINE AUGUSTUS** otherwise **STELLA ELAINE ARMORER** otherwise **STELLA AUGUSTUS** otherwise **RUBY ELAINE ARMORER** of 68, Upper School Street, Carenage, Diego Martin, Trinidad, who died on the 15th day of December, 2013, by **Trevor Augustus** of the same place, her son and one of the persons entitled to share in the estate;
- PROBATE of the Will dated the 13th day of November, 2017, of **ZENIFFER MOHAMMED** of 12, Senior Street, La Puerta Avenue, Apartment 2, Diego Martin, Trinidad, who died on the 11th day of September, 2020, by **Yasmin Ali** of Light Pole No. 14, Boundary Road, San Juan, St. Anns, Trinidad, the sole executrix named in the Will;
- PROBATE of the Will dated the 20th day of August, 2014, of **MARGUERITE MARIE HARRISON** of 301, Harbour View Apartments, Ocean Boulevard, Westmoorings, Diego Martin, Trinidad, who died on the 19th day of February, 2019, by **Paul Brennan** of 48, Western Circle, Westmoorings, Diego Martin, Trinidad, the sole executor named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **RENDA FERGUSON** otherwise **RENDA ELVINA FERGUSON** of 37, Skinner Street, Mon Repos, San Fernando, Trinidad, who died on the 2nd day of January, 2020, by **Uklyn Ferguson** otherwise **Uklyn Adela Ferguson** of the same place, **Roger Ferguson** otherwise **Roger Gregory Eustace Ferguson** of 18, Tateco Avenue, Gasparillo, Pointe-A-Pierre, Trinidad, **Steve Ferguson** otherwise **Steve Ambrose Shelford Ferguson** of 5, Campbell Drive, Cocoyea Village, San Fernando, Trinidad, and **Dane Ferguson** otherwise **Dane Patrick Fitzgerald Ferguson** of 17, Market Street, Arouca, Tacarigua, Trinidad, her daughter and sons respectively and the only persons entitled to share in the estate;
- PROBATE of the Will dated the 2nd day of May, 2019, of **DAVID JUBY** of 2, Civetta Burleigh Heights, Signal Hill, Tobago, who died on the 12th day of August, 2021, by **Alison Willmott** of Villa Motts, Burleigh Heights North BR1, Signal Hill, Tobago, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of **SYLBERT CHARLES** otherwise **SYLBERTH CHARLES** of 27, Lopinot Road, Arouca, Tacarigua, Trinidad, who died on the 22nd day of August, 2018, by **Germaine Viola Christmas** otherwise **Germaine Christmas** of Lot 13, Daniel Trace, Malabar, Arima, Trinidad, his sister and the only person entitled to the estate;
- LETTERS OF ADMINISTRATION of the estate of **COURTNEY ANTHONY ADAMS** otherwise **COURTNEY ADAMS** of 19, Maikoo Park, Pepper Village, Fyzabad, Siparia, Trinidad, who died on the 26th day of October, 2019, by **Jason Anton Adams** of 62, Magnolia Drive, Roystonia, Couva, Trinidad, his son and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **URSULA DE FREITAS** otherwise **URSULA MONTROSE DE FREITAS** of 1, Park Street, Morvant, St. Ann's, Trinidad, who died on the 13th day of August, 2020, by **Carlton De Freitas** of the same place, her lawful husband;
- LETTERS OF ADMINISTRATION of the estate of **ANGELA ASHBY** otherwise **ANGELA CAROLINE PATRICIA ASHBY** of Light Pole No. 826, Southern Main Road, California, Couva, Trinidad, who died on the 24th day of April, 2020, by **Addison St. Clair Tyrell Ashby** of 10, Serene Gardens, Penco Avenue, Longdenville, Chaguanas, Trinidad, her son and one of the persons entitled to share in the estate;

and unless Caveat is lodged within twenty-one days from the date of this advertisement with the Registrar of the Supreme Court or the Sub-Registrar through whom the above-mentioned applications have been made, Probate or Letters of Administration, as the case may be, in respect of the said applications will be granted accordingly.

Dated the 30th day of November, 2023.

