



# TRINIDAD AND TOBAGO GAZETTE

VOL. 63

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No. 107

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926

## APPOINTMENT TO ACT IN THE OFFICE OF THE ATTORNEY GENERAL AND LEGAL AFFAIRS

IT IS HEREBY NOTIFIED for general information that Her Excellency the President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in her by section 79(2) of the Constitution of the Republic of Trinidad and Tobago, has appointed STUART YOUNG, S.C., a member of the House of Representatives who is a Minister, to act in the Office of Senator the Honourable REGINALD T. A. ARMOUR, Attorney General and Minister of Legal Affairs, with effect from the morning of 7th July, 2024 and continuing during the absence from Trinidad and Tobago of the said the Honourable Reginald T. A. Armour, S.C., in addition to the discharge of his normal duties.

C. JACKMAN-WALDRON  
Secretary to Her Excellency  
the President

4th July, 2024.

927

## APPOINTMENT TO ACT AS MINISTER OF PUBLIC UTILITIES

IT IS HEREBY NOTIFIED for general information that Her Excellency the President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in her by section 79(2) of the Constitution of the Republic of Trinidad and Tobago, has appointed the HONOURABLE PENNELOPE BECKLES, a member of the House of Representatives to act in the office of the Honourable MARVIN GONZALES, Minister of Public Utilities, with effect from 9th July, 2024 and continuing during the absence from Trinidad and Tobago of the said the Honourable Marvin Gonzales, M.P., in addition to the discharge of her normal duties.

C. JACKMAN-WALDRON  
Secretary to Her Excellency  
the President

5th July, 2024.

928

## APPOINTMENT TO BE TEMPORARILY A MEMBER OF THE SENATE

IT IS HEREBY NOTIFIED for general information that Her Excellency the President, acting in accordance with the advice of the Leader of the Opposition, in exercise of the power vested in her by sections 44(1)(b) and 44(4)(b) of the Constitution of the Republic of Trinidad and Tobago, has appointed TIM GOPEESINGH, to be temporarily a member of the Senate, with effect from 5th July, 2024 and continuing during the absence from Trinidad and Tobago of Senator JAYANTI LUTCHMEDIAL-RAMDIAL by reason of illness.

C. JACKMAN-WALDRON  
Secretary to Her Excellency  
the President

5th July, 2024.

929

## APPOINTMENT TO ACT AS PUISNE JUDGES OF (FAMILY COURT), JUDICIARY

IT IS HEREBY NOTIFIED for general information that, under the provisions of subsection (2)(d)(i) of section 104 of the Constitution of the Republic of Trinidad and Tobago, Her Excellency the President, acting in accordance with the advice of the Judicial and Legal Service Commission, has appointed the persons whose names are listed hereunder to act in the office of Puisne Judge (Family Court) Judiciary, for a period of three (3) months from the 1st July, 2024 to 30th September, 2024:

The HONOURABLE MADAM JUSTICE MARIA BUSBY EARLE-CADDLE

The HONOURABLE MR. JUSTICE TREVOR JONES

The HONOURABLE MADAM JUSTICE INDRANI CEDENO

C. JACKMAN-WALDRON  
Secretary to Her Excellency  
the President

28th June, 2024.

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APPOINTMENT OF MEMBERS TO THE BOARD OF GOVERNORS OF THE CIPRIANI COLLEGE  
OF LABOUR AND CO-OPERATIVE STUDIES

IN ACCORDANCE with the Cipriani College of Labour and Co-operative Studies Act, Chap. 39:51, Section 4(6) it is hereby notified for general information that Ms. LORRIS ALFRED, Deputy Permanent Secretary (Ag.), Ministry of Labour, was appointed as a member of the Board of Governors of the Cipriani College of Labour and Co-operative Studies, with effect from 12th April, 2024 to 9th July, 2026. Ms. ALFRED replaces Ms. Kevar Williams, former Deputy Permanent Secretary, who was assigned to another Ministry.

<i>Designation</i>	<i>Name of Member</i>	<i>Date of Appointment</i>	<i>Date of Termination</i>	<i>Term of Appointment</i>
<i>Chairman</i>	PROFESSOR BRIAN COPELAND	10th July, 2023	9th July, 2026	3 years
<i>Member</i>	MR. LEROY BAPTISTE	do.	do.	do.
<i>Deputy Chairman</i>	MR. LEROY BAPTISTE	28th August, 2023	27th August, 2026	do.
<i>Member</i>	MR. MICHAEL ANNISSETTE	10th July, 2023	9th July, 2026	do.
<i>Member</i>	MRS. ERMINE DE BIQUE-MEADE	do.	do.	do.
<i>Member</i>	MR. JASON BROWN	do.	do.	do.
<i>Member</i>	MS. KEVAR WILLIAMS (replaced by Ms. Lorris Alfred)	do.	11th December, 2023	do.
<i>Member</i>	MS. LORRIS ALFRED	12th April, 2024	9th July, 2026	Co-terminus with that of the other members
<i>Member</i>	MS. CHARLAYNE KNIGHT-CASIMIRE	10th July, 2023	do.	3 years
<i>Member</i>	MR. JEROME CHAMBERS	do.	do.	do.
<i>Member</i>	MS. JOANNE SALAZAR	do.	do.	do.

N. WILLIS  
Permanent Secretary  
Ministry of Labour

931

## NOTICE OF VACANCY FOR THE OFFICE OF LABOUR INSPECTOR I (RANGE 25), MINISTRY OF LABOUR

APPLICATIONS are invited from suitably qualified officers in your Ministry/Department for the office of Labour Inspector I (Range 25), Ministry of Labour.

Particulars relating to the office are outlined below:

*Minimum Experience and Training Requirements:*

Experience (18 months to 4 years) such as may have been gained in the clerical class; and training as evidenced by the possession of a General Certificate of Education, Ordinary Level, or its equivalent, with a pass in five (5) subjects, including English Language and Mathematics; supplemented by the successful completion of a relevant in-service training course; or any equivalent combination of experience and training.

*Distinguishing Features of Work:*

An employee in this class inspects places of employment to ensure compliance of the laws and regulations relating to wages and conditions of service. Duties involve making direct contact with employers and employees and inspecting salary and other records of employees. Work is reviewed by a superior for thoroughness and effectiveness through discussions and review of reports submitted.

*Salary:*

Range 25: \$6,224- \$7,685/ \$8,301 per month (2013).

Applications from officers holding permanent appointments in the Public Service should be made on the Application for Promotion Form. Temporary officers should use the Application for Employment Form.

Interested officers who hold permanent appointments must send their applications through their Permanent Secretaries or Heads of Department for endorsement/recommendation and submission to the Permanent Secretary, Ministry of Labour. Interested officers, who hold temporary appointments, must send their applications through their Permanent Secretary/Head of Department for submission to the Permanent Secretary, Ministry of Labour.

Copies of relevant documents **must** accompany **All** applications as stipulated on the Application Checklist attached to this Notice.

Applications **MUST** be submitted through the Permanent Secretaries or Heads of Departments within sufficient time in order to be received by The Permanent Secretary, Ministry of Labour on or before but not later than 19th July, 2024 to: The Permanent Secretary, Ministry of Labour, The Director Human Resource Services, Human Resource Division, Level 5, Tower C, International Waterfront Centre, 1A, Wrightson Road, Port-of-Spain.

Applications received after the closing date will not be considered.

For further details, officers wishing to apply can access the Notice of Vacancy, Application Forms, Job Specification and the Application Checklist:—on the websites of the Service Commissions Department at [www.scd.org.tt](http://www.scd.org.tt) and the Ministry of Labour at [www.labour.gov.tt](http://www.labour.gov.tt).

