



TRINIDAD AND TOBAGO GAZETTE

VOL. 64

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No.	GAZETTE NOTICE	PAGE	No.	GAZETTE NOTICE	PAGE
	Appointments—		829	Updated Public Statement of the National Library and Information System Authority (NALIS) for the Year 2025	1864
824	To act Temporarily as President of the Republic of Trinidad and Tobago	1857	830	Notice of Appointment of Liquidator—National Football Stadium Company Limited	1866
825	To act as Minister of Health ...	1857	831	Loss of Pan-American Life Insurance of Trinidad and Tobago Limited Policies	1866
826	To act as Minister of Labour, Small and Micro Enterprise Development	1857	832	Transfer of Licence ...	1866
827	Probate and Letters of Administration—Applications	1858			
828	Central Bank, Weekly Statement of Account as at 4th June, 2025	1863			

824

APPOINTMENT TO ACT TEMPORARILY AS PRESIDENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO

IT IS HEREBY NOTIFIED for general information that Her Excellency CHRISTINE CARLA KANGALOO, O.R.T.T., President of the Republic of Trinidad and Tobago, left the country on vacation leave on the morning of 6th June, 2025. In accordance with the provisions of section 27, subsections (1) and (2), of the Constitution of the Republic of Trinidad and Tobago, SENATOR THE HONOURABLE WADE MARK, President of the Senate, is acting temporarily as President of the Republic of Trinidad and Tobago and continuing during the absence out of the country of Her Excellency CHRISTINE CARLA KANGALOO.

C. JACKMAN-WALDRON
*Secretary to Her Excellency
the President*

6th June, 2025.

825

APPOINTMENT TO ACT AS MINISTER OF HEALTH

IT IS HEREBY NOTIFIED for general information that His Excellency the Acting President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in him by section 79(2) of the Constitution of the Republic of Trinidad and Tobago, has appointed DR. RISHAD SEECHERAN, a member of the House of Representatives who is a Minister, to act in the Office of the Honourable Dr. LACKRAM BODOE, Minister of Health, with effect from 6th June, 2025 and continuing during the absence from Trinidad and Tobago of the said the Honourable Dr. Lackram Bodeo, M.P., in addition to the discharge of his normal duties.

C. JACKMAN-WALDRON
*Secretary to His Excellency
the Acting President*

9th June, 2025.

826

APPOINTMENT TO ACT AS MINISTER OF LABOUR, SMALL AND MICRO ENTERPRISE DEVELOPMENT

IT IS HEREBY NOTIFIED for general information that His Excellency the Acting President, acting in accordance with the advice of the Prime Minister, in exercise of the power vested in him by section 79(2) of the Constitution of the Republic of Trinidad and Tobago, has appointed DR. RODDAL MOONILAL, a member of the House of Representatives who is a Minister, to act in the Office of Senator the Honourable LEROY BAPTISTE, Minister of Labour, Small and Micro Enterprise Development with effect from 6th June, 2025 and continuing during the absence from Trinidad and Tobago of the said Senator the Honourable Leroy Baptiste, in addition to the discharge of his normal duties.

C. JACKMAN-WALDRON
*Secretary to His Excellency
the Acting President*

9th June, 2025.

PROBATE AND LETTERS OF ADMINISTRATION

PUBLIC NOTICE is hereby given that applications have been made for the following grants of Probate or Letters of Administration:

PROBATE of the Will dated the 22nd day of October, 2021, of **JOSEPHINE ALFRED-JAMES** of 50, Sherwood Park, Carnbee All Fields Trace, Parish of St. Patrick, Tobago, who died on the 3rd day of June, 2022, by **Cherry-Ann Crooks-Jama** of the same place, the sole executrix named in the Will;

PROBATE of the Will dated the 6th day of May, 2020, of **LENNOX SALANDY** otherwise **LENNOX CORNELIUS SALANDY** of Lot No. 1, Light Pole No. 14, Grant Trace, Beaucarro Road, Freeport, Chaguanas, Trinidad, who died on the 14th day of October, 2001, by **Kathy Ann Salandy** of 37, Latania Drive, Couva North, Roystonia, Couva, Trinidad, the sole executrix named in the Will;

PROBATE of the Will dated the 8th day of January, 2018, of **DOROTHY CRUICKSHANK** otherwise **DOROTHY MOORE-CRUIKSHANK** of 785, Brothers Road, New Grant, Ortoire, Trinidad, who died on the 14th day of April, 2021, by **Earl Moore** of the same place, the sole executor named in the Will;

LETTERS OF ADMINISTRATION of the estate of **HAZEL ANGELA ANATOL** otherwise **HAZEL ANATOL** of 1, Dennis Mahabir Street, Woodbrook, Port-of-Spain, Trinidad, who died on the 17th day of October, 2017, by **Merrick Nestor Anatol** of the same place and **Marlon Anatol** of 3, Block C1, La Reine Court, Flagstaff, Long Circular Road, St. James, Port-of-Spain, Trinidad, the court appointed administrators;

PROBATE of the Will dated the 21st day of April, 1994, of **MENVILLE AUSTIN NOLTE** otherwise **AUSTIN NOLTE** of 49, Carlos Street, Woodbrook, Port-of-Spain, Trinidad, who died on the 16th day of December, 2021, by **Diane Nolte** and **Elizabeth Nolte** of the same place, the executrices named in the Will;

LETTERS OF ADMINISTRATION *de bonis non* of the estate of **EDDISON MALLIAH** of 30, Massiah Street, Williamsville, Pointe-a-Pierre, Trinidad, who died on the 26th day of January, 2014, by **Jennifer Soogrim** of 4, Sandstone Crown Trace, Poonah Road, Williamsville, Pointe-a-Pierre, Trinidad, his daughter and one of the persons entitled to share in the estate;

PROBATE of the Will dated the 24th day of March, 2004, of **BEULAH THOMPSON**, of 160, Eastern Main Road, Success Village, Laventille, St. Ann's, Trinidad, who died on the 25th day of January, 2021, by **Pamela Charles** otherwise **Pamela Hilary Thompson** and **Gemma Thompson** otherwise **Gemma Ramona Thompson** both of the same place, the executrices named in the Will;

PROBATE of the Will dated the August, 1996, of **FRANCIS ESTELLA RICHARDS** otherwise **FRANCIS RICHARDS** of Light Pole No. 3, Lover's Lane, Tunapuna, Tacarigua, Trinidad, who died on the 16th day of November, 2022, by **Desiree-Ann Rebecca Richards** of the same place, the sole executrix named in the Will;

PROBATE of the Will dated the 11th day of October, 2012, of **NAI HAMID KHAN** otherwise **NAI KHAN** otherwise **NAI H. KHAN** of 13, O'Brien Trace, Newlands Village, Biche, Charuma, Trinidad, who died on the 26th day of December, 2018, of **Raffie Khan** of 26, Sooknanan Street, Canque Village, Biche, Charuma, Trinidad, the sole executor named in the Will;