R. ROBERTS  
Acting Registrar  
Supreme Court of Judicature

1853

## CENTRAL BANK OF TRINIDAD AND TOBAGO

## WEEKLY STATEMENT OF ACCOUNT AS AT 22ND NOVEMBER, 2023

| <i>Previous Week</i><br>\$000 | <i>Assets</i>                                     | <i>This Week</i><br>\$000 |
|-------------------------------|---|---------------------------|
|                               | <b>External Assets:</b>                           |                           |
| 39,061,059                    | Balances, Investments, etc. ... ..                | 38,937,020                |
| 4,227,519                     | Subscriptions to I.M.F. ... ..                    | 4,227,519                 |
| 6,987,986                     | I.M.F.—S.D.R. Holdings ... ..                     | 6,987,986                 |
| 50,276,564                    |   | 50,152,525                |
|                               | <b>Trinidad and Tobago Government Securities:</b> |                           |
| 9,192                         | Treasury Bills (Face Value) ... ..                | 9,192                     |
| 25                            | Marketable Securities ... ..                      | 25                        |
| 9,217                         |   | 9,217                     |
|                               | <b>Other Assets:</b>                              |                           |
| 3,500                         | Trinidad and Tobago Dollar Securities ... ..      | 3,500                     |
| 14,237                        | Advances to Government Authorities ... ..         | 14,237                    |
| 2,109,746                     | Other Assets ... ..                               | 2,399,458                 |
| 2,127,483                     |   | 2,417,195                 |
| 107,408                       | <b>Fixed Assets</b>                               | 107,408                   |
| 52,520,672                    |   | 52,686,345                |
|                               | <i>Liabilities and Capital Account</i>            |                           |
|                               | <b>Currency in Circulation:</b>                   |                           |
| 8,820,177                     | Notes ... ..                                      | 8,834,008                 |
| 267,854                       | Coins ... ..                                      | 268,095                   |
| 9,088,031                     |   | 9,102,103                 |
|                               | <b>Demand Liabilities:</b>                        |                           |
| 17,876,375                    | Commercial Banks ... ..                           | 18,262,090                |
| 416,998                       | Financial Institutions (Non-Banking) ... ..       | 419,768                   |
| (6,452,506)                   | Government and Governmental Organisations ... ..  | (7,254,368)               |
| 56,775                        | International Organisations ... ..                | 47,774                    |
| 722,987                       | Foreign Currency ... ..                           | 723,055                   |
| 1,091,351                     | Other ... ..                                      | 1,049,512                 |
| 13,711,980                    |   | 13,247,831                |
|                               | <b>Other Liabilities:</b>                         |                           |
| 6,941,636                     | Government S.D.R. Allocations ... ..              | 6,941,636                 |
| 16,183,465                    | Other Liabilities ... ..                          | 16,795,817                |
| 4,995,560                     | Specific Provisions ... ..                        | 4,998,958                 |
| 28,120,661                    |   | 28,736,411                |
|                               | <b>Capital and Reserves:</b>                      |                           |
| 800,000                       | Capital Paid-up ... ..                            | 800,000                   |
| 800,000                       | General Reserve Fund ... ..                       | 800,000                   |
| 1,600,000                     |   | 1,600,000                 |
| 52,520,672                    |   | 52,686,345                |

G. BACHAN-SAHADEO  
Senior Accountant  
Finance and Accounting



1854



The National Insurance Board  
of Trinidad and Tobago

**FREEDOM OF INFORMATION ACT, CHAP 22:02 (FOIA)  
UPDATED 2022 PUBLIC STATEMENT OF  
THE NATIONAL INSURANCE BOARD OF TRINIDAD AND TOBAGO (NIBTT)  
In compliance with Sections 7, 8 and 9 of the Freedom of Information Act, CHAP 22:02  
PUBLISHED WITH THE APPROVAL OF THE HONOURABLE MINISTER OF FINANCE**

In accordance with Sections 7, 8 and 9 of the Freedom of Information Act, Chapter 22:02 ("FOIA") the National Insurance Board of Trinidad And Tobago (NIBTT) is required by law to publish the following statement, which lists the documents that are generally available to the public.

**The FOIA gives members of the public:**

1. A legal right for each person to access information held by the NIBTT;
2. A legal right for each person to have official information relating to him/her amended where it is incomplete, incorrect or misleading;
3. A legal right to obtain reasons for adverse decisions made regarding applicant's request for information under the FOIA; and
4. Upon receipt of a Notice of Refusal, a legal right to complain in writing to the Ombudsman and to apply to the High Court for Judicial Review of decisions made under the FOIA.

The following information satisfies the requirements of the FOIA and the NIBTT publishes the following statement as approved by the Minister of Finance.

**SECTION 7 STATEMENTS**

**Section 7 (1) (a) (i)  
Function and Structure of the NIBTT**

The NIBTT is a body corporate established by virtue of the National Insurance Act Chapter 32:01 (the Act).

The NIBTT is governed by an eleven-member tripartite Board with equal representation by Government, Business and Labour, an independent Chairman, and the Executive Director as an ex-officio member. Directors are appointed for a period of not more than two years but may be reappointed. It is the duty of the Board to operate and manage the system of National Insurance established by the Act.

The Act vests the NIBTT with powers to:

- establish local offices throughout Trinidad and Tobago;
- invest in securities as set out in the First Schedule of the Act;
- Issue registration certificate or card in respect of employers or employed persons
- register employers or reject or revoke the registration of any person purporting to be an employer or an insured person under the Act in prescribed circumstances;
- furnish or disclose any information pertaining to the National Insurance Contribution records of any insured person under this Act to any Governmental Department, Agency or Statutory Body;
- determine claims and questions arising under or in connection with the Act
- authorize the manner for the payment of contributions
- postpone the payment of contributions in prescribed circumstances
- refer to medical referees any medical question relating to an insured person in respect of certain claims
- request such evidence as it considers necessary to support any claim to benefit
- request that an insured person in receipt of or entitled to benefit submit himself for a medical examination in Trinidad and Tobago
- request proof of life or medical status of a beneficiary or recipient of benefit under the Act or Regulations thereunder
- suspend, cease or reinstate benefits payments in certain circumstances
- disqualify a person from receiving certain benefits in prescribed circumstances

The NIBTT reports to Parliament through the Ministry of Finance.