**Closing date for receipt of applications in the Ministry of Labour: 19th July, 2024.**

Officers who have applied previously and who still wish to be considered for appointment to the office are advised to re-apply in response to this Notice. Your application should be dated and submitted within the period of this Notice of Vacancy.

A list of shortlisted applicants will be posted on the Ministry of Labour's website.

**Should officers neglect to attach/provide copies of their relevant documents experience and training as outlined in the application checklist, the Permanent Secretary will be unable to determine their eligibility for the office and they will be deemed unsuitable.**

N. WILLIS  
Permanent Secretary  
Ministry of Labour

## PROBATE AND LETTERS OF ADMINISTRATION

Public Notice is hereby given that applications have been made for the following grants of Probate or Letters of Administration:

- LETTERS OF ADMINISTRATION of the estate of **EUSTACE BAILEY** of 4, Dairy Farm, Cow Farm Road, Goldsborough, Tobago, who died on the 28th day of March, 2022, by **Eunice Bailey** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **ALBERTA ALLEN** of Light Pole No. 29, Riseland Trace Extension, Bethel, Tobago, who died on the 12th day of March, 2022, by **Coreen Richards** of the same place, her daughter and one of the persons entitled to share in the estate;
- PROBATE of the Will dated the 30th day of September, 2021, of **MARILYN LEWIS** of Light Pole No. 148, Carnbee, Tobago, who died on the 7th day of March, 2022, by **Annette Lewis-Williams** and **Ann-Elle Williams** both of 58, Buccoo Road, Mt. Pleasant, Tobago, the executrices named in the Will;
- LETTERS OF ADMINISTRATION of the Will dated the 16th day of June, 2004, annexed of the estate of **HERBIE WILLIAMS** of 9, River Road, Plymouth, Tobago, who died on the 12th day of June, 2010, by **Jennifer Williams** of 66, Phase 2, Calder Hall, Tobago, the residuary devisees and/or legatees named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **PETER RAMCHARAN** of 7, Temple Street, Beaucarro Village, Couva, Trinidad, who died on the 10th day of June, 2017, by **Rita Ramcharan-Persad**, **Sumintra Ramcharan** and **Jerome Peter Ramcharan** all of the same place, his daughters and son respectively and the only persons entitled to share in the estate;
- PROBATE of the Will dated the 29th day of September, 2018, of **ENA ANITA BROWN** of 673, Cordia Crescent, La Horquetta, Arima, Trinidad, who died on the 21st day of July, 2021, by **Jennifer Brown** of 27, Seventh Street East, Montage Avenue, Trincity, Tacarigua, Trinidad, the sole executrix named in the Will;
- PROBATE of the Will dated the 10th day of April, 2017, of **BASSIE SADHAI** of 6, First Street, Harmony Hall, Gasparillo, Pointe-a-Pierre, Trinidad, who died on the 23rd day of January, 2022, by **Parbatie Balram** of the same place, the sole executrix named in the Will;
- PROBATE of the Will dated the 27th day of March, 2020, of **TULSIE JAIKARAN** of 30, Maple Drive, Blitz Village, Pleasantville, San Fernando, Trinidad, who died on the 25th day of October, 2021, by **Glen Jaikaran** of the same place, the sole executor named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **SAMRAJH SEEPAUL** of 4, Elizabeth View, Alenore Gardens, Phase I, Arima, Trinidad, who died on the 8th day of January, 2021, by **Rajdaye Seepaul** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **KENRICK STANLEY** of 29, Ibis Street, Fanny Village, Point Fortin, La Brea, Trinidad, who died on the 29th day of July, 2022, by **Annette Carol Houlder Stanley** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **GODFREY SOLOMON** of 51c, Eleventh Avenue North, Barataria, San Juan, St. Ann's, Trinidad, who died on the 29th day of July, 2023, by **Jocelyn Patricia Audain** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **MERVYN GOMEZ** of 24, Preau Street West, St. Mary's Village, Moruga, Trinidad, who died on the 23rd day of February, 2024, by **Evelyn Jones-Gomez** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **SAM CAESAR** of Light Pole No. 2, Grand Fond Road, Maracas Bay, St. Joseph, Tacarigua, Trinidad, who died on the 4th day of September, 2019, by **Liza Caizar** of the same place, his niece and the only person entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **DEONARINE MAHASE** of Light Pole No. 5, Lezama Trace, Sangre Chiquito, Sangre Grande, Trinidad, who died on the 8th day of October, 2023, by **Rewaty Mahase** of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 8th day of April, 2022, of **VEERAH DEBIDEEN** of Lot No. 102, Nolan Street, Felicity, Chaguanas, Trinidad, who died on the 1st day of October, 2023, by **Gail Pamela Nicome** of 8th Seventh Street, Barataria, San Juan, St. Ann's, Trinidad, the sole executrix named in the Will;
- PROBATE of the Will dated the 9th day of April, 2018, of **LESTER WARNER** of 35, Turquoise Drive, Diamond Vale, Diego Martin, Trinidad, who died on the 30th day of November, 2023, by **Alicia Elcock** of 30, Annette Street, East Dry River, Port-of-Spain, Trinidad, one of the executrices named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **MARLENE DAWN BEVERLY TULL** otherwise **MARLENE TULL** of 14, Green Street, Tunapuna, Tacarigua, Trinidad, who died on the 26th day of May, 2023, by **Estee Mercedes Keturah Lawrence** of the same place, her daughter and the only person entitled to share in the estate;
- PROBATE of the Will dated the 15th day of March, 2021, of **SAMUEL PARRIS** of 32, Quinam Road, Siparia, Trinidad, who died on the 4th day of December, 2022, by **Rachel Parris** of 12c, MI Trace, El Socorro Road, San Juan, St. Ann's, Trinidad, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **ANDERSON LEWIS** of 6, Vignale Street, Arima, Trinidad, who died on the 21st day of September, 2012, by **Marilyn Byer-Lewis** of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 12th day of March, 2020, of **DAVID GEORGE MONTGOMERY** of Light Pole No. 40, Hololo Mountain Road, Cascade, St. Ann's, Trinidad, who died on the 4th day of April, 2023, by **John Everard Falconer Waddell** of 44, Scotland Terrace, Andalusia, Maraval, Diego Martin, Trinidad and **Hugh Albert Fredrick Harragin** of 4A, Collens Road, Maraval, Diego Martin, Trinidad, the executors named in the Will;