LETTERS OF ADMINISTRATION of the estate of **PAMELA HING** otherwise **PAMELA CYNTHIA HING** of 8, Pall Mall Street, Belmont, Port-of-Spain, Trinidad, who died on the 2nd day of December, 2019, by **Maria Boisson** otherwise **Maria Ruth Boisson** of the same place, her sister and one of the persons entitled to share in the estate;

LETTERS OF ADMINISTRATION *de bonis non* of the estate of **MOLLY BALGOBIN** of 45, Ben Lomond Village, Williamsville, Pointe-a-Pierre, Trinidad, who died on the 26th day of July, 1992, by **Linda Sookdeo** of 10, Sunset Lane, Five Rivers, Tacarigua, Trinidad, her daughter and one of the persons entitled to share in the estate;

LETTERS OF ADMINISTRATION of the estate of **ADDISH RAMOUTAR** of 38A, Back Street, Tunapuna, Tacarigua, Trinidad, who died on the 19th day of February, 2025, by **Takoordin Vishnu Ramoutar** of Light Pole No. 53, Chanka Trace, El Socorro Extension No. 1, San Juan, St. Ann's, Trinidad, his brother and one of the persons entitled to share in the estate;

LETTERS OF ADMINISTRATION of the estate of **GILLIAN MEDINA** of 4, Sunset Drive, Five Rivers, Arouca, Tacarigua, Trinidad, who died on the 17th day of September, 2022, by **Jamal Kareem Earl Hospedales** of the same place, his son and one of the persons entitled to share in the estate;

LETTERS OF ADMINISTRATION of the estate of **AGAPETE BESENT MADER** of Light Pole No. 60, Materson Trace, Sangre Grande, Manzanilla, Trinidad, who died on the 19th day of October, 2023, by **Olive Esme Mader** of the same place, his lawful widow and relict;

LETTERS OF ADMINISTRATION of the estate of **MONA LAKHAN** otherwise **MONA JOSEPH** of 32, Western Main Road, St. James, Port-of-Spain, Trinidad who died on the 18th day of February, 2025, by **Vimal Lakhan** otherwise **Vimal Ravi Lakhan** of the same place, her son and one of the persons entitled to share in the estate;

PROBATE of the Will dated the 18th day of April, 2024 of **RAJO HYACINTH MAHARAJIYA ACHARYA** otherwise **RAJO HAYACINTH MAHARAJIYA ACHARYA** otherwise **RAJO HYACINTH ACHARYA** otherwise **RAJO ACHARYA** otherwise **RAJO HYACINTH MAHARAJIYA RAMCHARAN** otherwise **RAJO RAMCHARAN**, of Light Pole No. 2, Shakir Trace, Don Miguel, San Juan, St. Ann's, Trinidad, who died on the 22nd day of May, 2024, by **Basdaye Wright** of 8, Ramcharan Drive, El Socorro Road, San Juan, St. Ann's, Trinidad, the sole executrix named in the Will;

PROBATE AND LETTERS OF ADMINISTRATION—CONTINUED

- LETTERS OF ADMINISTRATION of the estate of **RICHARD QUAMINA** of Lot No. 44A, The Crossings, Tumpuna Road, Arima, Trinidad, who died on the 12th day of January, 2024, by **Yuli Jhaniser Angulo Medina** of 44A, The Crossings, Tumpuna Road, Arima, Trinidad, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **NATASYA ALI-BHAGAN** otherwise **NATASYA JASMIN ALI-BHAGAN** of 28, Rajpaul Street, Enterprise, Chaguanas, Trinidad, who died on the 3rd day of December, 2021, by **Anthony Warren Bhagan** of the same place, her lawful husband;
- LETTERS OF ADMINISTRATION of the estate of **ROCHELLE ROANN LIVINGSTONE-LEWIS** of 9, Fourth Street West, Cazabon Avenue, Trincity, Tacarigua, Trinidad, who died on the 11th day of August 2017, by **Arthur Fabien Lewis** of the same place, her lawful husband;
- LETTERS OF ADMINISTRATION of the estate of **ANTONIUS JAMES** otherwise **ANTONIUS BRIAN JAMES** of Lot No. 134, Recreation Street, First Street East, Arima, Trinidad, who died on the 14th day of October, 2022, by **Bernadette Munro-James** of 56, St. James Street, Battoo Avenue, Marabella, Naparima, Trinidad, his lawful widow and relict;
- PROBATE of the Will dated the 16th day of July, 2021, of **DEONARINE SEELOCHAN** of 196, Rivulet Road, Milton Village, Couva, Trinidad, who died on the 12th day of September, 2021, by **Rohit John** of Pillai Street, Spring Village, Valsayn, Tacarigua, Trinidad, the sole executor named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **ANN MARIE RAMSAROOP** of 57, Gopaul Circular Drive, Union Park East, Marabella, Naparima, Trinidad, who died on the 6th day of January, 2021, by **Kishore Ramsaroop** of the same place, her lawful husband;
- LETTERS OF ADMINISTRATION of the estate of **CLYDE ALEXANDER NORAY** otherwise **CLYDE NORAY** otherwise **CLYDE ALEXANDER MC BARROW** of 31A, Lopinot Housing, Lopinot Road, Arouca, Tacarigua, Trinidad, who died on the 5th day of June, 2021, by **Marlon Alexander Noray** otherwise **Marlon Noray** of 14, Mahalal Street, Aranguez, San Juan, St. Ann's, Trinidad, his son and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **VISHNU PERSAD POORAN** of 32, New Settlement, Caroni Savannah Road, Chaguanas, Trinidad, who died on the 1st day of September, 2022, by **Patricia Ouellette** of the same place, his sister and the only person entitled to the estate;
- LETTERS OF ADMINISTRATION of the estate of **BASIL BAPTISTE** of 11, Leekham Trace, Mamoral No. 2, Chaguanas, Trinidad, who died on the 26th day of December, 2024, by **Leela Baptiste** of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 8th day of September, 2019, of **MYRTLE MATTHEW** of 84B, Riveria Drive, Santa Rosa Heights, Arima, Trinidad, who died on the 14th day of March, 2022, by **Keilah Granger** of 11, Bamboo Trace, Santa Cruz Old Road, San Juan, St. Ann's, Trinidad, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **RUSSELL GUALBANCE** of 169, Lothian's Road, Princes Town, Savana Grande, Trinidad, who died on the 17th day of November, 2024, by **Lynette Ramjohn** of the same place, his mother and the only person entitled to the estate;
- LETTERS OF ADMINISTRATION of the estate of **DEANNA BOOCHOON** of 3, Short Street, Esperance Village, Phillipine, San Fernando, Trinidad, who died on the 5th day of January, 2023, by **Darin Boochoon** of the same place, her son and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **HELEN BOUDETH** of Light Pole No. 17, Wilson Trace, Beach Road, Palo Seco, Erin, Trinidad, who died on the 27th day of September, 2024, by **Tyрил Boudeth** of the same place, her lawful husband;
- LETTERS OF ADMINISTRATION of the estate of **FLORENCIO OLBANO** of Light Pole No. 1013, Edward Trace, Peter Hill, Mayaro, Guayaguayare, Trinidad, who died on the 22nd day of April, 2024, by **Euclyn Nicholas Olbano** of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 27th day of January, 2012, of **JAMEEL KHAN** of 3, Ward Lane, Off Don Miguel Road, San Juan, St. Ann's, Trinidad, who died on the 10th day of April, 2015, by **Sharon Lewis** of the same place, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **BEEMAL JAIRAM** of 526, Torrib-Tabaquite Road, Busy Corner, New Grant, Savana Grande, Trinidad, who died on the 14th day of December, 2007, by **Chris Ganesh Jairam** of the same place, his son and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **KHADARNATH RAMSARAN** otherwise **KHADARNATH KRIS RAMSARAN** of 4, Dades Trace, Rio Claro, Charuma, Trinidad, who died on the 24th day of September, 2023, by **Keishan Ricky Ramsaran** by Light Pole No. 24, Old Railway Road, Rio Claro, Charuma, Trinidad, his son and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **JEREMIAH GILBERT** of 47, Mussurap Trace, Barrackpore, Naparima, Trinidad, who died on the 30th day of July, 2020, by **Rebecca Gilbert** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **PATRICIA ALLEYNE-BULLARD** of 66, Naggee Road, Hindustan, New Grant, Savana Grande, Trinidad, who died on the 1st day of February, 2022, by **Claudius Bullard** of the same place, her lawful husband;