**Mission Statement:**

*The Effective Management of National Insurance through Good Governance, Technological Advancements & Empowered Employees, to Ensure Quality Service Delivery.*

**Vision:**

*To be an Innovative Provider of Relevant National Insurance.*

**Structure and Functions of the NIBTT**

**The Board**

The Board which is appointed by the NIBTT's line Minister charts the overall direction of the organisation and exercises and performs such duties and powers as are conferred upon it by the Act and by any other written law.

The Board comprises the following members designated under the Act as Directors:

- Mr. Patrick Ferreira (Chairman)
- Mr. Douglas Camacho (Deputy Chairman)
- Mrs. Marilyn Gordon
- Mrs. Muriel Alfred-James
- Mr. Calvin Bijou
- Mr. James Lambert
- Mr. Teddy Stapleton
- Mr. Gregory Marchan
- Mr. Javed Razack
- Mr. Gary Awai
- Mrs. Niala Persad-Poliah (*ex officio*)

**Staffing and structure**

The NIBTT has in its employ just over six hundred and seventy staff members, including an Executive Director. The Executive Director is the chief executive officer of the NIBTT leading the management team and is responsible for carrying out the decisions of the Board.

The NIBTT is structured into eight Business Units of which seven directly report to two Chief Operating Officers, six departments with specific reporting lines to the Executive Director, the Chief Operating Officers or the Board; two Chief Operating Officers and the Executive Director's Office. Both Chief Operating Officers report directly to the Executive Director, each Business Unit is headed by an Executive Manager and each department headed by a Senior Manager as follows:

**Business Units/Departments reporting to the Chief Operating Officer Business Services**

- Insurance Operations
- Investments
- Planning, Policy and Actuarial Services
- Records Department

**Business Units/Departments reporting to the Chief Operating Officer Corporate Services**

- Finance and Administration
- Legal Services
- Technology
- Human Resources

**Three departments reporting to the Executive Director:**

- Corporate Projects Department
- Corporate Communications Department
- Investigations and Controls Department

**Three departments reporting functionally to the Board and administratively to the Executive Director:**

- Corporate Secretariat
- Internal Audit Department
- Risk Business Unit

1. **Executive Director.** The Executive Director has overall responsibility for the efficient operation of all line functions and is accountable for strategic management. The Executive Director ensures that approved strategies, plans, policies and systems are implemented. The Executive Director reports to the Board of Directors and leads strategic stakeholder engagement.

2. **Corporate Secretary.** The Corporate Secretary is accountable to the Board through the Chairman for all matters relating to corporate governance and the organisation's corporate secretarial duties. The Corporate Secretariat Unit serves as the secretariat for Board meetings and meetings of the sub-committees of the Board as well as develops and implements a corporate governance framework for NIBTT. The Corporate Secretary

keeps and maintains minutes of the Board/Board committees and controls the security and application of the corporate seal, and maintains the corporate books and records.

3. **Internal Audit Department.** The Internal Audit department is responsible for providing the Board and Management with independent, objective assurance and consulting services in such areas as controls, risk management and governance processes designed to add value and improve NIBTT's operations.

4. **Risk Business Unit.** The Risk Business Unit is responsible for enterprise risk, business continuity and organisational compliance. This Business Unit guides the process by which business risks are identified, assessed, managed, and monitored across the NIBTT.

5. **Corporate Projects Department.** The Corporate Projects Department is responsible for the planning, executing monitoring and reporting of projects or business initiatives in accordance with strategic and operational plan and approved budgets.

6. **Corporate Communications Department.** The Corporate Communications Department is responsible for the promotion and enhancement of the NIBTT's profile through strategic and reputational marketing & communications, brand development, public relations, event management and digital and social media.

7. **Investigations and Controls Department.** The Investigations and Controls Department is responsible for the implementation of preventative, detective and response mechanisms to treat with internal/external fraud, whether actual or suspected.

8. **Insurance Operations Business Unit.** The Insurance Operations Business Unit is responsible for the registration of employers and employees, employer audits, contribution income collection and claims administration in respect of 23 national insurance benefits to insured persons and their dependents based on legislative requirements as prescribed by the Act and the Regulations thereto.

9. **Investments Business Unit.** The Investment Business Unit is responsible for managing the investment portfolio of the NIBTT in a prudent manner in order to maximize returns in accordance with the Board's strategic objectives, risk appetite, policies and procedures, statutory requirements, generally accepted industry norms and established rules of professional conduct and practice.