## PROBATE AND LETTERS OF ADMINISTRATION—CONTINUED

- LETTERS OF ADMINISTRATION of the estate of **KENRICK JOSEPH** otherwise **KENRICK JOSEPH** of 14, Ramsaran Trace, Jerningham Junction Road, Cunupia, Trinidad, who died on the 28th day of August, 2022, by **Gail Ann Neptune-Joseph** otherwise **Gail Ann Neptune** of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 3rd day of December, 2017, of **ANNA BOODRAM** of 78, Sapodilla Drive, Crescent Gardens, Mausica Road, d'Abadie, Arima, Trinidad, who died on the 11th day of July, 2021, by **Sonia Boodram** of Light Pole No. 50, Eleventh Street Extension, Mt. Lambert, St. Ann's, Trinidad, the sole executrix named in the Will;
- PROBATE of the Will dated the 27th day of December, 2006, of **CARLTON MOLLINEAU** of 15, George Lane, Cunupia, Trinidad, who died on the 10th day of October, 2008, by **Curtis Mollineau** of the same place, the sole executor named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **CHANDRA SINGH** of 53C, Pierre Felix Road, Diego Martin, Trinidad, who died on the 17th day of March, 2012, by **Cedo Gravey** of the same place, her son and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **PATRICK JOHNSON** of Light Pole No. 3, K P Lands, La Platta Circular, Valencia, Trinidad, who died on the 23rd day of July, 2023, by **Sherese Josee Johnson** otherwise **Sherese Johnson** of the same place, his daughter and the only person entitled to the estate;
- LETTERS OF ADMINISTRATION of the estate of **JAMES RAGBIR** of 154, Chickland Village, Upper, Carapichaima, Chaguanas, Trinidad, who died on the 24th day of February, 2024, by **Popplee Ragbir** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **VIDESH MAHARAJ** of 428, Torrib Tabaquite Road, New Grant, Princes Town, Savana Grande, Trinidad, who died on the 8th day of December, 2023, by **Sharmilla Maharaj** of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 4th day of August, 2017, of **EDWIN WINSTON ARTHUR** otherwise **WINSTON ARTHUR** of 11, Weekes Trace, Mission Road, San Juan, St. Ann's, Trinidad, who died on the 13th day of October, 2022, by **Lana Maria Elsie Lewis-Mottley** of Lot No. 6, Seosankar Drive, Don Miguel Road, San Juan, St. Ann's, Trinidad, the sole executrix named in the Will;
- PROBATE of the Will dated the 16th day of September, 2013, of **ROMESH MOOTOO** otherwise **ROMESH DIPRAJ KUMAR MOOTOO** of 90, Faralon Drive, Bel Air, La Romain, Naparima, Trinidad, who died on the 9th day of December, 2022, by **Indrani Mootoo** of 9B1, Harris Promenade, San Fernando, Trinidad, one of the executors named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **DHANRAJ SEERAJ** of 8, Greig Street, Balmain Village, Couva, Trinidad, who died on the 20th day of December, 2021, by **Susan Samuel-Seeraj** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **MARVIN PERUZA** of 1, Fernville Avenue, Grand Curacaye, Lower Santa Cruz, St. Ann's, Trinidad, who died on the 28th day of October, 2021, by **Christal Ceceila Toussaint** of 11, Frankville Lane, Bagatelle, San Juan, St. Ann's, Trinidad, his daughter and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **PETRONELLA CLEMENT** otherwise **PETRONILLA CLEMENT** of 60, Piccadilly Street, Port-of-Spain, Trinidad, who died on the 7th of August, 1996, by **Marlene Josephine Clement-Robinson** otherwise **Marlene Clement-Robinson** of the same place, her daughter and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **CELIA BULLEN-STAPLETON** otherwise **CELIA B. STAPLETON** otherwise **CELIA BULLEN STAPLETON** of 18, Ladybird Crescent, Pleasantville, San Fernando, Trinidad, who died on the 11th day of January, 2021, by **Eula Agnes Bullen** otherwise **Eula Bullen** otherwise **Agnes Bullen** of 122, Circular Road, San Fernando, Trinidad, her sister and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION with Will dated the 9th day of July, 2007, annexed of the estate of **TREVOR EDWARDS** of 488, Abello Road, SE Palm Bay, Florida 32909, United States of America, who died on the 20th day of December, 2020, by **Karen Piper** of 22–24, St. Vincent Street, Port-of-Spain, Trinidad, the lawfully appointed attorney of **Ahmad Jamal Edwards**;
- LETTERS OF ADMINISTRATION of the estate of **GEORGIANA EMMANUEL** of Light Pole No. 398, Southern Main Road, Enterprise, Chaguanas, Trinidad, who died on the 9th January, 1981, by **Isaac Emmanuel** otherwise **John Isaac Washington Emmanuel** of the same place, her son and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **FRANKIE GOBERDHAN** of Light Pole No. 117, Ravine Sable Road, Longdenville, Chaguanas, Trinidad, who died on the 25th day of April, 2018, by **Dillon Goberdhan** of the same place, his son and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **GOBIN PERSAD PARAG** of 10, Seeru Trace, St. Julien Road, New Grant, Princes Town, Savana Grande, Trinidad, who died on the 18th day of May, 2021, by **Sheila Seepersad** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **HEZEKIAH GOPIE** of Light Pole No. 13, Navet Village, Rio Claro, Charuma, Trinidad, who died on the 23rd day of October, 2021, by **Naomi Ruth Anna Dowridge** of 494, Cunapo Southern Main Road, Navet Village, Rio Claro, Charuma, Trinidad, his lawful widow and relict;
- PROBATE of the Will dated the 11th day of July, 2006, of **VERONICA CAPRIETTA** of 3, Sandal Wood Crescent, Malabar, Arima, Trinidad, who died on the 9th day of August, 2009, by **Eureka Walker** otherwise **Eureka Eustace Walker** of the same place, the sole executrix named in the Will;