PROBATE AND LETTERS OF ADMINISTRATION—CONTINUED

- PROBATE of the Will dated the 5th day of February, 2004, of **INDAR MAHABIR** Light Pole No. 57, Ivan Street, Kelly Village, Caroni, Trinidad, who died on the 21st day of June, 2021, by **Dale Hansraj Mahabir** of the same place, the sole executor named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **RYAN SHIVA RAMBARAN** of Light Pole No. 57, Dyette Street, Cunupia, Trinidad, who died on the 2nd day of July, 2018, by **Avita Mala Mona Rambaran** of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 18th day of April, 2023, of **RAMLAL TOOLSIE** of Lot No. 213, 9th Avenue Mairao Village, Tableland, Ortoire, Trinidad, who died on the 22nd day of April, 2023, by **Saloma Mohammed-Toolsie** of the same place, the sole executrix named in the Will;
- PROBATE of the Will dated the 16th day of July, 2018, of **GRACE BANASPATI ALI** otherwise **GRACE ALI** of 14, Phillip Street, Felicity, Chaguanas, Trinidad, who died on the 2nd day of January, 2025, by **Mawanti Sookdeo** of the same place, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **SHELDON KASSIE** of 122, Corner of Kassie Street and Caura Royal Road, El Dorado, Tunapuna, Tacarigua, Trinidad, who died on the 25th day of November, 2024, by **Kewarie Kassie** of the same place, his mother and the only person entitled to the estate;
- LETTERS OF ADMINISTRATION of the estate of **HONOR HARGREAVES** of Government Nine Storey Building One, Apartment 3–4, Almond Drive, Morvant, St. Ann's, Trinidad, who died on the 29th day of June, 2014, by **Victor Lucien Hargreaves** of the same place, her lawful husband;
- LETTERS OF ADMINISTRATION of the estate of **SELWYN JOSEPH** of 5, Union Street, Caroni Village, Caroni, Trinidad, who died on the 14th day of January, 2023, by **Kathleen Angela Brown-Joseph** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **MAHENDRA RAMDIAL** of 29, Calcutta Road No. 2, Balmain, Couva, Trinidad, who died on the 28th day of July, 2024, by **Sharece Ramroop** of 20, Richmond Street, Couva, Trinidad, his lawful widow and relict;
- PROBATE of the Will dated the 14th day of December, 2023, of **SAROJINI RAMNATHSINGH** of 65, First Street, Five Rivers, Arouca, Tacarigua, Trinidad, who died on the 24th day of April, 2024, by **Dev Lester Ramnathsingh** of 2, South Trace, Cap-de-Ville, Point Fortin, La Brea, Trinidad, the sole executor named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **CHANDLAL SUKHU** of Nathaniel Trace, Calcutta Road No. 2, Freeport, Chaguanas, Trinidad, who died on the 27th day of September, 2022, by **Raoutee Sukhu** otherwise **Raoutee Premchand** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **RASHEED MOHAMMED** of Lot No. 191, Huggins Street, Tacarigua, Trinidad, who died on the 25th day of February, 2024, by **Elizabeth Estheline Mohammed** otherwise **Elizabeth Mohammed** otherwise **Elizabeth Estheline Ragbir** otherwise **Elizabeth Ragbir** of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 9th day of February, 2021, of **DANIEL RAGBIR** of 37, Main Road, Tabaquite, Monserrat, Trinidad, who died on the 15th day of June, 2024, by **Francisca Gomez** of 20, Gordon Street, San Fernando, Trinidad, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **PRAKASH POONSAMMY** of Light Pole No. 10, Jerningham Junction Road, Cunupia, Trinidad, who died on the 3rd day of January, 2022, by **Kamela Poonsammy** of the same place, his lawful widow and relict;
- LETTERS OF ADMINISTRATION of the estate of **ANTOINETTE FULLERTON** of 4, Inverness Avenue, Cocoyea, San Fernando, Trinidad, who died on the 29th day of January, 2001, by **Aaron Kyle Anthony Fullerton** of the same place, her son and the only person entitled to the estate;
- LETTERS OF ADMINISTRATION of the estate of **MICHAEL PRAIMCHAN YHAP** otherwise **MICHAEL PRAMCHAN YHAP** of Light Pole No. 1, Pascal Lane, Griffith Drive, Carapo, Arima, Trinidad, who died on the 27th day of February, 2023, by **Marlene Mahabir-Yhap** of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 5th day of December 2020, of **SOOKRAM LATCHMAN** of 139, Flamingo Avenue, New Settlement, Caroni Savannah Road, Chaguanas, Trinidad, who died on the 22nd day of April, 2024, by **Chandrawati Budhram** of 2, Sunflower Street, Roopsingh Road, Carapichaima, Chaguanas, Trinidad, the sole executrix named in the Will;
- PROBATE of the Will dated the 8th day of September, 2020, of **RUTH LINDYANN RITCH** otherwise **LINDYANN RITCH** otherwise **LINDYANN BODDEN-RITCH** of 2, Majuba Cross Road, Petit Valley, Diego Martin, Trinidad, who died on the 16th day of July, 2024, by **Delphina Ovid** of Light Pole No. 67, Pioneer Drive, Morne Coco Road, Petit Valley, Diego Martin, Trinidad, the sole executrix named in the Will;
- PROBATE of the Will dated the 19th day of July, 2023, of **CLARENCE RAMNARINE** of 281, Williamsmith and Mantacool Road, Tableland, Ortoire, Trinidad, who died on the 18th day of March, 2024, by **Lawrence Ramnarine** of 608, Naparima-Mayaro Road, New Grant, Savana Grande, Trinidad, the sole executor named in the Will;