10. **Planning, Policy and Actuarial Services Business Unit.** The Policy, Planning and Actuarial Services Business Unit is responsible for evaluating and monitoring the performance of the National Insurance Fund through the conduct of Actuarial Reviews, organisation policy and procedure development and implementation, managing and reporting on key operational and strategic planning activities and socio-economic research for the organisation.

11. **Finance And Administration Business Unit.** The Finance and Administration Business Unit is responsible for designing and implementing systems and controls to ensure the effective and efficient use of the organisations financial resources. This includes providing strategic advice to executives with oversight over accounting, finance, benefit payment and settlement of investment transactions. Responsibilities also include the administration of payroll, maintenance of the financial reporting statements, including producing and managing the budget and the preparation of financial statements for the Board. The Finance and Administration Business Unit is also responsible for the Facilities, Services and Security Department.

12. **Legal Services Business Unit.** The Legal Services Business Unit provides all legal services to the organisation including legal advisory services, litigation management and contracting, and through the Procurement Department is also responsible for





The National Insurance Board  
of Trinidad and Tobago

FREEDOM OF INFORMATION ACT, CHAP 22:02 (FOIA)  
UPDATED 2022 PUBLIC STATEMENT OF  
**THE NATIONAL INSURANCE BOARD OF TRINIDAD AND TOBAGO (NIBTT)**  
In compliance with Sections 7, 8 and 9 of the Freedom of Information Act, CHAP 22:02  
PUBLISHED WITH THE APPROVAL OF THE HONOURABLE MINISTER OF FINANCE

procurement of goods, works and services for the NIBTT.

13. **Human Resources Business Unit.** The Human Resources Business Unit is responsible for recruitment and selection, organizational development through performance management, succession planning, training and development, management of the industrial relations portfolio and the benefits function.

14. **Technology Business Unit.** The Technology Business Unit plans, implements and manages technology within the NIBTT in alignment with strategic objectives. The Technology Business Unit performs three high level functions in the areas of IT governance, ICT service availability and maintenance and support.

15. **Records Department**  
The Records Department is responsible for maintaining records management systems that meet legal requirements for record retention, protection of privacy and information dissemination. This includes activities associated with centralized data capture and document imaging.

**EFFECTS OF SCOPE OF BUSINESS ON MEMBERS OF THE PUBLIC:**

The NIBTT's operating policies and procedures are developed in accordance with the Act, other applicable written laws and decisions, approvals or guidelines relevant to the organisation.

The NIBTT is responsible for the operation and administration of the country's National Insurance System (NIS), which provides protection to over 600,000 insured persons against the economic and social distress, caused by loss of earnings arising out of work-related injuries and other contingencies with 23 benefits in 7 categories.

**Section 7 (1) (a) (ii)  
Categories of Documents in the possession of NIBTT:**

Files dealing with:

- i. General administrative matters of the NIBTT
- ii. Financial reports, statements and financial records such as budgets, audited accounts, bank records, cheques, vouchers, receipts and journals, Board and Committee Notes
- iii. Minutes/agenda of meetings
- iv. Ministerial and other communication with the Executive Director, Chairman or Board
- v. Copies of Cabinet documents and other copies and originals produced and or provided by the relevant Ministry with responsibility for the NIBTT
- vi. Management policies and procedures
- vii. Legal contracts, deeds, leases and all other legal instruments
- viii. Legal opinions and related matters, legislation,
- ix. Court proceedings/documents
- x. Gazettes, books, booklets, brochures and newspaper clippings
- xi. Strategic plans
- xii. Procurement of goods services or works records and related matters
- xiii. Reports: economic, statistical, audit, consultancy, technical, valuations etc.
- xiv. Actuarial Valuations of the National Insurance System
- xv. Statutory reports such as Annual Report on Operations, Audited Financial Accounts, regulatory filings
- xvi. Training plan
- xvii. Staff circulars, memoranda and notices
- xviii. National Insurance Forms
- xix. Personnel files
- xx. Collective Agreements
- xxi. Internal and external correspondence
- xxii. Business Unit/Departmental reports
- xxiii. Technical research conducted by the NIBTT
- xxiv. Internal and external investigative reports
- xxv. Compliance activities undertaken by the Authority
- xxvi. Customer complaints / queries
- xxvii. Inventories

- xxviii. Project documents
- xxix. Investment proposals and related matters
- xxx. Industrial relations proceedings, correspondence
- xxxi. Health, safety and facilities management records
- xxxii. Customer information and records such as national insurance claims, benefit payments, employer and employee registrations and employer audits.
- xxxiii. New releases, press clippings, advertisements.
- xxxiv. Information Technology of the Authority

**Section 7 (1) (a) (iii)  
Material prepared for publication or inspection.**

Education and Informational Material:

- NIBTT Benefit brochures:
  - Sickness
  - Employment Injury
  - Maternity
  - Survivor's
  - Retirement
  - Funeral Grant
  - Invalidity
  - Special Maternity
  - Ancillary Brochure:
  - Online Payment
  - NIBTT Benefit Posters
- Installed for education purposes at NIBTT Service Centres. Benefit Posters detail who can apply for each benefit, what documents are needed etc.
- Annual Reports (Annual Report 2021-2022 printed & uploaded to website. Annual Report 2021-2022 laid in the House of Representatives on Friday 2<sup>nd</sup> December 2022. NIBTT's current and archival Annual Reports can be accessed via the following link: [https://www.nibtt.net/annualreport/annual\\_report.html](https://www.nibtt.net/annualreport/annual_report.html)

The following documents and information maybe accessed on the NIBTT's website at <https://www.nibtt.net/index.html>

- National Insurance Act
- Orders and Regulations made under the National Insurance Act
- Reciprocal Agreements on Social Security with Canada and CARICOM

**Place where materials may be inspected or obtained**

The public may also inspect and/or obtain copies of the preceding material between the normal working hours of 8:00 a.m. - 4:00 p.m.; Monday to Friday at the following location:

**National Insurance Board of Trinidad and Tobago**

Corporate Headquarters

14-19 Queen's Park East,

Port of Spain

Telephone: 625-2171-8

Website: <https://www.nibtt.net/>

**Section 7 (1) (a) (iv)  
Literature available by subscription**

The NIBTT does not possess any literature available by subscription.

**Section 7 (1) (a) (v)  
Procedure to be followed when accessing a document from the NIBTT**

**Procedure to be followed for accessing documents from the NIBTT, when an FOI request is made.**

**How to request information**

**• General procedure**

In order to have the rights given to the public by the FOIA, the applicant must make his/her request in writing. The applicant must therefore complete the "Request for access to official documents" form under the Freedom of Information Act available at <http://www.foia.gov.tt> or <https://www.nibtt.net>.

**• Addressing Requests**

To facilitate prompt handling of your request, please address it to the Designated Officer of the NIBTT (see Section 7 (1) (a) (vi) of the FOIA).

**• Details to be included in the request**

Applicants should provide details that will allow for ready identification and location of requested records. The relevant information that must be provided to the NIBTT includes:

- Name of applicant (full name preferred)
- Contact information
- Information requested and format to provide the information
- Date of request
- Signature of applicant

The completed form may be:

- a. Hand delivered to the NIBTT
- b. Mailed to the NIBTT, or
- c. Emailed to [shahoolal@nibtt.net](mailto:shahoolal@nibtt.net)

**Requests not handled under the FOIA**

• A request under the FOIA will not be processed to the extent that it asks for information, which is readily available to the public, (for example brochures, pamphlets, reports etc.) either from the NIBTT website, a publicly accessible register or from another public authority.

**Responding to requests**

**• Retrieving documents**

The NIBTT is required to furnish copies of documents only when they are in our possession, or we can retrieve them from our records.

**• Furnishing documents**

An applicant is entitled to copies of information in our possession, custody or power. We are required to furnish one copy of a document. If we cannot make a legible copy of a document to be released, we may not attempt to construct it. Instead, we will furnish the best copy possible and note the quality in our reply. Please note that the NIBTT is not compelled to do the following:

- (a) Create new documents
- (b) Perform research for the applicant

**Time Limits**

**• General**

We will determine whether to grant your request for access to information as soon as practicable but no later than thirty calendar days as required by Section 15 of the FOIA. If a decision is taken to grant access to the information requested, you will be provided with copies, or if you so request, permitted to inspect the document/s.

**Fees and refunds**

The Freedom of Information (Fees and Charges) Regulations prescribe the fees to be incurred in making the documents available. Where such fees are payable, the applicant is entitled to receive the documents within seven days of payment of the relevant fee. If we fail to provide the information within the seven-day period, you are entitled to a refund of the fees paid in addition to free access to the documents requested.

**Section 7 (1) (a) (vi)  
Officers in the NIBTT responsible for:**

Officers at the NIBTT responsible for:

- (1) The initial receipt of an action upon notices under Section 10 of the FOIA;
- (2) Requests for access to documents under Section 13 of the FOIA; and
- (3) Applications for corrections of personal information under Section 36 of the FOIA.

**Designated Officer:**

**Ms. Sarah Baboolal**  
Executive Manager, Legal Services  
National Insurance Board of Trinidad and Tobago  
Corporate Headquarters  
14-19 Queen's Park East,  
Port of Spain



1854—Continued



The National Insurance Board  
of Trinidad and Tobago

**FREEDOM OF INFORMATION ACT, CHAP 22:02 (FOIA)  
UPDATED 2022 PUBLIC STATEMENT OF  
THE NATIONAL INSURANCE BOARD OF TRINIDAD AND TOBAGO (NIBTT)  
In compliance with Sections 7, 8 and 9 of the Freedom of Information Act, CHAP 22:02  
PUBLISHED WITH THE APPROVAL OF THE HONOURABLE MINISTER OF FINANCE**