## PROBATE AND LETTERS OF ADMINISTRATION—CONTINUED

- LETTERS OF ADMINISTRATION of the estate of **RUSKIN JAYSON WAYNE HOLLINSWORTH** of 23, Teachers' Training College, Mausica, Arima, Trinidad, who died on the 31st day of May, 2022, by **Resa Jones-Hollinsworth** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **MARGARET LALTOO** otherwise **MARGARET LUTCHMAN** otherwise **MARGARET LATCHMAN** of Light Pole No. 32, Riverside Road, Curepe, Tacarigua, Trinidad, who died on the 3rd day of November, 2021, by **Elicia Lutchman** of the same place, her daughter and the only person entitled to share in the estate;
- PROBATE of the Will dated the 5th day of April, 2023, of **BRIAN AGUILLERA** of 305, Eastern Main Road, Valencia Junction, Valencia, Trinidad, who died on the 30th day of April, 2023, by **Sumintra Aguillera** of the same place, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **RAFFIE KHAN** of ¾ Mile Mark, Toco Main Road, Sangre Grande, Manzanilla, Trinidad, who died on the 4th day of January, 2022, by **Zhorina Khan** of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 20th day of March, 2019, of **DEONARINE RAMHARRACK** of 6, New Street, Caroni Village, Caroni, Trinidad, who died on the 2nd day of April, 2021, by **Chanrautie Sinanan** of the same place, the sole executrix named in the Will;
- PROBATE of the Will dated the 23rd day of October, 2019, of **PREMDATH SEENATH** of 4, Marcano Street, St. Augustine, Trinidad, who died on the 11th day of April, 2024, by **Ravi Haimnath Seenath** of the same place, the other executor named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **RAMESH LACHMEEPERSAD** of 64, Mohess Road, Penal, Siparia, Trinidad, who died on the 12th February, 2018, by **Sunita Lachmeepersad** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **KRISHINGEE MOON** of 5, Siparia Erin Road, Debe, Naparima, Trinidad, who died on the 21st day of December, 2018, by **Saharazad Krishingee** of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 24th day of March, 2007, of **SOMAREE HARRIPERSAD** otherwise **SAMAREE** otherwise **SOMAREE** of 98, Mohess Road, Penal, Siparia, Trinidad, who died on the 14th day of October, 2015, by **Seerajie Harripersad** of the same place, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **WAHID MOHAMMED** of Light Pole No. 52, Shepherd Lane, Cunapo Southern Road, Sangre Grande, Manzanilla, Trinidad, who died on the 13th day of June, 2016, by **Isha Sinanan** otherwise **Isha Sharon Mohammed** otherwise **Isha Mohammed** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **CHATTERGOON BABOOLAL** of 564, Papourie Road, Monkey Town, Barrackpore, Naparima, Trinidad, who died on the 12th April, 1992, by **Donald Baboolal** of 19, Sunset Ridge, La Romain, Naparima, Trinidad, his son and one of the persons entitled to share in the estate;
- PROBATE of the Will dated the 18th day of July 1989, of **EVELYN HERNANDEZ** of 164A, Lopinot Road, Arouca, Tacarigua, Trinidad, who died on the 2nd day of September, 2019, by **Petra Rayside** otherwise **Petra Pauline Simon** otherwise **Pauline Simon** of 306, Abalone Circular Bon Air West, Arouca, Tacarigua, Trinidad, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION with Will dated the 31st January, 2012, annexed of the estate of **EDITH CALLENDER** otherwise **EDITH CALLENDER-COLE** of Light Pole No. 51, Manning Street, Diego Martin, Trinidad, who died on the 12th day of May, 2013, by **Sharon Khan-George** otherwise **Sharon Sandra Nicole Khan-George** of the same place, one of the residuary devisees and/or legatees named in the Will;
- PROBATE of the Will dated the 18th day September, 2009, of **ESTHER GITTENS** of 345, Waterloo Road, Carapichaima, Trinidad, who died on the 23rd day of April, 2010, by **Janice Joseph** of the same place, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **BEVERLY SALANDY** otherwise **FRANCIS LAURIN SALANDY** otherwise **FRANCIS LAURIN BEVERLY SALANDY** of 13, Harvest Crescent, Trincity, Tacarigua, Trinidad, who died on the 25th day of November, 2018, by **Hyacinth Vernie Valda Clarke** of 33, Coral Gardens, Diamond Vale, Diego Martin, Trinidad, her sister and one of the persons entitled to the estate;
- PROBATE of the Will dated the 4th day of March, 2021, of **EMMANUEL BURKE** of Light Pole No. 21, Valencia Old Road, Valencia, Trinidad, who died on the 8th day of March, 2021, by **Alison Burke** of the same place, the sole executrix named in the Will;
- PROBATE of the Will dated the 24th day of October, 2013, of **GLENN LESTER ALS** of 16, Honda Drive, Harmony Hall, Marabella, Naparima, Trinidad, who died on the 22nd day of May, 2022, by **Shanmatee Mewa** of the same place, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **BHAGWANTIE SINGH** of 73, Petersville Street, Chin Chin Road, Cunupia, Trinidad, who died on the 4th of November, 2023, by **Kavita Kristi Singh** otherwise **Kavita Singh** of the same place, her daughter and the only person entitled to the estate;
- LETTERS OF ADMINISTRATION of the estate of **ARJOON NANAN** of 86, Gandhi Village, Debe, Naparima, Trinidad, who died on the 1st day of May, 2022, by **Sharmila Nanan-Dookie** of the same place, his daughter and one of the persons entitled to share in the estate;
- PROBATE of the Will dated the 10th day of June, 2008, of **NOFRITARI MONTROSE** of 4, George Street, Arouca, Tacarigua, Trinidad, who died on the 30th day of August, 2010, by **Zindzi Tricia Hendrick** otherwise **Zindzi Tricia Moses** otherwise **Zindzi Moses-Hendricks** of Post Office Box 4550, Sangre Grande, Manzanilla, Trinidad, the sole executrix named in the Will;

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## PROBATE AND LETTERS OF ADMINISTRATION—CONTINUED

- PROBATE of the Will dated the 5th day of October, 1989, of **SIMONA JORDAN** of 3rd Light Pole, Morne Coco Road, Nicholas Street, Maraval, Diego Martin, Trinidad, by **Delia Jordan** of the same place, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **SELWYN SAMUEL RAMPERSAD** of 23, Lucien Road, Belmont Valley Road, Belmont, Port-of-Spain, Trinidad, by **Michelle Abigail Amanda Rampersad** of the same place, the only person entitled to the estate;
- LETTERS OF ADMINISTRATION of the estate of **RHONA DOMINIQUE** otherwise **RHONA VERONICA DOMINIQUE** of Light Pole No. 7, Unity Road, Rich Plain, Diego Martin, Trinidad, who died on the 14th day of January, 2023, by **Veronica P. Dominique-Hepburn** otherwise **Veronica Patricia Dominique** otherwise **Veronica Dominique** otherwise **Veronica Dominique-Hepburn** of the same place, her mother and the only person entitled to the estate;
- PROBATE of the Will dated the 30th day of August, 2018, of **PETTY MAHARAJ** of 206, St. Croix Road, Princes Town, Savana Grande, Trinidad, who died on the 29th day of November, 2022, by **Arnold Maharaj** of the same place, the sole executor named in the Will;
- PROBATE of the Will dated the 27th day of September, 2021, of **GOLDWYN COGGINS** of Building D, Apartment 105, Charford Court, Oxford Street, Port-of-Spain, Trinidad, who died on the 27th day of January, 2022, by **Tricia Coggins** of Light Pole No. 3, Huggins Street, St. Thomas Village, Chaguanas, Trinidad, the sole executrix named in the Will;
- PROBATE of the Will dated the 26th day of April, 2005, of **HAMID MOHAMED ALI** otherwise **HAMID ALI** of 198, Cumuto Road, Barrackpore, Naparima, Trinidad, who died on the 20th day of August, 2005, by **Joyce Ali** of the same place, and **Joseph Ali** of 52, Blackwell Trace, St. Mary's, Moruga Road, Moruga, Trinidad, the executors named in the Will;
- PROBATE of the Will dated the 20th day of December, 2019, of **SHIRLEY SMITH** of Light Pole No. 55c, Cuthbert Circular, Union Road, Four Roads, Diego Martin, Trinidad, who died on the 17th day of March, 2022, by **Ria Smith** of the same place, the other executrix named in the Will;
- PROBATE of the Will dated the 13th day of September, 2020, by **ANTHONIA JAMES** of 191, Platanite Trace, Rochard Road, Penal, Siparia, Trinidad, who died on the 10th day of November, 2021, by **Muria Amanda Cornwall** of the same place, the sole executrix named in the Will;
- PROBATE of the Will dated the 31st day of October, 2023, of **GARTH GERARD ALLEN BENSON** otherwise **GARTH BENSON** of 2, Fairways Collens Road, Maraval, Diego Martin, Trinidad, who died on the 27th day of March, 2024, by **Pamela Christine Benson** of the same place, the sole executrix named in the Will;
- PROBATE of the Will dated the 29th day of July, 2021, of **WALLACE DONALD BOUCAUD** otherwise **DONALD WALLACE BOUCAUD** otherwise **WALLACE BOUCARD** otherwise **DONALD BOUCAUD** of Light Pole No. 56A, Ariapita Road, St. Ann's, Trinidad, who died on the 14th day of October, 2023, by **Carol-Ann Boucaud** of the same place, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **MICHAEL ROGER YOUNG LAO** otherwise **MICHAEL YOUNG LAO** of 2, Calamus Circular, Roystonia, Couva, Trinidad, who died on the 17th day of February, 2024, by **Yolanda Maria Lezama-Clark** of 9, Salacca Drive, Roystonia, Couva, Trinidad, his lawful widow and relict;
- PROBATE of the Will dated the 29th day of July, 2016, of **LOUIS CHUNG** otherwise **LOUIS MAXWELL CHUNG** of 50, Western Circle, Westmoorings, Diego Martin, Trinidad, who died on the 23rd day of April, 2024, by **Gina Chung** of 5, La Estancia Townhouse, La Estancia Drive, Diego Martin, Trinidad, the executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **LALL BOODRAM** of 87, Koosyal Road, Ravine Sable, Longdenville, Chaguanas, Trinidad, who died on the 2nd day of December, 2023, by **Rennie Indar Boodram** of the same place, his son and one of the persons entitled to share in the estate;
- PROBATE of the Will dated the 10th day of May, 2019, of **CELIA HOWE** of 275, Santa Rosa Heights, Arima, Trinidad, who died on the 6th day of June, 2023, by **Montgomery Egan Trotman** of 7, Third Street, Barataria, San Juan, St. Ann's, Trinidad, the sole executor named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **MICHAEL GEORGE HUGGINS** of 2, Palm Drive, Champ Fleurs, St. Ann's, Trinidad, who died on the 7th day of June, 2022, by **Sandra Samuel** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **KALICHARAN RAMCHARAN** of Light Pole No. 4, Co-operative Street, Sangre Grande, Manzanilla, Trinidad, who died on the 28th day of May, 2021, by **Raj Ravi Ramcharan** of the same place, his son and one of the persons entitled to share in the estate;