PROBATE AND LETTERS OF ADMINISTRATION—CONTINUED

- PROBATE of the Will dated the 6th day of November, 2023, of **FEROSA VICTOR** of 385, Hindustan Road, New Grant, Savana Grande, Trinidad, who died on the 16th day of July, 2024, by **Gloria Victor** of the same place, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **ROYDEN MUNDY** of Light Pole No. 58B, St. Francois Valley Road, Morvant, St. Ann's, Trinidad, who died on the 10th day of May, 2019, by **Annice Mundy** of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 25th day of January, 2021, of **ARUN RAMKHALAWAN BENJAMIN GREAVES** otherwise **ARUN RAMKHALAWAN** of 19, St. Andrews Street, Couva, Trinidad, who died on the 25th day of December, 2021, by **Doreen Gangaram** of the same place, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **MARCIA PATRICIA BYER-LEACOCK** otherwise **MARCIA BYER-LEACOCK** of 914, Caledonia Road, Lange Park, Chaguanas, Trinidad, who died on the 12th day of January, 2024, by **Christopher Laird Leacock** of the same place, her son and one of the persons entitled to share in the estate;
- LETTERS OF ADMINISTRATION of the estate of **PRIMCHAN WINSTON DOOKIE** of 646, Rochard Road, Barrackpore, Naparima, Trinidad, who died on the 30th day of April, 2021, by **Phulo Veena Dookie** of the same place, his lawful widow and relict;
- PROBATE of the Will dated the 5th day of February, 2006, of **FITZ-HERBERT SOLOMON** otherwise **HERBERT SOLOMON** of 4, Teak Street, Trincity, Tacarigua, Trinidad, who died on the 27th day of August, 2023, by **Hermarl Ricardo Solomon** otherwise **Hermarl Solomon** of the same place, the sole executor named in the Will;
- LETTERS OF ADMINISTRATION of the estate of **ISOLA COCKBURN** of 5, NUGFW Circular Road, Realspring, Valsayn, Tacarigua, Trinidad, who died on the 25th day of November, 2023, by **Daniel Cockburn** of Lot No. 58, 11, Diamond Crescent, Bon Air Gardens, Arouca, Tacarigua, Trinidad, his son and one of the persons entitled to share in the estate;
- PROBATE of the Will dated the 17th day of August, 2016, of **EMERSON KONG** otherwise **EMERSON ARNOTT KONG** of 1, Idlewild Road, Knightsbridge, Cascade, St. Ann's, Trinidad, who died on the 2nd day of August, 2024, by **Helen Frances Kong** otherwise **Helen F. Kong** otherwise **Helen Frances Young** of the same place, the sole executrix named in the Will;
- LETTERS OF ADMINISTRATION with Will dated the 20th day of September, 2019, annexed of the estate of **GLORIA LACKHAN** of 97, John Street, Montrose, Chaguanas, Trinidad, who died on the 6th day of December, 2022, by **Gail Alicia King** of 27, St. John's Road, St. Augustine, Tacarigua, Trinidad, the sole surviving residuary beneficiary named in the Will;
- PROBATE of the Will dated the 16th day of October, 2024, of **GUNTER SCHELLHAMMER** otherwise **GÜNTER SCHELLHAMMER** of 4, Greig Street, Balmain Village, Couva, Trinidad, who died on the 15th day of February, 2025, by **Leelauti Lalla** of the same place, the sole executrix named in the Will;
- PROBATE of the Will dated the 4th day of February, 2021, of **IVAN CLAUDE WELLS** of Light Pole No. 14, Pipiol Road, Cantaro Village, Santa Cruz, St. Ann's, Trinidad, who died on the 18th day of June, 2021, by **Javier Forrester** otherwise **Javier Jourdain Wesst Stephen III Forrester** of Light Pole No. 46, Pipiol Road, Cantaro Village, Santa Cruz, St. Ann's, Trinidad, the sole executor named in the Will;
- PROBATE of the Will dated the 12th day of November, 2021, of **RALPHIE SIDIAL** of 2, Ganga Trace, Manahambre Road, Princes Town, Savana Grande, Trinidad, who died on the 10th day of December, 2021, by **Ria Sidial-Khan** of the same place, the sole executor named in the Will;
- LETTERS OF ADMINISTRATION with Will dated 7th day of December, 2001, annexed of the estate of **MYRTLE KING** of 23, Plumrose Drive, Santa Rosa Heights, Arima, Trinidad, who died on the 21st day of June, 2021, by **John King** of 8, Fourth Street West, De La Marre Avenue, Trincity, Tacarigua, Trinidad, the lawfully appointed attorney of **Andre Clement King** otherwise **Andre King and Natalie Michaela Yeates**;
- LETTERS OF ADMINISTRATION of the estate of **LESTER ALLAN** of Light Pole No. 6F, Andrew Trace, Blue Basin Road, Diego Martin, Trinidad, who died on the 25th day of March, 2020, by **Michelle Allan** of the same place, his sister and the only person entitled to the estate;
- LETTERS OF ADMINISTRATION of the estate of **NATALIE COCKBURN** otherwise **NATALIE BLOSSOM MAYNA COCKBURN** of 5, NUGFW Circular Road, Realspring, Valsayn, Tacarigua, Trinidad, who died on the 18th day of October, 2021, by **Daniel Cockburn** of Lot No. 58, 11, Diamond Crescent, Bon Air Gardens, Arouca, Tacarigua, Trinidad, her brother and one of the persons entitled to share in the estate;
- PROBATE of the Will dated the 13th day of November, 2019, of **JOSEPHUS AMES AARON** otherwise **JAMES JOSEPHUS AARON** otherwise **AMES AARON** of 1000, Mafeking Village, Mayaro, Guayaguayare, Trinidad, who died on the 26th day of November, 2023, by **Valerie Aaron** of the same place, the sole executrix named in the Will;

827—Continued

PROBATE AND LETTERS OF ADMINISTRATION—CONTINUED

LETTERS OF ADMINISTRATION of the estate of **KALOWTEE RAMNATH** of 16, Acoma Drive, Sou Sou Land, Carlsen Field, Chaguanas, Trinidad, who died on the 3rd day of January, 2024, by **Andy Andrew Lalbiharie** of the same place, the surviving cohabitant;

PROBATE of the Will dated the 1st day of October, 2019, of **DOREEN MARY MC KENZIE** of 5, Santa Cruz Old Road, San Juan, St. Ann's, Trinidad, who died on the 5th day of March, 2021, by **Alethia Mary Mc Kenzie** of the same place, the sole executrix named in the Will;

LETTERS OF ADMINISTRATION of the estate of **MERLE SINANAN** otherwise **MERLE MERABY SINANAN** of 8, Church Street West, La Romain, Naparima, Trinidad, who died on the 25th day of November, 2023, by **Sharlaine Marie Celeste Manickchand** of the same place, her daughter and one of the persons entitled to share in the estate;

LETTERS OF ADMINISTRATION of the estate of **CECIL GREENE** of Light Pole No. 5, Graham Extension Road, Sangre Grande, Manzanilla, Trinidad, who died on the 5th day of February, 2025, by **Angela Greene** of the same place, his lawful widow and relict;