Telephone: 625-2171-8  
Email: [sbaboolal@nibtt.net](mailto:sbaboolal@nibtt.net)

**Alternate:**  
**Mr. Jerome Riley**  
**Manager, Legal Services (Ag)**  
National Insurance Board of Trinidad and  
Tobago  
Corporate Headquarters  
14-19 Queen's Park East,  
Port of Spain.  
Telephone: 625-2171-8  
Email: [jriley@nibtt.net](mailto:jriley@nibtt.net)

**Section 7 (1) (a) (vii)**  
**Advisory Boards, Councils, Committees,**  
**and other bodies**  
**(Where meetings/minutes are open to**  
**the public)**

At present time, there are no bodies that fall within this section of the FOIA.

**Section 7 (1) (a) (viii)**  
**Library/Reading Room Facilities**  
**available for public use**

At present, there are no rooms that fall within the meaning of this section of the FOIA.

**Section 8 Statements**

**Section 8 (1) (a) (i)**  
**Documents containing interpretations**  
**or particulars of written laws or schemes**  
**administered by the NIBTT, not being**  
**particulars contained in another written**  
**law.**

The following legislation can be purchased at the Government Printery or can be accessed online at the website of the Ministry of Legal Affairs at <http://www.legalaffairs.gov.tt/LRC.aspx>

- The National Insurance Act Chapter 32:02 and Regulations made under the Act,

**Section 8 (1) (a) (ii)**  
**Manuals, rules of procedure, statements**  
**of policy, records of decisions, letters of**  
**advice to persons outside the NIBTT, or**  
**similar documents containing rules,**  
**policies, guidelines, practices or**  
**procedures.**

- NI Contributions Online Payments - [https://nibtt.net/NI\\_Payment\\_Registration/Instructions-2-Online%20Payment.html](https://nibtt.net/NI_Payment_Registration/Instructions-2-Online%20Payment.html)
- Benefit Claims Guidelines and Checklist - [https://nibtt.net/benefits\\_09/Claims-App-Guidelines/detailedinfo.html](https://nibtt.net/benefits_09/Claims-App-Guidelines/detailedinfo.html)
- Web Appointment Portal - [https://nibtt.net/News\\_09/2022/NIBTT-Email-App-System.html](https://nibtt.net/News_09/2022/NIBTT-Email-App-System.html)
- How to apply for a Certificate of Compliance - <https://nibtt.net/Downloads/2020/Certificate%20of%20Compliance%20Advertisement.pdf>
- Corporate Policies and Procedures

**Section 8 (1) (b)**  
**Documents containing information on**  
**the procedures to be employed or the**  
**objectives to be pursued in the**  
**environment of the written laws or**  
**schemes.**

There are no reports or statements to be published under this subsection at this time

**Section 9 Statements**

**Section 9 (1) (a)**  
**Reports or statements containing the**  
**advice or recommendations, of a body or**  
**entity established within the NIBTT**

There are no reports or statements to be published under this subsection at this time.

**Section 9 (1) (b)**  
**Reports or statements containing the**  
**advice or recommendations, of a body or**  
**entity established outside the NIBTT by**  
**or under a written law, or by a Minister**  
**of Government or other public authority**  
**for the purpose of submitting a report or**  
**reports, providing advice or making**  
**recommendations to the NIBTT or to the**  
**responsible Minister of the NIBTT.**

- The Sixth Report of the Public Accounts Committee on the examination of the Audited Financial Statements of the NIBTT for the financial years 2014 to 2020 (issues, observations and recommendations to improve the operations of the NIBTT).

- OSHA Reports

**Section 9 (1) (c)**  
**A report or statement containing the**  
**advice or recommendations of an inter-**  
**departmental committee, whose**  
**membership includes an officer of the**  
**NIBTT.**

There are no reports or statements to be published under this subsection at this time.

**Section 9 (1) (d)**

**Report or statements containing the**  
**advice or recommendations of a**  
**committee established within the NIBTT**  
**to submit a report, provide advice or**  
**make recommendations to the**  
**responsible Minister of the NIBTT or to**  
**another officer of the NIBTT who is not a**  
**member committee.**

There are no reports or statements to be published under this subsection at this time.

**Section 9 (1) (e)**

**A report (including a report concerning**  
**the results of studies, surveys or tests)**  
**prepared for the NIBTT by a scientific or**  
**technical expert, whether employed**  
**within the NIBTT or not, including a**  
**report expressing the opinion of such an**  
**expert on scientific or technical matters.**

- 2022 Valuation Reports for NIBTT investment properties (see section 9(1)(m) statements)
- 2022 Valuation Reports for NIBTT's investment in subsidiaries (see section 9(1)(m) statements)
- 10<sup>th</sup> Actuarial Review of the National Insurance System (NIS)
- Employees Opinion Survey Report – October 2022
- Customer survey report – October 2021