and unless Caveat is lodged within twenty-one days from the date of this advertisement with the Registrar of the Supreme Court or the Sub-Registrar through whom the above-mentioned applications have been made, Probate or Letters of Administration, as the case may be, in respect of the said applications will be granted accordingly.

Dated the 11th day of July, 2024.

R. ROBERTS  
Acting Registrar  
Supreme Court of Judicature

## CENTRAL BANK OF TRINIDAD AND TOBAGO

## WEEKLY STATEMENT OF ACCOUNT AS AT 3RD JULY, 2024

<i>Previous Week</i> \$000	<i>Assets</i>	<i>This Week</i> \$000
	<b>External Assets:</b>	
36,310,700	Balances, Investments etc. ... ..	36,069,581
4,170,069	Subscriptions to I.M.F. ... ..	4,170,069
6,914,842	I.M.F.—S.D.R. Holdings ... ..	6,914,842
47,395,611		47,154,492
	<b>Trinidad and Tobago Government Securities:</b>	
139,515	Treasury Bills (Face Value) ... ..	270,372
25	Marketable Securities ... ..	25
139,540		270,397
	<b>Other Assets:</b>	
493,500	Trinidad and Tobago Dollar Securities ... ..	123,500
2,334,521	Other Assets ... ..	2,561,148
2,828,021		2,684,648
102,680	<b>Fixed Assets</b>	102,680
50,465,852		50,212,217
	<i>Liabilities and Capital Account</i>	
	<b>Currency in Circulation:</b>	
8,615,968	Notes ... ..	8,578,838
272,062	Coins ... ..	272,167
8,888,030		8,851,005
	<b>Demand Liabilities:</b>	
17,412,941	Commercial Banks ... ..	16,640,784
419,803	Financial Institutions (Non-Banking) ... ..	418,935
(2,407,067)	Government and Governmental Organisations ... ..	(2,139,039)
78,779	International Organisations ... ..	78,772
788,772	Foreign Currency ... ..	789,152
777,958	Other ... ..	851,568
17,071,186		16,640,172
	<b>Other Liabilities:</b>	
6,847,303	Government S.D.R. Allocations ... ..	6,847,303
10,888,022	Other Liabilities ... ..	11,086,232
5,171,311	Specific Provisions ... ..	5,187,505
22,906,636		23,121,040
	<b>Capital and Reserves:</b>	
800,000	Capital Paid-up ... ..	800,000
800,000	General Reserve Fund ... ..	800,000
1,600,000		1,600,000
50,465,852		50,212,217

G. BACHAN-SHADEO  
Senior Accountant  
Finance and Accounting





GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO  
UPDATED PUBLIC STATEMENT OF  
PALO SECO AGRICULTURAL ENTERPRISES LIMITED FOR 2024  
IN COMPLIANCE WITH SECTIONS 7, 8 AND 9 OF  
THE FREEDOM OF INFORMATION ACT, CHAPTER 22:02 (FOIA)

In accordance with Sections 7, 8 and 9 of the Freedom of Information Act, Chapter 22:02 (“FOIA”), Palo Seco Agricultural Enterprises Limited (“PSAEL”) is required to publish by law updated statements which list the documents and information existing within PSAEL and are generally available to the public.

The Act gives members of the public:

1. A legal right for each person to access information held by the Palo Seco Agricultural Enterprises Limited;
2. A legal right for each person to have official information relating to him/herself amended where it is incomplete, incorrect or misleading;
3. A legal right to obtain reasons for adverse decisions made regarding an applicant’s request for information under the FOIA;
4. A legal right to complain to the Ombudsman and to apply to the High Court for Judicial Review to challenge adverse decisions made under the FOIA.

### **SECTION 7 STATEMENTS**

#### **Section 7(1)(a)(i)**

#### **Function and Structure of PSAEL**

#### **MISSION STATEMENT**

PSAEL’s Mission is ***“Transforming communities by providing quality service in the development and implementation of infrastructure and property management solutions.”***

#### **VISION STATEMENT**

PSAEL’s Vision is ***“A profitable organization benchmarked for quality service and supported by competent and motivated employees.”***

934—Continued

UPDATED PUBLIC STATEMENT OF PALO SECO AGRICULTURAL ENTERPRISES  
LIMITED FOR 2024—CONTINUED

Palo Seco Agricultural Enterprises Limited (PSAEL), originally named Palo Seco Estates Limited, was incorporated in October 1956. Since its inception in 1956 the company has had several name changes and on January 8<sup>th</sup>, 1986 the organization was renamed to its present form - Palo Seco Agricultural Enterprises Limited.

From inception to the mid-nineties the main focus of the company was agriculture. In July 1994, the Ministry of Finance directed PSAEL to manage and divest the agricultural and residential landholdings of Trinidad and Tobago Oil Company Limited (TRINTOC) and Trinidad and Tobago Petroleum Company Limited (TRINTOPEC).

In 1995 with the merger and vesting of the oil related assets of TRINTOC and TRINTOPEC into the Petroleum Company of Trinidad and Tobago Limited (PETROTRIN), PSAEL's core function became the provision of estate maintenance and estate management services to PETROTRIN in addition to its ongoing Agri-Business.

In January 1996, PSAEL was reconstituted and staff from PETROTRIN was seconded to PSAEL to manage PETROTRIN's residual assets. Consequently, in June 2000 PSAEL formalized a Management Contract with TRINTOC, TRINTOPEC and PETROTRIN for the provision of estate maintenance and estate management services by PSAEL for a management fee.

By 2004, due to a change in mandate, PSAEL ceased its agricultural activities which included products such as pasteurized milk, cocoa, citrus and other short term crops and focused mainly on project management services to both the government and PETROTRIN.

In 2006/2007 PSAEL was established as a Special Purpose State Enterprise. This was formalized by the Ministry of Finance, through the transfer of the shareholdings of TRINTOPEC in PSAEL to the Minister of Finance (Corporation Sole). During 2007/2008, PSAEL was assigned under the Ministry of Local Government with the responsibility for providing infrastructure development in communities across south Trinidad. In September 2013 PSAEL was transferred to the Ministry of Works and Infrastructure (MOWI) with the responsibility for providing project management services for infrastructure development projects. PSAEL was then moved to the Ministry of Rural Development and Local Government in September 2015. Thereafter, in September 2017 PSAEL was transferred to the Ministry of Agriculture, Land and Fisheries where it remains to date.