PROBATE of the Will dated the 21st day of November, 2007, of **ANN PEAKE** of Apartment 208E, Bayside Towers, Cocorite, Port-of-Spain, Trinidad, who died on the 19th day of January, 2025, by **Paul Joseph Peake** of 31, Newbury Hill, Glencoe, Diego Martin, Trinidad, **Roy Anthony Peake** of 41, Gold and Fairmount Drive, Fairways, Maraval, Diego Martin, Trinidad, and **Peter Colin Peake** of 6, Rainbow Hill Villas, Goodwood Park, Diego Martin, Trinidad, the executors named in the Will;

PROBATE of the Will dated the 8th day of May, 2013, of **RAMLOGAN SINGH** of 443, Naparima-Mayaro Road, New Grant, Princes Town, Savana Grande, Trinidad, who died on the 30th day of September, 2014, by **Ravi Singh** of the same place, the surviving executor named in the Will;

PROBATE of the Will dated the 25th day of September, 2005, of **ALFONSO BEHRENS DE LIMA** otherwise **ALFONSO B. DE LIMA** of 4, De Lima Road, Cascade, St. Ann's, Trinidad, who died on the 2nd day of April, 2022, by **Janet De Lima** of the same place, the sole executrix named in the Will;

PROBATE of the Will dated the 20th day of March, 2025, of **BOYIE HEERALAL** of 34, College Road, St. Augustine, Tacarigua, Trinidad, who died on the 28th day of March, 2025, by **Sherry-Ann Heeralal-Sieusankar** of 76, Parkview Drive, La Paille Gardens, Caroni, Trinidad, the sole executrix named in the Will;

LETTERS OF ADMINISTRATION of the estate of **MATTHEW SMITH** otherwise **MATTHEW PETER SMITH** of Light Pole No. 100, Calcutta Road, Freeport, Chaguanas, Trinidad, who died on the 24th day of September, 2023, by **Marvelle Carmenza Smith** of 14, La Resource Street, East Dry River, Port-of-Spain, Trinidad, his daughter and one of the persons entitled to share in the estate;

PROBATE of the Will dated the 13th day of May, 2003, of **CARMEN SAMLAL** of 23, Jaipaul Street, Ste. Madeleine, Princes Town, Savana Grande, Trinidad, who died on the 23rd day of November, 2024, by **Suresh Mahabir** of 9, Henry Street, Aranguez, San Juan, St. Ann's, Trinidad, and **Ann Beharry** of 23, Jaipaul Street, Ste. Madeleine, Princes Town, Savana Grande, Trinidad, the executors named in the Will;

LETTERS OF ADMINISTRATION of the estate of **ANTHONY QUASHIE** of 258, Old St. Joseph Road, Laventille, St. Ann's, Trinidad, who died on the 28th day of May, 2020, by **Kean Ann Jack** otherwise **Kean Jack** of the same place, his lawful widow and relict;

PROBATE of the Will dated the 3rd day of November, 2023, of **RAMPADARATH SIEUNARINE** otherwise **RAMPADARATH BOYSIE SIEUNARINE** of 8, Charles Street, Princes Town, Savana Grande, Trinidad, who died on the 20th day of August, 2024, by **Linton Sieunarine** and **Steve Sieunarine** both of 4, Boucaud Avenue, Basse Terre, Moruga, Trinidad, the executors named in the Will;

and unless a Caveat is lodged within twenty-one days from the date of this advertisement with the Registrar of the Supreme Court or the Sub-Registrar through whom the above-mentioned applications have been made, Probate or Letters of Administration, as the case may be, in respect of the said applications will be granted accordingly.

Dated the 12th day of June, 2025.

R. A. ROBERTS
Registrar, Supreme Court of Judicature

828

CENTRAL BANK OF TRINIDAD AND TOBAGO

WEEKLY STATEMENT OF ACCOUNT AS AT 4TH JUNE, 2025

<i>Previous Week</i> \$000		<i>Assets</i>		<i>This Week</i> \$000
		External Assets:		
29,818,628		Balances, Investments, etc. ...	29,829,507	
4,292,096		Subscriptions to I.M.F. ...	4,292,096	
7,154,447		I.M.F.—S.D.R. Holdings ...	7,154,477	
	41,265,171			41,276,050
		Trinidad and Tobago Government Securities:		
—		Treasury Bills (Face Value) ...	—	
22		Marketable Securities ...	22	
	22			22
		Other Assets:		
3,500		Trinidad and Tobago Dollar Securities ...	3,500	
2,807,026		Advances to Government Authorities ...	2,681,816	
	2,810,526	Other Assets ...		2,685,316
	92,487	Fixed Assets:		92,487
	44,168,206			44,053,875
		<i>Liabilities and Capital Account</i>		
		Currency in Circulation:		
8,745,173		Notes ...	8,765,466	
277,992		Coins ...	278,069	
	9,023,165			9,043,535
		Demand Liabilities:		
14,892,066		Commercial Banks ...	15,709,250	
400,290		Financial Institutions (Non-Banking) ...	515,304	
(6,611,957)		Government and Governmental Organisations ...	(7,307,606)	
195,526		International Organisations ...	195,520	
855,509		Foreign Currency ...	855,509	
735,913		Other ...	868,730	
	10,467,347			10,836,707
		Other Liabilities:		
7,047,673		Government S.D.R. Allocations ...	7,047,673	
10,450,072		Other Liabilities ...	9,955,898	
5,579,949		Specific Provisions ...	5,570,062	
	23,077,694			22,573,633
		Capital and Reserves:		
800,000		Capital Paid-up ...	800,000	
800,000		General Reserve Fund ...	800,000	
	1,600,000			1,600,000
	44,168,206			44,053,875

G. BACHAN-SHADEO
 Senior Accountant
 Finance and Accounting



GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO

UPDATED PUBLIC STATEMENT OF THE NATIONAL LIBRARY AND INFORMATION SYSTEM AUTHORITY (NALIS)
IN COMPLIANCE WITH SECTIONS 7, 8 AND 9 OF THE FREEDOM OF INFORMATION ACT (FOIA) 1999 FOR THE YEAR 2025

THE FOLLOWING INFORMATION IS PUBLISHED BY THE NATIONAL LIBRARY AND INFORMATION SYSTEM AUTHORITY (NALIS)

In accordance with Sections 7, 8, and 9 of the Freedom of Information Act (FOIA) 1999, the National Library and Information System Authority (NALIS) is required by law to publish the following statement, which is an update of the statement published in 2024. This statement lists the documents and information generally available to the public. The Act gives the public a general right of access to official documents held by the National Library and Information System Authority (NALIS), namely:

1. A legal right for each person to access information held by NALIS;
2. A legal right for each person to have official information relating to him/herself amended where it is incomplete, incorrect or misleading;
3. A legal right to obtain reasons for adverse decisions made regarding an applicant's request for information under the FOIA;
4. A legal right to complain to the Ombudsman and to apply to the High Court for Judicial Review to challenge adverse decisions made under the FOIA.

Section 7 Statements

Section 7 (1) (a) (i)

Function and Structure of NALIS

Mission Statement:

"The national provider of reliable, equitable and inclusive library and information services."