**Sections 9 (1) (f)**

**Reports prepared for the NIBTT by a**  
**consultant who was paid for preparing**  
**the report.**

- 2022 Valuation Reports for NIBTT investment properties (see section 9(1)(m) statements)
- 2022 Valuation Reports for NIBTT's investment in subsidiaries (see section 9(1)(m) statements)
- 2022 IT Security Penetration Testing Report
- IT Satisfaction Survey – Internal Customers
- ERP Solution Implementation Staff Survey 10<sup>th</sup> Actuarial Review of the National Insurance System (NIS) Employees Opinion Survey Report – October 2022
- Customer survey report – October 2021

**Section 9 (1) (g)**

**Reports prepared within the NIBTT and**  
**containing the results of studies, surveys**

**or tests carried out for the purpose of**  
**assessing, or making recommendations**  
**on, the feasibility of establishing a new**  
**or proposed Government policy,**  
**programme or project.**

- There are no reports or statements to be published under this subsection at this time.

**Section 9 (1) (h)**

**Reports on the performance or**  
**efficiency of the NIBTT, or an office,**  
**division or branch of the NIBTT,**  
**whether the report is of a general nature**  
**or concerns a particular policy,**  
**programme or project administered by**  
**the NIBTT.**

- Memoranda of Understanding with the Ministry of Legal Affairs and the Ministry of Social Development and Family Services
- Corporate Annual Report FY22
- Audited Financial Statement FY22

**Section 9 (1) (i)**

**Reports containing (1) final plans or**  
**proposals for the re-organization of the**  
**functions of the NIBTT, (2) the**  
**establishment of a new policy,**  
**programme or project to be**  
**administered by the NIBTT, whether or**  
**not the plans or approvals are subject to**  
**approval by an officer of the NIBTT,**  
**another public authority, the**  
**responsible Minister of the NIBTT, or**  
**Cabinet.**

- Corporate Strategic Plan 2020-2024

**Section 9 (1) (j)**

**Statements prepared within the NIBTT**  
**and containing policy directions for the**  
**drafting of legislation.**

- 10<sup>th</sup> Actuarial Review Communications Plan

**Section 9 (1) (k)**

**Report of tests carried out within the**  
**NIBTT on a product for the purpose of**  
**purchasing equipment.**

There are no reports or statements to be published under this subsection at this time.

**Section 9 (1) (l)**

**Environmental impact statement**  
**prepared within the NIBTT.**

There are no reports or statements to be published under this subsection at this time.

**Section 9 (1) (m)**

**Valuations reports prepared for the**  
**NIBTT by a valuator.**

2022 Valuation Reports in respect of:

- NIBTT investment properties as follows:
  - No. 13 Queen's Park East, Port-of-Spain
  - Nos. 14-19 Queen's Park East, Port-of-Spain
  - Nos. 22-24 and 26A Queen's Park East, Port-of-Spain
  - Nos. 74-76 South Quay, Port-of-Spain
  - 2A Cipriani Boulevard, Port-of-Spain
  - 4A Cipriani Boulevard, Port-of-Spain
  - No. 72-74 Western Main Road, St. James
  - Lot 1 Mulchan Seuchan Link Road, Chaguanas
  - Lots 1-3 Corner Chaguanas Main Road and Caroni Savannah Road
  - Six parcels of lands at Palmiste
  - Lands at Garden Site and Carrington Streets, Scarborough
  - No. 97 High Street, Princes Town
  - Lands at Riverwoods Housing Development, Arima

1854—Continued



The National Insurance Board  
of Trinidad and Tobago

FREEDOM OF INFORMATION ACT, CHAP 22:02 (FOIA)  
UPDATED 2022 PUBLIC STATEMENT OF  
**THE NATIONAL INSURANCE BOARD OF TRINIDAD AND TOBAGO (NIBTT)**  
In compliance with Sections 7, 8 and 9 of the Freedom of Information Act, CHAP 22:02  
PUBLISHED WITH THE APPROVAL OF THE HONOURABLE MINISTER OF FINANCE

- NIBTT's investment in subsidiaries as follows:
  - i. Home Mortgage Bank;
  - ii. Trinidad and Tobago Mortgage Finance Company Limited; and
  - iii. National Insurance Property Development Company Limited

Dated: October 10, 2023

1855

## LICENSING SESSION

## BOROUGH OF CHAGUANAS

RETURN of Application for Licensing Committee's Certificate for a New Licence for the Borough of Chaguanas under the provisions of the Liquor Licence Act, Chap. 84:10, to be considered at the Licensing Session to be held virtually at the Trinidad North District Court, Chaguanas on MONDAY 4TH DECEMBER, 2023 at 8.30 a.m. for the period ending 31ST MARCH, 2024.

| <i>Name of Applicant</i> | <i>Abode of Applicant</i>                                   | <i>Premises where Situate</i>    | <i>Term of Licence</i>                     |
|--------------------------|---|----------------------------------|--|
| <b>Spirit Grocer's</b>   |   |                                  |  |
| Keinol Paul              | ... .. Light Pole No. 50, Yallery Street<br>West California | No. 2 Freedom Street, Enterprise | From 8th January 2024-<br>31st March, 2024 |

Dated this 27th day of November, 2023 at the Trinidad North District Court.