Presently, PSAEL's main functions are:

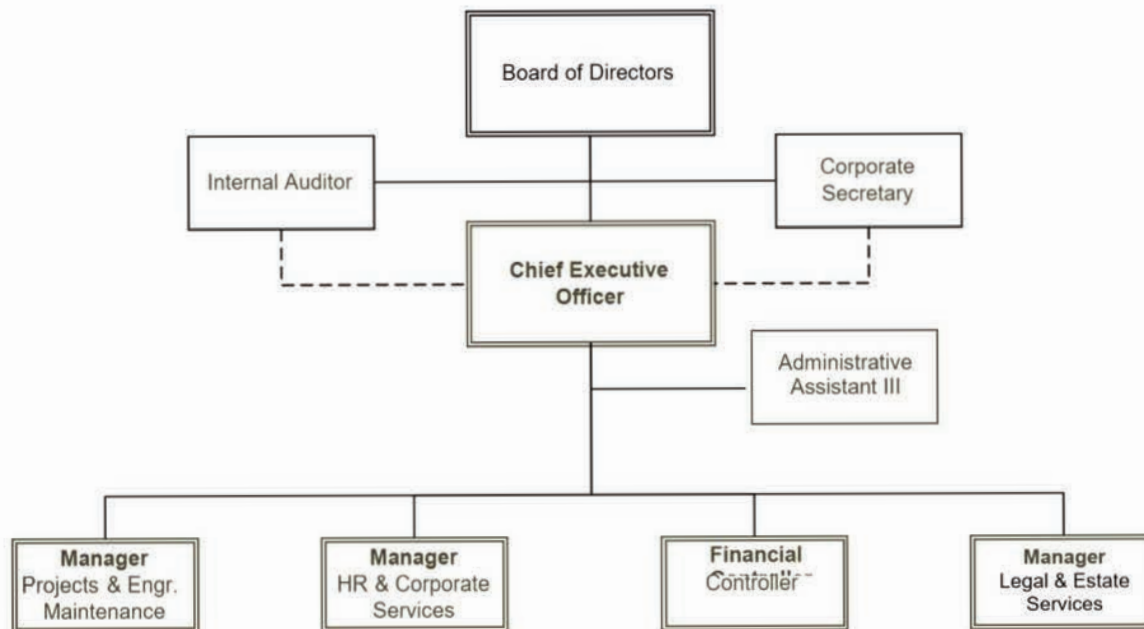
- a. To provide estate maintenance and land management services for TRINTOC, TRINTOPEC and BHP Billiton; and
- b. To implement Agricultural Infrastructure Works for the Ministry of Agriculture, Land and Fisheries.

934—Continued

UPDATED PUBLIC STATEMENT OF PALO SECO AGRICULTURAL ENTERPRISES LIMITED FOR 2024—CONTINUED

**Organisational Structure**

The Organisational Structure of the Company is as follows:



The Board of Directors is the representative of the shareholder and controls the overall direction of the Company.

**Its members are:**

- Ms. Annalean Inniss – Chairman
- Ms. Elizabeth Mohammed-Ali - Deputy Chairman
- Ms. Loret Hope-Mc Donald - Director
- Mr. Ronald Dwarika - Director
- Mr. Dillon Teelucksingh – Director

There are four (4) Board Sub-Committees that consider, approve and where necessary, make recommendations to the Board of Directors on matters relating to Audit, Lands and Projects, Personnel and Organisation and Finance and Investment.

934—Continued

UPDATED PUBLIC STATEMENT OF PALO SECO AGRICULTURAL ENTERPRISES  
LIMITED FOR 2024—CONTINUED

The Leadership Team is responsible for the management of the Company.

**Its members are:**

Chief Executive Officer  
Manager – Projects, Engineering and Maintenance  
Manager - Human Resource and Corporate Services  
Financial Controller  
Manager - Legal and Estate Services

**Office of the Chief Executive Officer**

The Office of the Chief Executive Officer apart from being responsible for the Company's operations, is also responsible for the following functions:

- Health Safety and the Environment
- Business Development
- Communications

**Projects, Engineering and Maintenance**

The Projects, Engineering and Maintenance Department is responsible for the following functions:

- Maintenance
- Project Management
- Engineering (Civil/Structural)
- Quantity Surveying

**Human Resource and Corporate Services**

The Human Resource and Corporate Services Department is responsible for the following functions:

- Human Resources
- Facilities
- Fleet

**Finance**

The Finance Department is responsible for the following functions:

- Financial Accounting
- Account Receivable/Payable
- Information Technology



934—Continued

UPDATED PUBLIC STATEMENT OF PALO SECO AGRICULTURAL ENTERPRISES  
LIMITED FOR 2024—CONTINUED

**Legal and Estate Services**

The Legal and Estate Service Department is responsible for the following functions:

- Legal Services
- Estates Management
- Records Management
- Procurement and Contracts Administration

**Section 7(1)(a)(ii) Categories of documents in the possession of PSAEL**

1. Files dealing with administrative support and general administration of the operations of PSAEL;
2. Personnel files detailing, inter alia, staff movements, job evaluations, human resource and industrial relations issues;
3. Files dealing with the accounting and financial management function of PSAEL;
4. Financial records and audit files;
5. Files dealing with matters relating to the procurement of supplies, services and equipment;
6. Maps, charts, photographs ;
7. Policy and procedure documents;
8. Internal and external correspondence files;
9. Legislation and legal instruments;
10. Legal opinions and related matters;
11. Minutes and agendas of meetings;
12. Files dealing with circulars, memoranda, notices, bulletins etc.;
13. Reports: statistical, periodic, audit, consultants', technical, corporate, valuation and accident;
14. Books, booklets, leaflets, pamphlets, brochures, posters, newspaper clippings;
15. Inventories;
16. Complaint files; and
17. Registers, certificates, permits and licenses.

**Section 7(1)(a)(iii)****Material prepared for publication or inspection**

1. PSAEL's annual audited financial statements.
2. Booklets, leaflets, pamphlets and brochures highlighting various aspects of the Company's functions, organization, operations or services.

The public may inspect and/or obtain copies of the foregoing material between the hours of 8:30 a.m. to 11:00 a.m. and 1:30 p.m. to 3:00 p.m. on normal working days at:



934—Continued

UPDATED PUBLIC STATEMENT OF PALO SECO AGRICULTURAL ENTERPRISES  
LIMITED FOR 2024—CONTINUED

**Address:** Palo Seco Agricultural Enterprises Limited  
31 Casuarina Avenue  
Petrotrin Compound  
Pointe-a-Pierre

**Telephone:** 868-658-1739 / 868-658-4147 / 868-658-3722

**Fax No.:** 868-658-258 or 868-658-1003

**E-mail:** [info@psael.co.tt](mailto:info@psael.co.tt)

**Section 7(1)(a)(iv) Literature available by subscription**

This section is not applicable to PSAEL at this time.

**Section 7(1)(a)(v) Procedure to be followed when accessing a document from PSAEL****HOW TO REQUEST INFORMATION:**

- *General Procedure*

PSAEL's policy is to answer all requests for information, whether oral or written. However, in order for an applicant to have the rights conferred by the FOIA (for example the right to challenge a decision if your request for information is refused), an applicant must make their request in writing. The applicant must, therefore, complete the appropriate form (Request for Access to Official Documents) available from PSAEL or alternatively, the applicant may download a copy of the said form from the Government's FOIA website: [www.foia.gov.tt](http://www.foia.gov.tt).

- *Addressing Request*

To facilitate the prompt handling of requests, please address it to the Designated Officer of PSAEL named in Section 7 (1) (a) (vi).