About NALIS

Established by Act No. 18 of 1998, which provides for the development and coordination of all library and information services in Trinidad and Tobago and related matters.

This Act incorporated the then existing three Public Library Services into the Authority. It also created the mechanism for bringing special libraries, libraries in the educational sector and public libraries in Tobago under the ambit of the Authority. This is done through Memoranda of Understanding with Permanent Secretaries, Heads of Department, Heads of Statutory Authorities and the appropriate officer of the Tobago House of Assembly, regarding the management of libraries under their control (Cl. 6 (1) Act No. 18 of 1998).

Section 9 (1) of this Act provides for the establishment of a Board of NALIS. The Board shall consist of eight (8) members appointed by the President and the Executive Director who is an ex officio member. The members appointed by the President shall be from amongst persons who have special qualifications in, and practical experience of, matters relating to one or more of the following disciplines: Library services, information technology, education, law, science and technology, corporate business, financial management, human resource management, culture, public administration or any other area of endeavor which the President considers will advance the interest of NALIS.

The administration of NALIS is headed by an Executive Director and Deputy Executive Director, who are appointed by the President, in accordance with Sections 12 and 17 of the Act respectively.

The overall staffing of all libraries within NALIS totals about 740 persons. The Head Office of the Authority is located at the National Library of Trinidad and Tobago, 23 Abercromby Street, Port-of-Spain 100509. NALIS comprises Divisions and Departments which are headed by Directors or Heads of Departments.

These Divisions and Departments and an overview of their functions are as follows:

1. **Office of the Executive Director** is charged with managing the affairs of NALIS subject to the directions of and in accordance with policies determined by the Board.
2. **Public Libraries Division** is responsible for administering and coordinating the network of Public and Community libraries.
These libraries are located at:
Arima, Barataria, Beetham Gardens, Belmont, Chaguanas, Couva, Debe, Diego Martin, Maloney, Mayaro, Mt. Hope/Mt. Lambert, Moruga, Point Fortin, Port-of-Spain, Princes Town, Rio Claro, San Fernando, Sangre Grande, Siparia, St. Helena, La Brea, La Horquetta, St. James, and Tunapuna.
The Division is also responsible for four Correctional Institutional Libraries. They are situated at the Maximum Security Prison, St. Jude's School for Girls, the Women's Prison, and the Youth Training and Rehabilitation Centre (formerly YTC).

3. **Heritage Library Division** is responsible for the collection, preservation and exploitation of all information produced by and about Trinidad and Tobago and by extension the Caribbean. The Heritage Library is located on the Second Floor of the National Library of Trinidad and Tobago, Port-of-Spain, and is freely accessible to members of the public for the conduct of research. Through the Heritage Library, NALIS fulfils its role as the International Federation of Library Association – Preservation and Conservation (ILFA-PAC) Regional Conservation Centre for Trinidad and Tobago and the Caribbean and is home to a state-of-the-art book conservation lab located in the basement level of the National Library Building.

4. **Educational Library Services Division** is responsible for providing strategic, tactical and operational services to all libraries under the ambit of the Ministry of Education (MoE). This includes: staffing of libraries in the education sector; setting standards; monitoring and controlling operations; provision of library and information services to support schools' curriculum and the Ministry's research agenda; and the development of literacy and lifelong learning. The Educational Library Services network currently consists of School Library Media Centres in 133 secondary schools and the corporate libraries of the MoE. It is also provides a consultancy service for the setup of libraries in all primary schools. The administrative offices are located on the First Floor, National Library Building of Trinidad and Tobago.

5. **Information Networks Division** is responsible for the development and maintenance of the ICT infrastructure throughout the NALIS network and ensuring the optimal use of ICT's in the delivery of services to internal and external customers. The office is located at the Third Floor, National Library of Trinidad and Tobago.

6. **Finance Division** is responsible for designing and implementing proper systems and controls to ensure efficient and effective management of funds allocated to and revenues generated by NALIS, safeguarding assets and ensuring proper accountability in accordance with all relevant rules and regulations.

7. **Human Resources Division** strives to be a responsive and proactive entity providing strategic HR oversight, and continuous implementation of modern procedures and practices. The Division is tasked with maximising employee productivity while protecting the organisation from any issues that may arise within the workforce. The Division also is responsible for attracting and retaining competent employees who share NALIS' values as well as provides technical advice and facilitates engagement, administers, manpower planning, human resource development, employee and industrial relations, compensations management, change management, Pension Management and benefits administration.

8. **Corporate Secretariat and Legal Services Department** advises the Board and the Authority on governance, legal and procedural matters.

9. **Special Libraries Services Department** is responsible for coordinating staff in the Special Libraries in Government Ministries and Departments. Administrative offices are located at the Fourth Floor, National Library of Trinidad and Tobago.

10. **Technical Services Department** is responsible for the acquisition, processing and distribution of library materials identified by the Public Library Division and the Heritage Library Division. It also coordinates the issuance of International Standard Book Numbers (ISBNs) in collaboration with the CARICOM Secretariat.

11. **Public Relations and Marketing Department** is responsible for developing and implementing integrated marketing communications strategies aimed at brand management and promoting the Authority's products and services. The department also manages NALIS' rental of facilities and bookings.

12. **Research Planning and Development Department** is responsible for planning, organising, and conducting programmes of research into areas related to library services.

13. **The Facilities Management Department** is responsible for the upkeep, maintenance and repair of NALIS' facilities and providing project management expertise to ensure that libraries are built to international standards.

14. **Internal Audit Department** is responsible for examining and evaluating the adequacy and effectiveness of the organisation's governance, risk management, and internal controls as well as the quality of performance in carrying out assigned responsibilities to achieve the organization's stated goals and objectives.

15. **The Projects Management Department** is responsible for providing project management expertise to ensure that libraries are built to international standards. The Health and Safety Unit is responsible for

ensuring the environment is safe and consistent with OSHA standards.

16. **The Corporate Security Department** is responsible for ensuring that the security architecture and systems are conducive to the environment of NALIS.

17. **The Procurement Department** is responsible for the oversight and conduct of NALIS' procurement of goods and services in keeping with best practice and procedure.

18. **The Tobago Library Services (TLS)** is responsible for the provision of library and information services in Tobago. The management of the TLS falls under the ambit of the Tobago House of Assembly (THA) and is guided by a Memorandum of Understanding (MOU) between NALIS and the THA. Public Libraries in Tobago are located at Charlotteville, Roxborough and Scarborough.

Effect of functions on members of the public

1. Public libraries throughout the NALIS network are freely accessible to all children, young adults and adults, whether they are citizens or residents of Trinidad and Tobago for:
 - (i) periodicals, reference materials and electronic resources,
 - (ii) borrowing of lending materials onsite and online, after completing membership procedures,
 - (iii) accessing information on the Internet using the libraries' computers,
 - (iv) basic instruction and guidance in the use of computers,
 - (v) participating in a wide range of educational, social and cultural programmes,
 - (vi) Free Wi-Fi using personal electronic devices.

2. Special activities such as storytelling, book clubs, computer training, various competitions and workshops are organised for children at all branches of the public library system.