*Secretary, Licensing Committee  
Borough of Chaguanas*

1856

LOSS OF SCOTIALIFE TRINIDAD AND TOBAGO  
LIMITED POLICIES

SWORN declaration having been made that the following policies issued by SCOTIALIFE TRINIDAD AND TOBAGO LIMITED have been lost, and having made application to the Company for duplicate policies, notice is hereby given that unless objection is raised within one month of the date thereof, the duplicate policies will be issued:

| <i>Name of Insured</i>                    | <i>Policy Number</i> |
|---|----------------------|
| ROBERT SAWH                               | D00110333            |
| PAILA JEBODH                              | U00228295            |
| LUCIL JOHNSON                             | D00239315            |
| JOSEPH MC KENZIE                          | D00133663            |
| SHANIA MAHARAJ                            | U00235099            |
| ANIL SINGH                                | U00128739            |
| NISHA MADAR-BOCAS                         | U0001JF01            |
| TONETTE JOSEPH-DE COTEAU                  | D00118949            |
| CLAUDINE NEPTUNE-PHILLIPS                 | D00184194            |
| SURESH PARTAP                             | U0006TO01            |
| SCOTIALIFE TRINIDAD AND TOBAGO<br>LIMITED |                      |

56–58, Richmond Street  
Port-of-Spain.

1857

SWORN declaration having been made that the following policies issued by SCOTIALIFE TRINIDAD AND TOBAGO LIMITED have been lost, and having made application to the Company for duplicate policies, notice is hereby given that unless objection is raised within one month of the date thereof, the duplicate policies will be issued:

| <i>Name of Insured</i> | <i>Policy Number</i> |
|------------------------|----------------------|
| IAN CHARLES            | D00214097            |
| NIKOLAS ALLICOCK       | U00247387            |
| RAMESH RAMCHARAN       | U00247541            |
| KENDELL PAUL           | U00173558            |
| RUTH OCHOA             | U0006D601            |
| EZRA ALI               | U00128521            |
| ANNABELLE BOISSIERE    | U00205702            |

SCOTIALIFE TRINIDAD AND TOBAGO  
LIMITED

56–58, Richmond Street  
Port-of-Spain.



1858

LOSS OF SCOTIALIFE TRINIDAD AND TOBAGO  
LIMITED POLICIES

SWORN declaration having been made that the following policies issued by SCOTIALIFE TRINIDAD AND TOBAGO LIMITED have been lost, and having made application to the Company for duplicate policies, notice is hereby given that unless objection is raised within one month of the date thereof, the duplicate policies will be issued:

| <i>Name of Insured</i>         | <i>Policy Number</i> |
|--------------------------------|----------------------|
| ANNETTE ROSE-PHILLIP ... ..    | D00188890            |
| CATHERINE ALTHEA BURRIS ... .. | U00225472            |
| MIKKELL KALILLE KHAN ... ..    | D00203103            |
| GIRLIE MAHADEO ... ..          | U00261375            |
| ANEESHA ARJOON ... ..          | U00110022            |
| DEXTER NATHANIEL ... ..        | U00239379            |
| ANIL BOODHOO ... ..            | D00163985            |
| SALISHA MOHAMMED ... ..        | D00140594            |
| NIGEL DUFF ... ..              | U00125427            |
| SANGEETA KANHAI ... ..         | D00198750            |
| AKENA SOLOMON ... ..           | D00210351            |
| RAFFINA RAMBARAN ... ..        | U00228300            |
| EARL WOODS ... ..              | D00160908            |

SCOTIALIFE TRINIDAD AND TOBAGO  
LIMITED

56–58, Richmond Street  
Port-of-Spain.

1859

SWORN declaration having been made that the following policies issued by SCOTIALIFE TRINIDAD AND TOBAGO LIMITED have been lost, and having made application to the Company for duplicate policies, notice is hereby given that unless objection is raised within one month of the date thereof, the duplicate policies will be issued:

| <i>Name of Insured</i>           | <i>Policy Number</i> |
|----------------------------------|----------------------|
| KASHA BONAPARTE ... ..           | D00204201            |
| SHIRLEY JONES-WILLIAMS ... ..    | D00155255            |
| CLEBERT HUSBAND ... ..           | U00247365            |
| NABILA KHAN-GANGABISSOON ... ..  | D00175629            |
| NABILA KHAN-GANGABISSOON ... ..  | U00164050            |
| ENOREDIA BAPTISTE ... ..         | U00209323            |
| SUMATEE LALCHAN KOWLESSAR ... .. | U00146670            |
| SANDRA LYNCH ... ..              | U00139926            |

SCOTIALIFE TRINIDAD AND TOBAGO  
LIMITED

56–58, Richmond Street  
Port-of-Spain.