- *Details in the Request*

Applicants should provide details that will allow for easy identification and location of the records that are being requested. If insufficient information is not provided, clarification will be sought from the applicant. If the applicant is not sure how to write their request or what details to include, the applicant should communicate with our Designated Officer.

934—Continued

UPDATED PUBLIC STATEMENT OF PALO SECO AGRICULTURAL ENTERPRISES  
LIMITED FOR 2024—CONTINUED

## REQUESTS NOT HANDLED UNDER THE FOIA

- A request under the FOIA will not be processed, if what is asked for is information which is readily available to the public, either from this public authority or from another public authority, for example brochures, pamphlets, reports, etc.

TIME LIMITS*• General*

The FOIA sets a time limit of thirty (30) calendar days for determination of a request for access to documents. If we fail to meet this deadline, the FOIA gives the applicant the right to proceed as though the request has been denied. We will try diligently to comply with the time limit. If it appears that processing a request may take longer than the statutory time limit, we will acknowledge the request and advise the applicant of its status. Since there is a possibility that a request may be incorrectly addressed or misdirected, the applicant may wish to call or write to confirm that we have received the request and to ascertain its status.

*• Time allowed*

We will determine whether to grant a request for access to information as soon as practicable but no later than 30 days as required by section 15 of the FOIA. If a decision is taken to grant access to the information requested, the applicant will be permitted to inspect the documents and/or be provided with copies.

## RESPONDING TO A REQUEST

*• Retrieving Documents*

Prior to the commencement of the FOIA, old records may have been destroyed. The granting of a request for such documents may, therefore, be impossible. Various laws, regulations and manuals give the time period for keeping records before they may be destroyed. For example, The Exchequer and Audit Act, Chap. 69:01.

*• Furnishing Documents*

An applicant is entitled to copies of information we have in our possession, custody or power. We are required to furnish only one copy of a document. If we cannot make a legible copy of a document, we may not attempt to reconstruct it. Instead, we will furnish the best copy possible and note its quality in our reply.

934—Continued

UPDATED PUBLIC STATEMENT OF PALO SECO AGRICULTURAL ENTERPRISES  
LIMITED FOR 2024—CONTINUED

Please note that we are not compelled to do the following:

- (a) Create new documents. For example, we are not required to write a new programme so that a computer will print information in the format you prefer.
- (b) Perform research for you.

**FEES AND CHARGES**

- Section 17 (1) stipulates that no fee shall be charged by a public authority for the making of a request for access to an official document. However, where access to an official document is to be given in the form of printed copies or copies in some form such as a tape disk, film or other material, the applicant shall pay the prescribe fee incurred for duplication of the said material.
- Details of charges for duplication of documents will be determined based upon individual requests by applicants.
- Applicants will be required to complete an official company invoice before funds are paid to the Cashier.

**Section 7(1)(a)(vi)****Officers in PSAEL who are responsible for:**

1. The initial receipt action upon notices under section 10;
2. Requests for access to documents under section 13; and
3. Applications for correction of personal information under section 36 of the FOIA

**The Designated Officer is**

Ms. Lea Jacob  
Attorney-at-law  
Palo Seco Agricultural Enterprises Limited  
31 Casuarina Avenue  
Pointe-a-Pierre  
[Lea.Jacob@gov.tt](mailto:Lea.Jacob@gov.tt)  
Tel: (868) 658-5445/ 658-4147/1739/3722

**The Alternate Officer is**

Mr. Nathoo Heeraman  
Manager, Projects Engineering and Maintenance  
Palo Seco Agricultural Enterprises Limited



934—Continued

UPDATED PUBLIC STATEMENT OF PALO SECO AGRICULTURAL ENTERPRISES  
LIMITED FOR 2024—CONTINUED

31 Casuarina Avenue  
Pointe-a-Pierre  
[Nathoo.Heeranman@gov.tt](mailto:Nathoo.Heeranman@gov.tt)  
Tel: (868) 658-1739/4147/3722/2391

All communications should be addressed as follows:

Designated Officer - Freedom of Information Palo  
Seco Agricultural Enterprises Limited  
31 Casuarina Avenue Pointe-a-  
Pierre

**Section 7(1)(a)(vii)**  
**Advisory Boards, Councils, Committees and other bodies (where meetings/minutes are open to the public)**

At the present time there are no bodies in PSAEL that fall within the meaning of this section of the FOIA.

**Section 7(1)(a)(viii) Library/Reading Room Facilities**

Information can be accessed at PSAEL, 31 Casuarina Avenue, Pointe-a-Pierre during the hours of 8:30 a.m. to 11:00 a.m. and 1:30 p.m. to 3:00 p.m. Monday – Friday.

- Users will be liable for any damage caused to the Company's property through the said users' willful, malicious use of the said property.
- No smoking, eating or drinking is allowed.

**Policy of PSAEL for provision of copies of documents:**

- The Provision of certain documents may be subject to a small charge to cover administrative costs, where requests require large amounts of paper. This is to be determined at the discretion of the Company.

Downloading of information from the Company's information technology systems and databases is strictly prohibited.

934—Continued

UPDATED PUBLIC STATEMENT OF PALO SECO AGRICULTURAL ENTERPRISES  
LIMITED FOR 2024—CONTINUED

**SECTION 8 STATEMENTS**

**SECTION 8 (1) (a) (i)**

There are no statements to be published under this section at this time.

**Section 8 (1) (a) (ii)**

**Manuals, rules of procedure, statements of policy, records of decisions, letters of advice to persons outside the public authority, or similar documents containing rules, policies, guidelines, practices or precedents that apply under this section are as follows:**

1. State Enterprises Performance Monitoring Manual
2. Company Loan Policy
3. Compensation Policy
4. Corrective Action and Discipline Policy
5. Donations and Sponsorship Policy
6. Dress Code Policy
7. Employment Policy
8. Grievance Policy
9. Harassment Policy
10. Leave Administration Policy and Procedure
11. Media Relations Policy
12. Performance Appraisal Manual
13. Performance Management Policy
14. Office Paper Recycling Program Guidelines
15. Sexual Harassment Policy
16. Training and Development Policy
17. Transport Policy
18. Corporate HSE Policy Statement
19. Emergency Response Plan
20. Incident Reporting Policy
21. Medical Emergency Policy
22. Personal Protective Equipment Policy and Procedure
23. Health, Safety and Environment Execution Manual
24. Substance Abuse Policy
25. Electronic Equipment Assignment Policy
26. Records Management Policy
27. Records Retention & Disposition Policy



934—Continued

UPDATED PUBLIC STATEMENT OF PALO SECO AGRICULTURAL ENTERPRISES  
LIMITED FOR 2024—CONTINUED

28. Electronic Records Management Procedure
29. Records Management Procedure
30. Vital Records Procedure
31. Document Control Policy
32. Land Policy
33. Legal and Estate Services Department Procedure
34. Squatter Regularisation and Containment Policy

**SECTION 8 (1) (b)**

There are no statements to be published under this section at this time.

**SECTION 9 STATEMENTS**

**Section 9(1)(a)**

**A report or a statement containing the advice or recommendations of a body or entity established within PSAEL.**

There are no statements to be published under this section at this time.

**Section 9(1)(b)**

**A report or a statement containing the advice or recommendations:**

**(i) of a body or entity established outside PSAEL by or under a written law; or (ii) by a Minister of Government or other public authority for the purpose of submitting a report or reports, providing advice or making recommendations to PSAEL or to the responsible Minister for PSAEL**

1. State Enterprises Performance Monitoring Manual
2. Call Circular

**Section 9(1)(c)**

**A report or a statement containing the advice or recommendations of an inter-departmental Committee whose membership includes an officer of PSAEL:**

934—Continued

UPDATED PUBLIC STATEMENT OF PALO SECO AGRICULTURAL ENTERPRISES  
LIMITED FOR 2024—CONTINUED

There are no statements to be published under this section at this time.