3. Adult Literacy classes, organised by the Adult Literacy Tutors Association (ALTA) are facilitated at public libraries, in addition to Youth Literacy classes for young persons between the ages 9 – 11 and 13 – 15 years.

4. The Heritage Library is freely accessible to all for conducting research on reference materials pertaining to Trinidad and Tobago and the Caribbean.

5. Libraries in schools in the secondary and primary sectors provide library and information services that positively impact upon the education of students in the school system.

6. Libraries provide online resources such as eBooks, eMagazines, research databases via the NALIS website and other content via social media pages.

Section 7 (1) (a) (ii)

Categories of Documents in the possession of NALIS

The Authority maintains the following records at its Head Office:

- Annual and other periodic reports
- Contracts for products and services supplied to NALIS
- Financial Records – being accumulation of records on all financial transactions, payments, salaries and wages
- Audited Financial Statements
- General documents related to Pension Fund Management
- General documents related to the administration of the Library and Information Science Scholarship Programme
- General Files – being accumulation of records of the general administration of NALIS
- Inventory of Furniture and Equipment for the Authority
- Job Descriptions for vacant positions
- Job/Position Descriptions – lists of duties, qualifications and competencies required for all jobs on the establishment of NALIS
- Lease Agreements for premises rented by NALIS for offices and libraries
- Library Plans – plan for the National Library Building; plans for Public Library buildings and premises; Plan for Disaster Preparedness
- Personal Files – being employment records of all persons on the staff of the Authority
- Policies and Procedures (see below)
- Research Reports – on research undertaken by NALIS
- Tenders documents for the procurement of goods and services
- Cabinet Correspondences
- Minutes of Board, Management and Professional Staff Meetings
- Promotional material.



GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO

UPDATED PUBLIC STATEMENT OF THE NATIONAL LIBRARY AND INFORMATION SYSTEM AUTHORITY (NALIS)
IN COMPLIANCE WITH SECTIONS 7, 8 AND 9 OF THE FREEDOM OF INFORMATION ACT (FOIA) 1999 FOR THE YEAR 2025

THE FOLLOWING INFORMATION IS PUBLISHED BY THE NATIONAL LIBRARY AND INFORMATION SYSTEM AUTHORITY (NALIS)

Section 7 (1) (a) (iii)

Material prepared for publication or inspection

Published documents and other general information may be viewed at NALIS' Head Office between the hours of 9:00 am and 3:00pm at:

23 Abercromby Street,
Port of Spain 100509
Phone: (868) 624-4466 ext 2427 / 2405
or email designated officer

Materials are also available via NALIS' website at www.nalis.gov.tt, including:

- Act. No. 18 of 1998 (NALIS Act)
- NALIS Regulations (Legal Notice No. 147 of 2021)
- Administrative and Annual Reports
- NALIS Identity Standards
- NALIS In The News (Quarterly Newsletters)
- Pension Plan Fund Members Booklet
- Service Brochures and Promotional Materials
- Staffing structure for NALIS – organisational chart showing administrative staff structure for NALIS
- Subject Guides to local information
- The National Library and Information System Authority (NALIS) Historical Data, Main Divisions, Principal Objectives and Functions
- The National Library – Brief data
- The Heritage Library – Brief data
- Public Libraries – Brief data
- Educational Library Services Division – Mission and Aims
- Educational Library Services Division – School Library Manual
- Special Libraries – list of Special Libraries in Government Ministries and contact personnel
- Library Links – connections to major library bodies and organisations locally, regionally and internationally
- Bibliographies
- Heritage Library User's Guide
- Heritage Library – From Slavery to Freedom: a timeline of the Emancipation Movement
- Heritage Library Information Pamphlets: Folklore, Traditional Carnival Characters, 100 years of Syrian/Lebanese Presence in Trinidad and Tobago
- "Connections" Newsletter
- Achievements

Section 7 (1) (a) (iv)

Literature available by subscription

"Trinidad and Tobago - National Bibliography: A select classification list of materials printed and published in Trinidad and Tobago." Annual (Latest ed. Vol. 23 Cumulated Issue 2000-2005) – US\$20 Trinidad and Tobago and the Caribbean, US\$40 outside the Caribbean.

Please contact or write to:

NALIS
Technical Services Department
National Library of Trinidad and Tobago
23 Abercromby Street, Port of Spain 100509
Tel: 624-4466 ext 2015

Section 7 (1) (a) (v)

Procedure to be followed for accessing documents from NALIS.

How to Request Information:

Our policy is to answer all requests for information, both oral and written. However, in order to comply with the FOIA, applicants must complete the appropriate form – Request for Access to Official Documents. These forms are available in our reception area, at the National Library in Port-of-Spain and at all public library branches throughout Trinidad. Completed request forms must be submitted to the Designated Officer at the National Library of Trinidad and Tobago, Port of Spain, either in person or by post.

Addressing Requests

To facilitate prompt handling, all requests should be addressed to the Designated Officer, listed at S 7 (1) (a) (vi) hereunder.

Details in the Request

Applicants should provide sufficient details to allow for identification and location of the documents being requested. All applications must be signed by the applicant.

Time Allowed

A decision to grant or refuse access will be communicated to the applicant within thirty (30) calendar days of the request being received at NALIS' Head Office.

Section 7 (1) (a) (vi)

Designated Officers

The Designated Officers in NALIS are responsible for:

- Handling enquiries regarding documents arising from this Statement, pursuant to Section 10 of the Act,
- Requests for access to documents under Section 13, and
- Applications for corrections of Personal Information under Section 36 of the Act.

The Designated Officer is:

Mr. Brahma Beharysingh
Corporate Secretary
NALIS Head Office
National Library of Trinidad and Tobago
23 Abercromby Street, Port of Spain 100509
Tel: 624-4466 ext. 2427
Email: brahma.beharysingh@nalis.gov.tt

The Alternate is:-

Ms. Anna Yearwood-Felician
Legal Officer
NALIS Head Office
National Library of Trinidad and Tobago,
23 Abercromby Street, Port of Spain 100509
Tel: 624-4466 ext. 2425
Email: anna.yearwood-felician@nalis.gov.tt

Section 7 (1) (a) (viii)

Library/Reading Room Facilities

Information in the public domain can be accessed at any reference or lending library and through our Website – <http://www.nalis.gov.tt>

You may make general enquiries at the service desk of any library service point, during the library's opening hours.

The Reading Room of the Authority is located at NALIS Head Office, National Library of Trinidad and Tobago, 23 Abercromby Street, Port-of-Spain. All fixed library locations offer Reading Room facilities, during opening hours.

Materials will be made available for consultation there, subject to agreed dates and times beforehand, with the Designated Officer.

Documents may be printed from the NALIS Website, subject to the availability of print facility at the particular library. There is a cost to printing materials at libraries.