**Section 9(1)(d)**

**A report or a statement containing the advice or recommendations, of a committee established within PSAEL to submit a report, provide advice or make recommendations to the responsible Minister for PSAEL or to another officer of PSAEL who is not a member of the committee.**

There are no statements to be published under this section at this time.

**Section 9(1)(e)**

**A report (including a report concerning the results of studies, surveys or tests) prepared for PSAEL by a scientific or technical expert, whether employed within PSAEL or not, including a report expressing the opinion of such an expert on scientific or technical matters.**

1. Survey plans

**Section 9(1)(f)**

**A report prepared for PSAEL by a consultant who was paid for preparing the report.**

1. Legal Opinions
2. Audit Reports
3. Community-based vegetable, food crop and field crop production in Coora/Quarry and Siparia

**Section 9(1)(g)**

**A report prepared within PSAEL and containing the results of studies, surveys or tests carried out for the purpose of assessing, or making recommendations on the feasibility of establishing a new or proposed Government policy, programme or project.**

At this time we have no reports or statements containing advice or recommendations under this section.

934—Continued

UPDATED PUBLIC STATEMENT OF PALO SECO AGRICULTURAL ENTERPRISES  
LIMITED FOR 2024—CONTINUED**Section 9(1)(h)**

**Reports on the performance or efficiency of PSAEL, or of an office, division or branch of PSAEL, whether the report is of a general nature or concerns a particular policy, programme or project administered by PSAEL.**

1. Departmental periodic highlights and performance indicators
2. Monthly summary of tenders and contracts awarded
3. Personal performance/assessment reports
4. Monthly Corporate Overview, annual report and other periodic financial data
5. Periodic personnel administration and human resources reports
6. Audit reports
7. Financial reports

**Section 9(1)(i)**

**A report containing:**

- (i) Final plans or proposals for the re-organization of the functions of PSAEL;**
- (ii) The establishment of a new policy, programme or project to be administered by PSAEL,  
or**
- (iii) The alteration of an existing policy programme or project administered by PSAEL,  
whether or not the plans or proposals are subject to approval by an officer of PSAEL,  
another public authority, the responsible Minister for PSAEL or Cabinet.**
  1. Budgets
  2. Organisation Structures and Functional Charts
  3. Human resource matters including job descriptions and evaluations and collective agreements

**Section 9(1)(j)**

**A statement prepared within PSAEL and containing policy directions for the drafting of legislation.**

At this time we have no statements containing advice or recommendations under this section.

934—Continued

UPDATED PUBLIC STATEMENT OF PALO SECO AGRICULTURAL ENTERPRISES  
LIMITED FOR 2024—CONTINUED

**Section 9(1)(k) - A report of a test carried out within PSAEL on a product for the purpose of purchasing equipment.**

There are no statements to be published under this section at this time.

**Section 9(1)(l) - An environmental impact statement prepared within PSAEL.**

At this time we have no statements containing advice or recommendations to be published under this section.

**Section 9(1)(m) - A valuation report prepared for PSAEL by a valuator, whether or not the valuator is an officer of PSAEL.**

1. Valuations for transfers of land
2. Valuations of TRINTOC/TRINTOPEC/PSAEL land holdings
3. Valuations of land for leasing purposes

935

LOSS OF MARITIME LIFE (CARIBBEAN) LIMITED  
POLICIES

ANNEAL REKHA having made sworn declaration that Policy Number 502953 formerly Imperial Life number 1011993 on the life of RUTHVEN TOM PACK (Deceased) has been lost and having made application to the Company for the death benefit of the policy, notice is hereby given that unless objection is raised within one month of the date thereof, the death benefit due will be paid.

Dated the 27th day of June, 2024.

MARITIME LIFE (CARIBBEAN) LIMITED  
No. 29 Tenth Avenue  
Barataria.

936

RUTH MANGAL having made sworn declaration that Policy Number 385375 issued by MARITIME LIFE (CARIBBEAN) LIMITED on the life of ERIN MANGAL (Deceased) has been lost and having made application to the Company for the death benefit of the policy, notice is hereby given that unless objection is raised within one month of the date thereof, the death benefit due will be paid.

Dated the 27th day of June, 2024.

MARITIME LIFE (CARIBBEAN) LIMITED  
No. 29 Tenth Avenue  
Barataria.

937

KERRON BROWN having made sworn declaration that Policy Numbers 304239 and 316294 issued by MARITIME LIFE (CARIBBEAN) LIMITED on the life of LINDA MERRICK (Deceased) have been lost and having made application to the Company for the death benefit of the policy, notice is hereby given that unless objection is raised within one month of the date thereof, the death benefit due will be paid.

Dated the 27th day of June, 2024.

MARITIME LIFE (CARIBBEAN) LIMITED  
No. 29 Tenth Avenue  
Barataria.

938

TRANSFER OF LICENCES  
(*Liquor Licences Act, Chap. 84:10*)

CITY OF PORT-OF-SPAIN

NOTICE is hereby given that a notification in writing has this day been lodged with me the undersigned Deputy Chairman of the Licensing Committee for the City of Port-of-Spain, by Kevin Licorish, that it is his intention to apply to the Licensing

Committee at the Port-of-Spain District Court on TUESDAY THE 30TH DAY OF JULY, 2024 at 9.00 o'clock in the forenoon at a virtual session for a transfer of the Licence to carry on the trade of a Spirit Retailer now held by Chinua Alleyne of No. 16 Hayes Street, St. Clair in respect of premises situate at Lot No. 6, Christopher Samuel Drive, Mucurapo.

Dated this 2nd day of July, 2024 at the Port-of-Spain District Court.

S. RAMSARAN  
*Deputy Chairman, Licensing Committee  
City of Port-of-Spain*

939

REGION OF SAN JUAN/LAVENTILLE

NOTICE is hereby given that a notification in writing has this day been lodged with me the undersigned Secretary of the Licensing Committee for the Licensing District of the Region of San Juan/Laventille, by Chantelle Fayola George, that it is her intention to apply to the Licensing Committee at the Port-of-Spain Magistrate's Four A Court on FRIDAY THE 26TH DAY OF JULY, 2024 at 1.00 o'clock in the afternoon at a virtual session for a transfer of the Licence to carry on the trade of a Spirit Grocer now held by Lisa Jeffery of No. 703 Dereck Walcott Crescent, La Horquetta, in respect of premises situate at No. 187 West, Eastern Main Road, Barataria.

Dated this 26th day of June, 2024 at the Port-of-Spain Magistrates' Court.

J. MARK  
*Secretary, Licensing Committee  
Region of San Juan/Laventille*

940

REGION OF SANGRE GRANDE

NOTICE is hereby given that a notification in writing has this day been lodged with me the undersigned Secretary of the Licensing Committee of the said District by Guochao Cen, that it is his intention to apply to the Licensing Committee at the Sangre Grande District Court on WEDNESDAY THE 17TH DAY OF JULY, 2024 at 1.00 o'clock in the afternoon, for a transfer to him of the Licence to carry on the trade of a Spirit Grocer, now held by Jinke Ye for the premises situate at 289, Foster Road, Sangre Grande in the said district.

Dated this 3rd day of July, 2024 at the Sangre Grande District Court.

D. VERASAMMY  
*Secretary, Licensing Committee  
Region of Sangre Grande*