Section 8 (1) (a) (ii)

Documents provided by NALIS for use or guidance of its officers and staff

- Library Rules
- NALIS Strategic Plan 2020-2023 (extended to 2025)
- Policies -
 - Access Control Identification Card Policy and Procedure for Workers Acquisitions Policy
 - Advertising Policy
 - Audio Visual and Multi-Media Policy
 - Collection Management Policy (Revised)
 - Communication Policy
 - Corporate Credit Card Policy and Procedures
 - Corrective Action and Discipline Policy
 - Cheque & Electronic Funds Transfer (EFT) Signatory Policy
 - Email Policy
 - Financial Rules
 - General Indexing Policy
 - Human Resource Policy Guidelines and Procedure Manual
 - ICT Equipment Loan Policy
 - Indexing Policy for Caribbeana Policy
 - Internal Audit Report and Response Processing Procedures
 - Internet Use Policy
 - Lease of Property Policy
 - Library Use Policy
 - Policy for Handling Queries
 - Policy for Periodicals
 - Recruitment and Selection for Grades 8 and Above
 - Rental Policy
 - Revenue Generation Policy
 - Reward and Recognition Policy
 - Sale of Liversies Policy
 - Social Media and Online Engagement
 - Sponsorship Policy
 - Staff Social Media and Online Engagement
 - Tenders Rules and Procedures (Revised)
 - Visitors to the Workplace
 - Volunteer
 - Work from Home (Policy and Procedural Guide)

- Preservation Planning Study – Draft (Silverman Study) March, 2005
- Procedures on the care and handling of material
- Public Library Development Plan 2004-2020
- School Libraries Manual
- Standards for Secondary School Library Media Centres
- The Freedom of Information Act 1999 (FOIA) – (Summary information for NALIS Staff)
- The National Library and Information System Act, Chapter 40:01, Act No. 18 of 1998.
- NALIS Regulations (Legal Notice No. 147 of 2021)

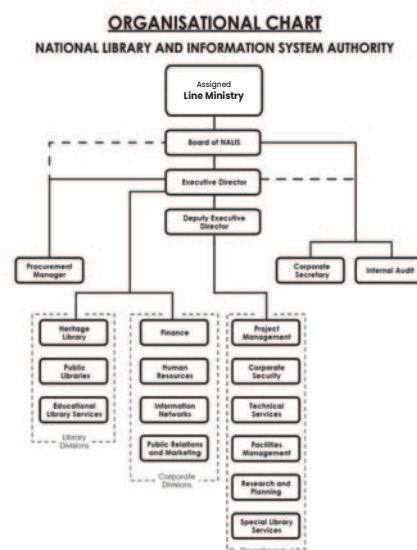
Section 8 (1) (b)

In enforcing written laws or schemes administered by the public authority where a member of the public might be directly affected by that enforcement, documents containing information on the procedures to be employed or the objectives to be pursued in the enforcement of the written laws or schemes.

- NALIS Regulations (Legal Notice No. 147 of 2021).

Section 9 (1) Reports and Statements:

- NALIS' Audited Financial Statements for years ended 30th September 1998 - 2017
- Finance Division Audit Report – Fiscal year ended September 30th, 2001.
- Human Resource Department Audit – June to August 2004
- Internal Audit Reports for Public Libraries – 2005
- Strategic Imperatives for NALIS 2003-2008
- NALIS Strategic Plans 2016-2019 and 2020-2023 (extended to 2025)
- Public Library Development Plan 2004 – 2020
- Preservation Planning Study – (Silverman Report) March, 2005
- Staffing Proposals for NALIS; Report of Staff Needs Assessment Team, December 2004
- Job Evaluation Report, 2005
- Valuation Report on:
 - o Properties owned by NALIS, May 2001
 - o Properties rented by NALIS, October, 2001.



830

REPUBLIC OF TRINIDAD AND TOBAGO

THE COMPANIES ACT, CHAP. 81:01

[Pursuant to section 429(1)]

MEMBERS' VOLUNTARY WINDING UP

NOTICE OF APPOINTMENT OF LIQUIDATOR

NAME OF COMPANY: THE NATIONAL FOOTBALL STADIUM
COMPANY LIMITED

COMPANY No.: T 3131 (95)

NATURE OF BUSINESS: CONSTRUCTION & CONTRACTORS

PRESENTED BY: RENDRA ASWINI GOPEE

To the Registrar of Companies,

I, Rendra Aswini Gopee of Consilium Business Solutions Limited Trinidad, hereby give notice that I have been appointed Liquidator of The National Football Stadium Company Limited by a Resolution of the Company, dated the 23rd day of December, 2024.

Dated this 28th day of May, 2025.

RENDRA ASWINI GOPEE

Liquidator

831

LOSS OF PAN-AMERICAN LIFE INSURANCE OF
TRINIDAD AND TOBAGO POLICIES

PURSUANT to section 163 of the Insurance Act, 1980, this notice is hereby given that after one month of the publication of this notice, this Company intends to issue duplicate policies to replace the following policies, numbers stated below, which have been declared lost/destroyed:

<i>Name</i>	<i>Policy Number</i>
RYAN ALI	3379168
JOHN SAMPSON	3401524
OSSIE JOHN	3394517
MARY BOSSE-DANIEL	3471420
MYAH PIERRE	3504690
STEVEN CHANIKA	3412656
IRVIN RAMSAROOP	3485686
MARGARET GREENIDGE	3418747
GISELLE JOSEPH	3341596
MARLAN HOPKINSON	3363799
MARLAN HOPKINSON	3393895

MARLAN HOPKINSON	3407078
SHALINI RAMSUBEIK	4161364
ALI MOHAMMED	4050377
KAREEM FORDE	6786513
ANGELA FORDE	4733489
MARLON ALFRED	3336873
ALICIA PHILLIP	3375369
ALICIA PHILLIP	3425170
KAREEM FORDE	3401854
RAHZION VILLARUEL	3543256
JACQUELINE TARDIEU	3493975
ALI MOHAMMED	4165934
AINSLEY LOCHAN	3389898
RICKY JOEFIELD	3549889
RICHARD SAMUEL	3533030
ILENE PAYNE-COOMBS	3490230
ALBERT GODEN	3492431
KERWIN FIGARO	3387455
RISHIE MOONIE	3506645
JEREMIAH NOEL	3454117
AINSLEY LOCHAN	3367461

PAN-AMERICAN LIFE INSURANCE
OF TRINIDAD AND TOBAGO91–93, St. Vincent Street
Port-of-Spain.

832

TRANSFER OF LICENCE
(Liquor Licences Act, Chap. 84:10)

CITY OF SAN FERNANDO

NOTICE is hereby given that a notification in writing has this day been lodged with me the undersigned Deputy Chairman of the Licensing Committee of the said City of San Fernando by Ashram Boodoosingh of 137, Bamboo Village, La Romain, that it is his intention to apply to the Licensing Committee at the San Fernando District Court on WEDNESDAY THE 18TH DAY OF JUNE, 2025 at 9.30 a.m. for a transfer to him of the Licence to carry on the trade of a Spirit Retailer, now held by Shernelle Paul for premises situate at No. 24 Coffee Street, San Fernando, in the said City.

Dated this 21st day of May, 2025 at the San Fernando District Court.

C. DARSOO
*Deputy Chairman, Licensing Committee
City of San Fernando*